

# LUDGERSHALL TOWN COUNCIL



Minutes of the Full Town Council meeting held on  
Monday 10<sup>th</sup> October 2022 at 7pm at the Unit 2A, Castledown business park,  
Tidworth road.

**Present:** Cllr O White (in the Chair), Cllr M Williams (Vice Chair), Cllr J White, Cllr E Williams, Cllr L Wilkins, Cllr L Coombes, Cllr D Lansley-Smith, & Cllr D Lillywhite.

**Outside Representatives:** Cllr C Williams (Wiltshire), Cllr T Pickernell (Wiltshire), WO1 Matt Needham (26 ENGR)

Public: 8

Cllr O White informed the council of Cllr S McShane's resignation due to work commitments. Office to send letter of thanks to Cllr Mcshane for the time she has given to LTC.

## AGENDA ITEM

### THIS MEETING WILL BE RECORDED.

**184-22/23 1. Apologies for Absence** – Cllr N Gregory, Cllr L Ramsey, Cllr J Walker **Accepted**

**185-22/23 2. To Receive Declaration of Interests** – Cllr O White under bills for payment and Cllr E Williams for Castledown radio grant. **Noted**

**186-22/23 3. General Public – Questions** - No questions. However, a member of the public shared their support on the Castledown Radio grant and asked the council to consider their hard work and service the radio station has provided to LTC when deciding on the grant.

**187-22/23 4. Planning Applications – any public member wishing to speak must make themselves known prior to the meeting and then only through the Chairman of the council.**

a) [PL/2022/05238](#) – Amended plans/additional information - Construction of 1 dwelling fronting Aster Crescent and 2 bungalows fronting Granby Close at Sunways, 23 Astor Crescent, SP11 9RF – The council object on grounds of over development in the back lands, highways issue as entrance onto Granby Way is on a tight bend and fencing that is to be erected around the entrance onto Granby way will cause a blind spot on the bend for all vehicles. **Office to action**

**188-22/23 5. Planning Decisions**

a) [PL/2022/04716](#) - Part retrospective application for change of use from professional services (Class E, formerly Class A2) to mixed restaurant (Class E) and takeaway (Sui Generis) with proposed new extraction flue to the roof towards the rear elevation (Resubmission of PL/2022/01369) at 17-19 Tidworth Road, Ludgershall, Andover, SP11 9QD. Approved with conditions. **Noted**

**189-22/23 6. Chairman's report-** 04/10/2022 I represented LTC on a Teams meeting concerning the Community Governance Review with Wiltshire Council. This was to expand LTC's case asking for Perham Down to be moved from Tidworth into the Ludgershall boundary. We discussed military and civilian housing, army barracks and the services LTC provide at the moment such as Freedom of the Town for 26 Engineer Regiment, residents can use our Cemetery and also apply for an allotment and Santa Sleigh visits. A large number of children from Perham Down already attend schools in Ludgershall. The residents of Perham Down are poorly represented by the current administration. 05/10/2022 I attended a Castledown Business Park & Strategy Board Meeting. Attendees: Wiltshire Cllrs and the Manager of Castledown Business Park. The Terms of Reference were reviewed as these were last drawn

up in 2011 and those present proposed that it changes to a Castledown Business Park Action Committee to move the land forward in a positive way. The list of invited attendees was reviewed as some no longer relevant. Castledown Business Park & Enterprise Centre has 16 units currently occupied with one still vacant. Marketing and advertising on a wider scale was discussed with the best way forward and how the Phase 3 development can be actioned. Unfortunately, there were no representatives from Tidworth Town Council or the Military to give their views.

#### **190-22/23 7. Update From Outside Representatives –**

*Police Report* – no report.

#### *26 Engineer Report* – **WO1 Matt Needham, RSM** –

All members of 26 regiment are now back from Estonia and 30 squadron are currently out in Papua New Guinea. RHQ squadron are deploying to Germany to take part in exercise Cerberus. The remaining troops are preparing for Remembrance Day. Unfortunately, WO1 Needham will be leaving in the next 6 weeks and hopes to introduce the next representative to LTC at the next meeting.

#### *Wiltshire Council Report* – **Cllrs C Williams & AKJ Pickernell**

Cllr Williams – Cllr Williams has been attending online meeting whilst he has been unwell, he will be attending a health and wellbeing meeting on Tuesday the 25<sup>th</sup> to discuss the cost-of-living crisis and warm spaces. Cllr Pickernell has attended Wiltshire police and crime meetings and East area planning committee. Cabinet is looking at setting up two-man team for parish stewards to help with jobs that cannot be completed solo. Wiltshire have a roadside breathalyser in use to help with the local police. There is a defibrillator awareness session that is open to everyone on the 27<sup>th</sup> of November at 7pm at Castledown business park and has asked if the council help raise awareness. Cllr Pickernell expressed how fly tipping must be reported on, as Wiltshire are coming down hard on perpetrators.

