

LUDGERSHALL TOWN COUNCIL



Minutes of the Full Town Council meeting held on
Monday 14th November 2022 at 7pm at the Unit 2A, Castledown business park,
Tidworth road.

Present: Cllr O White (in the Chair), Cllr M Williams (Vice Chair), Cllr J White, Cllr E Williams, Cllr L Wilkins, Cllr J Walker & Cllr D Lillywhite.

Absent: Cllr L Coombes

Outside Representatives: Cllr C Williams (Wiltshire), Pippa Brewer (PCSO) & Kala Lohani (PCSO)

Public: 2

AGENDA ITEM

THIS MEETING WILL BE RECORDED.

221-22/23 1. Apologies for Absence – Cllr N Gregory, Cllr D Lansley-Smith & Cllr L Ramsey, **Accepted** - Thanks go to Pat Porter and Tracey Webber for stepping in on Remembrance Sunday to help in Cllr Gregory's absence and a thank you to Nick Allingham for taking photos alongside Tracey.

222-22/23 2. To Receive Declaration of Interests – None.

223-22/23 3. General Public – Questions - No questions. However, a member of the public mentioned that the parking issue on church lane had subsided for a short time.

224-22/23 4. Planning Applications – **any public member wishing to speak must make themselves known prior to the meeting and then only through the Chairman of the council.**

- a) **PL/2022/08277** – Householder application – Dwelling: Construct a single storey 2465mm x 6290mm extension to the front of the address below to provide extra space in the lounge. Garage: To extend existing garage front by 2100mm, extra space required for maintaining motorcycles and other items. At 18 Pretoria Road, Ludgershall, SP11 9PB. LTC discussed and have no objections but 2 comments to be noted – the house is semidetached and therefore please can the applicant be sympathetic towards the neighbours front of house when extending to the front of theirs and can a caveat be put on the extension to the garage that it is not to be used as a business. **Office to action**

225-22/23 5. Planning Decisions

- a) **PL/2022/06957** - To remove existing rear conservatory and replace with solid roof conservatory; addition of a side window to the lounge at 1 Larkin Close, Andover road, Ludgershall, SP11 9SS. Approved with conditions. **noted**
- b) **PL/2022/06584** – Proposed single storey side/rear extension. New loft conversion with rear facing dormer and front and rear facing Velux windows at 9 St James Street, Ludgershall, SP11 9QF. Approved with conditions. **noted**
- c) **Test Valley Borough Council - 21/02997/FULLN** - Construction, operation and subsequent decommissioning of a renewable energy scheme comprising ground mounted photovoltaic (PV) arrays and battery storage with ancillary infrastructure. Land At South Park Farm, Andover Lane, Great Shoddesden. PERMISSION subject to conditions & notes. **noted**

226-22/23 6. Chairman's report- Chairman's Report 14th November 2022

24/10/2022 – LHFHIG meeting to discuss Highway issues.

- a) LTC had received complaints from residents of Sidbury Meadows Estate re speeding around the estate and on their behalf LTC applied to have a 20mph limit and signs for the whole estate. Unfortunately, the Estate roads are not adopted by Wiltshire Council but run by a Management Company, which the residents pay a service charge, therefore this application cannot be implemented. **Action office to inform resident.**
- b) High Street damaged footpath applied for repairs to be carried out, LTC must decide if they want the work carried out and will have to provide 25% of the full cost which is £3000 **LTC have agreed to pay the 25% for the repairs, Office to Action.**
- c) Waiting restrictions in Meade Road near to junction with A342 as vehicles are parking on both sides of the road and causing a traffic hazard. **Still in discussion, Noted.**
- d) LTC are also in negotiations for Empress Way speed restrictions from the railway footpath crossing to housing estate **Still in discussion, Noted.**

1/11/2022 - I attended Wellington Academy for An Act of Remembrance Service where all students are present and a detachment of the Army Cadet Force. Pupils from Wellington Eagles were also in attendance. Talented students contributed to the service by singing, reciting poems and playing musical instruments.

13/11/2022 Remembrance Service – 26 Engineer Regt had a large contingency parading to War Memorial, High Street was closed to traffic where a large number of the public attended and the church service was relayed outside. Ludgershall Remembrance Service has become popular with people attending from as far away as Marlborough.

