

# LUDGERSHALL TOWN COUNCIL



Minutes of the Full Town Council meeting held on 14<sup>th</sup> June 2021 at 7pm at the Memorial Hall, Ludgershall.

**Present:** Cllr J Langley, Cllr D Downie, Cllr M Giles, Cllr N Allingham, Cllr CA Moore, Cllr CA Allan, Cllr B Dance, Cllr P Burgon, Cllr C Giles, Cllr O White, Cllr M Williams and Cllr J White.

**Representatives:** Cllr C Williams Wiltshire Council, Cllr Tony Pickernell, Wiltshire Councillor & WO1 M Needham, RSM, 26 Engineer Regiment

**Public:** 2 members of the public.

## AGENDA ITEM

**030-21/22** 1. Election of Chairman – Temporary Chairman asked for nominations for chairman, Cllr Moore proposed Cllr M Giles, seconded by Cllr Downie, no other nominations received. Cllr M Giles was unanimously elected as Chairman of Ludgershall Town Council. Cllr Giles duly signed the Declaration of Acceptance for Chairman and was countersigned by Cllr Langley who was acting as the Temporary Chairman. Cllr Giles then took the Chair.

**031-21/22** 2. Election of Vice-Chairman – As the resignation had not been accepted or reported to Wiltshire Council this item could not be actioned.

**032-21/22** 3. Apologies for Absence – none.

**033-21/22** 4. Declaration of Interests - (Members are bound by the provision of the Code of Conduct adopted by Ludgershall Town Council and are required to declare their interest in any matter in which they have a personal interest or a pecuniary interest). None declared.

**034-21/22** 5. General Public – Questions. Although there were 2 members of the public present no questions were asked.

**035-21/22** 6. Update from Outside Representatives –

- Police Report- no report received as at 10th June 2021.
- 26 Engineer Report – The RSM reported troops are still in Estonia and helping in England with Covid 19 vaccinations/surge testing etc. Freedom of Ludgershall 2022 needs to be raised, remit to FTC.
- Garrison Engagement Report – Lt Col Turner sent his apologies, no questions raised for him.
- Wiltshire Council Reports – Cllr C Williams representing North & Rural reported still a huge amount of Covid-19 work still being carried out which may affect other services, please be patient. Residents encouraged to download NHS Test & Trace App to phone and answer the 0300456100 number which NHS use to make contact. Number of cases in Wiltshire are below the national average but residents are urged to follow the guidelines to keep safe. A Recovery Board has been set up to look at various areas including the economy, impact on youth, social care and staff issues. Meetings to be held every 6 weeks for key players in the Community to share best practices and advice. This group will also feed into the Area Board meetings and grant support can be offered if required. Area Board meetings – new arrangement of 4 x business meetings a year with further engagement meetings involving our local communities at village and town fetes.
- Cllr AKJ Pickernell, representing South reported the same information as above. There is also a consultation for a Storage Farm in Hampshire close to the border and the planning Application number has been emailed to the Clerk. A Briefing Note of Bus Service for Perham Down has been received and Cllr Pickernell will discuss with 26 Engineer Regt and Lt Col N Turner. For Perham Down.

- Ludgershall Youth Club – a question from resident had been circulated in agenda pack, but Trustee of Youth Club stated this is not Town Council business.

**036-21/22 7.** Update from LTC's Representatives.

- Memorial Hall Committee – Mr B Dance reported their AGM had been held prior to this meeting and the Accounts circulated in agenda pack had been approved by the Trustees. Covid-19 vaccinations will continue, and all volunteers thanked but more volunteers would be welcomed. Perry's Cottage – extensive repairs to walls and windows has taken place.
- CATG – Cllr N Allingham reported: 1) Following complaints from residents of Pretoria Road the turning circle had been investigated and how to stop vehicles from using it for parking. Options – signage No parking but this cannot be policed, a white line around the turning circle or Cllr Burgon suggested painting NO PARKING on the road. The Town Council would support NO Parking on the road, Cllr Allingham will take this back to CATG. 2) Fleming Close – CATG have suggested painting elephant lines across the entrance to each garage block, approx. cost £300.00p. LTC support this idea.
- Climate Strategy Engagement Meeting – Cllr Moore reported much of the discussion at the meeting was for larger Towns, but ideas have been taken away before another meeting in September. Local residents need to be involved to see what they would like to see happen in our area.
- Tidworth Community Area Recovery/Health & Wellbeing Group – Cllr Allan reported this meeting had been covered in the Wiltshire Council report

**037-21/22 8.** Minutes of the previous meetings - Full Town Council held 17<sup>th</sup> May 2021, minutes had been circulated, no questions raised, Cllr M Giles proposed these to be signed as true record, seconded by Cllr Burgon, carried.