#### **191-22/23 8. Update from LTC's representatives on outside bodies –**

- *Update re Memorial Hall Meeting with LTC & Solicitors* – LTC held a meeting with the Memorial Hall representatives and a legal representative, the meeting proved productive with various outcomes and plans set out going forward. The hall management committee is not open to the public. To attend the meeting, you must be part of the committee there are only two spaces available to the public to be co-opted on to the committee the remaining are to be representatives from Ludgershall organisations, these organisations need to be elected on at the AGM. The AGM is open to the public. LTC will be helping the Memorial Hall with the legalities of the AGM. Going forward the memorial hall has agreed to release the information requested by LTC. Office to speak with the solicitor regarding arranging a fire safety visit to the Memorial Hall.
- *Update re LFHIG (CATG)* –
  - a) *Street Lighting – Short Street & Lady Diana Court* - Office is to confirm who owns the land on both Short Steet and Lady Diana Court.
  - b) *Empress Way original crossing to railway* Cllr C Williams (Wiltshire) confirmed Wiltshire have suggested putting barriers up and other calming measures to put into place.

#### **192-22/23 9. Previous Minutes for ratification –**

Planning meeting held on 20th April 2022, Extraordinary Co-option Meeting of the Full Monday held on 11th April 2022, Full Town Council meeting held on Monday 11th April 2022, Minutes of the Civic Events meeting held on 19th April 2022, Allotment, Cemetery and Car Park Committee meeting held on 19th April 2022, Recreation Leisure and Environment meeting held on 26th April 2022, Finance meeting held on 26th April 2022. **All in agreement and Ratified**

#### **193-22/23 10. Bills for Payment – No questions all in agreement and accepted**

**194-22/23 11. Correspondence- a) Date for internal audit 04/11/22 b) Date for accounts budget 16/11/22 Noted**

**195-22/23 12. Update on parking on Church Street –** The business owner concerned requesting guidance on their disability users and blue badge parking, the office has provided the information required. However, despite the placement of the business there can be no blue badge parking outside of the premises. **Office to investigate the possibility of putting disabled parking in place close by.**

**196-22/23 13. Investigation Report on the Allegations upon the Council –** A brief update on the report was discussed confirming the report came back to find that there was no substantial evidence to prove any of the allegations against LTC and advisories regarding staff & Cllr training were given, LTC have taken this on board and will be holding a training day for all staff and council members. The full report was sent separately to Cllrs, and a redacted report will be available for the website in due course.

**197-22/23 14. Warm Spaces –** Collate all information of local groups available to provide a warm space and create a leaflet. **Office to action**

**198-22/23 15. 5 Year Plan –** To be discussed next meeting.

**199-22/23 16. Grants – Castledown Radio** Grant amount requested £2993 the council discussed, Cllr O White proposed that LTC give the full grant, Cllr M Williams seconded, all in favour - **Accepted.**

**200-22/23 17. Remembrance Sunday -** £713.20 for the road closure Cllr O White proposed to accept Cllr J White, all in favour - **Accepted** To buy 20 Tommy signs for Remembrance Day would be £95.98 **Cllr O White proposed to buy the signs Cllr M Williams seconded all in favour - Accepted**

**201-22/23 18. Christmas String lights –** To buy and have the green string lights installed will cost £1550 Cllr O White proposed to accept the quote Cllr J White seconded, all in favour – **Accepted.**

**202-22/23 19. Memorial request for Garden of Remembrance** Due to an office error a previous memorial stone was agreed at 12” even though rules state no higher than 6”. A constituent has requested to have the same stone permitted as per her belated relative wishes. LTC have confirmed a heart will be permitted but it must stay within the height regulations. Cllr E Williams has offered to meet with the constituent to discuss and explain. **Office to arrange.**

**203-22/23 20. Agenda Points for next month-** planning for flagpole. Training to be done as a group. 5-year plan.

**Please note that the Council cannot lawfully consider or determine any matter which is not specified on the agenda of this summons.**

There being no further business to discuss the meeting closed at 08:25pm

**Next meeting 27th October 2022**

**Agenda items to the Clerk 7 days before the meeting.**

Signed.....

Date.....