227-22/23 7. Update From Outside Representatives –

Police Report – report read out as follows: Stop search of group of young people at Ludgershall Castle—drugs seized, Two young people enrolled in the SWIFT early intervention program, one young person enrolled on a week long Search and Rescue Course with Serve On, Three referrals to Bobby Van for identified vulnerable people, Four referrals to Safe and Well Team for Fire Safety', County Lines Intensification Week—visits to those vulnerable to cuckooing and ensuring they are safeguarded and to deter. County Lines from coming into the area, several speed checks have been conducted in Collingbourne Ducis and Kingston. Community Engagement - Talks in Wellington Academy to year 7, 8, 9 and 10 to support PSHE lessons, Castle Primary talks to support PSHE Lessons, Collingbourne Primary talks to support PSHE lessons, Discussion with Rev. Tim regarding groups and available resources locally, Visit to Army Cadets to talk about policing, Spoke with Chute Council reference issues on the Byway to Ludgershall and the possibility of a TRO. Priority Patrols - Lady Diana Court, Ludgershall—patrols due to ongoing issues with drug dealing in the area, Recreation Ground, Ludgershall—patrols due to anti-social behaviour, Jubilee Gardens, Ludgershall—patrols due to anti-social behaviour, drug use and littering, Patrols to target a drug driver in the Ludgershall area, Collingbourne Ducis and Kingston—patrols due to speeding issues and inconsiderate driving, Patrols of nursery buildings and churches across all areas due to an increase in night time burglaries. Foot patrols 6 hours 45 minutes of foot patrols around Ludgershall. PCSO Brewer is leaving and replacing her will be PCSO Kala Lohani patrols will continue in the area until PCSO Lohani is fully working in the Ludgershall area hopefully in February. Questions were raised regarding the lack of police availability in the area and LTC would like to write to the Police Commissioner regarding the extra funding local constituents paid to improve police presence in

the area. **Office to action**

26 Engineer Report – WO1 Matt Needham, RSM – Apologies have been received at the office as Matt Needham has prior work commitments to attend. Update - Firstly I want to send out a massive thanks for everyone involved in yesterday's parade, it was great to see so many people there to pay their respects. The soldiers from 26 Engr Regt appreciated all the support they received on the day, for some it was their first parade and something they will remember for a long time. The Regt have a couple of high-profile visits of the next couple weeks, Brigadier Fossey to present some long service and good conduct medals and then Commander Field Army (CFA) Lt Gen Wooddisse KCB CBE MC visiting. 26 Engr Regt will soon be moving into the Christmas period and looking forward to some well-earned leave. **Wiltshire Council Report – Cllrs C Williams** Wiltshire Councillor Report - Since attending the October TC meeting, I have attended several events and meetings including Cabinet, Full Council and chaired a Southwest Armed Forces Covenant Partnership meeting. Items at Cabinet included an update to the Council's response to the climate emergency, the remobilisation of City Hall in Salisbury, new Highways maintenance contract and additional funding to the Parish Steward scheme. Extra funding is being provided for a two-person support team with additional equipment which will then be deployed as necessary to support the current the parish steward scheme. These items were also discussed at Full Council together with a lengthy debate on a motion regarding the Cost of Living. At a more local level, Tidworth Area Board received reports from various groups, there is a new structure in place for the Engagement and Partnership Team and Graeme Morrison has taken over from Richard Rogers with the new title of Strategic Engagement and Partnership Manager for not only the Tidworth Community Area but also Amesbury and Westbury. Grants were awarded to Chute Cricket Club, Revenue funding from Health and Wellbeing to Collingbourne Ducis Parish Council towards a Defibrillator, Tedworth Equestrian Centre, and Castledown Bowls Club. As the September area board meeting took place in October, the November meeting has been cancelled and the next area board meeting will take place on Monday 23 January, 7pm at the Memorial Hall in Ludgershall. The Tidworth Health and Wellbeing Group met online on 25 October, followed by a working group meeting to discuss the cost of living and warm spaces and there is a news release stating that Wiltshire Council is coordinating information on what community facilities and services are being provided in the county to support people through the cost of living challenges.

228-22/23 8. Update from LTC's representatives on outside bodies –

- a) *New rep to be formally voted on to Memorial Hall* – Cllr D Lillywhite volunteered the committee confirmed happy and all in favour

Update from Memorial Hall Reps/Clerk – The Memorial Hall held a meeting with 5 people in attendance. The Memorial Hall have been busy with bookings and have various groups using the hall through the week The Memorial Hall have provided LTC with some of the paperwork requested and was asked at the meeting for an update on the accounts for 2021-2022. The response, still in hand and no date for the AGM.

