

# LUDGERSHALL TOWN COUNCIL



## CIVIC EVENTS COMMITTEE

**Notice is hereby given that a meeting of the above committee will be held on Tuesday 12<sup>th</sup> October 2021 at 7pm at the Memorial Hall, Council Chambers, Ludgershall**

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this: 7th-day of October 2021

Signed:  Clerk of Ludgershall Town Council

This meeting will be held at the Memorial Hall, Council Chambers, Ludgershall according to the latest Government Covid Safety Guidelines. There will be 2 places for members of the public to attend. If members of the public wish to attend they should notify the Town Clerk of this by noon on the Friday prior to the meeting. No members of the public will be allowed to attend if all the allocated seats are taken. All those public in attendance at the meeting will be required to wear a face mask unless exempt or when talking. If anyone has any signs of Covid-19 please do not attend, your temperature will be taken at the entrance.

## AGENDA

### THIS MEETING WILL BE RECORDED.

1. Election of Vice Chair.
2. Apologies.
3. To Receive Declaration of Interests. All Members of the Town Council are reminded to declare any pecuniary or non-pecuniary interests they may have in any business of the Council, its Committees or Sub-Committees, in accordance with the latest approved Code of Conduct
4. Previous Minutes. To ratify minutes of the meetings held on 14th September 21.
5. Freedom of the Town. – 6<sup>th</sup> November 2021. Review EPD (events planning document)
6. Remembrance Sunday. Review of EPD Remembrance Sunday
7. Xmas Events. Review of EPD. **Lead Cllr C Allan**
8. Queen's Platinum Weekend. Review of EPD **Lead Cllr C Allan**
9. Budgets for breakdown of events. To discuss **Lead Cllr CA Allan & Town Clerk**
10. Agenda points for next meeting . Please note that the Council cannot lawfully consider or determine any matter which is not specified on the Agenda of this summons.

**Next meeting to be held – 9<sup>th</sup> November 2021.**