**038-21/22 19.** Committee Reports - **Planning meeting** held 24<sup>th</sup> May 2021, minutes have been circulated, no questions raised. Cllr Burgon proposed they should be signed as a true record, seconded by Cllr M Williams, carried. **Allotment, Cemetery & Car Park Committee** held 25<sup>th</sup> May 2021, minutes had been circulated, no questions raised. Cllr Langley proposed these should be signed as a true record, seconded by Cllr Dance, carried. **Recreation, Leisure & Environment Committee** held 26<sup>th</sup> May 2021, minutes had been circulated, Cllr J White explained repairs to the wet pour under the multiplay equipment had been carried out under Health and Safety reasons costing £2349.00p + VAT. She confirmed the work has been carried out to a satisfactory standard. No further questions raised, Cllr J White proposed these minutes should be signed as a true record, seconded by Cllr Burgon, carried. **Civic Events Committee** – 2 meetings held 7<sup>th</sup> May 2021 & 8<sup>th</sup> June 2021; minutes had been circulated. Cllr Langley stated that events such as the Summer Fete all Cllrs should be involved not just the committee. Cllr Allan proposed these minutes to be a true record and should be signed as a true record, seconded by Cllr Dance, carried.

**039-21/22 10.** Bills for Payment - a list had been circulated in the agenda pack, but due to Clerk being off sick no paperwork/computer/passwords could be accessed to action the payment. Remit to next meeting.

**040-21/22. 11** Internal Audit Report to 31/03/21 – had been circulated in agenda pack, outlining 2 recommendations, the actions required to be monitored.

**041-21/22 12.** Query from Audit Report that requires to be Minuted – remit to next FTC meeting.

**042-21/22 13.** Resolution to Adopt the Annual Governance Statement for 2020/2021 in the Annual Return - remit to next FTC meeting.

**043-21/22 14.** Resolution to Adopt the Annual Accounting Statement for 2020/2021 in the Annual Return - remit to next FTC meeting.

**044-21/22 15.** CATG Request for Empress Way – Information of a resident's complaint regarding junction to new build housing area at bottom of Empress Way has been received after a meeting had taken place with Wiltshire Cllr Pickernell. More clarification and site visit required to take this forward.

**045-21/22** 16. Laptop & associated cables for use with a projector- no paperwork available, remit to next FTC meeting.

**046-21/22** 17. Office & Meeting Room new Venue - - Due to success of the Council the office in High Street needs expanding especially as meeting places are having to be sourced for social distance meetings an urgent meeting of the 5year Plan committee needs to be arranged.

**047-21/22** 18. Fly Tipping - Cllrs confused about location of skip this quote referred to, remit to next FTC meeting.

**048-21/22** 19. LTC Summer Fete - hopefully will be held in the Rec on Sunday 29<sup>th</sup> August 2021. Cllr O White stated Civic Events should start looking at an event to Celebrate Jubilee next year 2022.

**049-21/22** 20. Agenda Points for next month – Cllr M Williams asked to investigate holding Town Council Surgery (2 Cllrs in attendance) once a month for the public to attend by appointment. Car Park – electric charging points to be investigated as sponsorship might be available – put on next Allotments agenda

Cllr Burgon – urgently to look into a sound system for our Council meetings.

Cllr Allan – trained volunteers for Lorry Watch spent half an hour and caught 8 lorries using Butt Street. Individuals can take photo then transfer to Lorry watch with required information.

There being no further business to discuss the meeting closed at 7-52pm.

The next meeting to be advised.

Signed.....

Date.....