- b) *Perrys Cottage* - all ok. **noted**

229-22/23 9. Previous Minutes for ratification – Full Town Council meeting held on Monday 8th August 2022, Full Town Council Planning meeting held on Wednesday 10th August 2022, Minutes of the Full Town Council interim meeting held on Thursday 25th August 2022. **All in agreement and Ratified**

230-22/23 10. Bills for Payment – Question raised by Cllr J White regarding the money spent on the Christmas Fayre, it was explained that some of the purchases are not a one off and the items

will be used annually as a replacement for items lost, the money will be coming from earmarked funds and a breakdown of cost will be provided **office to action. All accepted.**

231-22/23 11. Correspondence- a) *Anti social behaviour, bullying and assaults on Tidworth Road* – (PSCO) Brewer confirmed that she is aware and is outside the Academy most days, due to the children being in the school uniform it is a school issue and continue to report any signs of antisocial behaviour.

232-22/23 12. Urgent Resolutions that should have been voted upon or discussed at the meeting 27th October but couldn't because the meeting was not quorate:

- a) *Allotments - Lead Cllr L Wilkins/admin VR* –i) Woodland camera - , Theft on Bell Street. The council have concluded that woodland cameras would not be a sufficient solution to the problem and have decided not to proceed with the woodland cameras. Advice can be given to tenants regarding them purchasing personal ones – **Office to action**
- b) *Trees - Lead Cllr N Gregory/Town Clerk* –i) Survey received committee agreed for **office to get quotes** for the work. ii)To discuss ideas regarding tree roots from LTC trees protruding into resident's garden now that survey is received. Committee discussed and agreed that pollarding these trees would be best **office to get quotes.**
- c) *Carpark & Toilets - Lead Cllr O White/Admin NT* - i) toilet roll holders the committee discussed and chose the seton double at £18.21 plus vat, office to order 6 and ask Willmont to install. **Office to action.** ii) roof repair quotes – quote to repair 250 damaged tiles £1890 + vat or complete roof replacement £13916 + vat. Committee discussed and voted for option 1 repairs, **office to action.**
- d) *Play areas - Lead Cllr J White/Admin VR* - i)Update on small repairs needed after inspections. The quote for repairs from the annual ROSPA report are £2620 plus vat with a prepayment from this of £950 plus vat. The committee discussed and agreed that Wiltshire Council have said LTC can have from the disused playgrounds, it would cost £150 per bench to break out concrete and £150 per bench to concrete in new positions. The committee discussed and decided to just have the benches removed and store in a container until the decision can be made to where they should be relocated to which will cost £450 plus vat. All in favour. **Office to action.**
- e) *Future Events* – any appropriate paperwork in agenda pack –
 - i) New Lead Cllr to be voted on, Cllr J Walker volunteered as new lead for Events.
 - ii) Christmas Lights Switch on 25th November 2022 – the committee asked the office to contact J McConnell and ask if he can be Santa as the special guest to switch on the Christmas lights. The timings of the lights on in the evening are to be reduced and switched off completely in the morning to save on electricity. **Office to action.**
 - iii) Santa Sleigh update on sleigh, 19th, 20th & 21st December 2022, Council updated, and volunteers have come forward everything in hand Noted
 - iv) Christmas Fayre 27th November 2022– Council updated on plans, Cllrs aware of jobs that need doing, all in hand. **Noted**

233-22/23 13. Resolution to form a Sub Committee for the Interim meeting held the last Thursday of every month. Terms of Reference were discussed and agreed with one change in para 4 take out the word other. **Office to action.**

234-22/23 14. Grants – Tidworth Armed Forces Day Committee - Grant amount requested £2000 for funding music system – **Rejected.**

235-22/23 15. Quote for gutter clearance on Public Toilets – Council decided to wait for the roof repair to be completed first. **Rejected**

236-22/23 16. New member of Staffing Committee required due to resignation – Cllr J White put herself forward. **All in favour, Resolution accepted.**

237-22/23 20. Agenda Points for next month- 5-year plan, grass in jubilee gardens, Dixon Archives.

Please note that the Council cannot lawfully consider or determine any matter which is not specified on the agenda of this summons.

There being no further business to discuss the meeting closed at **09:00pm**

Next meeting 24th November 2022

Agenda items to the Clerk 7 days before the meeting.

Signed.....

Date.....