

# LUDGERSHALL TOWN COUNCIL



Minutes of the Full Town Council interim meeting held on  
Monday 23<sup>rd</sup> February 2023 at 7pm at 2a Castledown Business Park,  
Tidworth Road.

**Present:** Cllr O White (in the Chair), Cllr M Williams, Cllr J White, Cllr E Williams, Cllr D Lillywhite, Cllr N Gregory, Cllr P Porter, Cllr J Walker, Cllr T Webber & Cllr L Wilkins.

**Absent:** Cllr D Lansley-Smith & Cllr L Coombes

**Public:** none

## AGENDA ITEM

**348-22/23 1. Apologies for Absence –Cllr L Ramsay (long term)** – Cllrs RESOLVED to accept these apologies and record under the LGA 1972 Section 99 and Sch 12 para 40.

**349-22/23 2. To Receive Declaration of Interests** –None.

**350-22/23 3. Previous Minutes for ratification** – None

**351-22/23 4. Planning Applications:**

- a) *PL/2023/01106* – Erection of new single garage, new fencing to the boundary Simonds Road and an increase in height of the existing fencing long boundary of Tidworth Road at St Catherines, 2 Simonds Road, Ludgershall, Andover, SP11 9RH. The council resolved to object on the grounds that the fence will not be in keeping with the surrounding area and will obstruct the view. **Office to action.**

**352-22/23 5. Planning Decisions:** - None - **Noted.**

**353-22/23 6. Correspondence:** a) email, in agenda pack, from resident re parking/environment issues outside Prince of Wales, Office to find out what markings should be in place already and respond to the resident with updates. **Office to action** b) S137 expenditure limit for 2023/2024 **Noted**, Cllrs to be updated with number of electorates **Office to action** c) Scout Hall thank you **Noted.**

**354-22/23 7. Allotments** – a) Deweys Lane report, **Noted.** b) Bell Street report, **Noted.** c) Skip for shed – Office to obtain quote from Peckham’s Wate to dispose of chemicals and other items in the shed **Office to action.** d) clearance at back of Deweys Lane. Resolved to accept quote for £840 Office to action e) quote for repair of gate/fence at bottom of Bell St Allotments. Resolved to accept quote for £260 **Office to action.**

**355-22/23 8. Cemetery** - a) Garden of Remembrance fence – update. **Noted** b) Revision of Fees for 01-04-2023 - Cllr J White proposed to increase the fees from £330 for a burial plot to £350 and to increase the fees for cremations from £160 to £180, this will double the fees for non-residents to £700 for a burial and £360 for a cremation. All other fees are to remain the same. Cllr E Williams seconded, all in favour.

**356-22/23 9. Gardens, planters & War Memorial** - Lead Cllr O White/Admin NT - a) Flagpole update, **Noted** b) quote for removal of table in Jubilee – Cllrs resolved to accept the quote for £150 +VAT, **Office to action.**

**357-22/23 10. Carpark & Toilets-** a) Floor outside Disabled Toilets-trip hazard?, **Noted.** b) Quote for outside Electricity supply for Toilet and Office Porch. Awaiting quotes **Noted.** c) quote for toilet roll holder installation & clean toilet grates and ceiling. Cllrs resolved to purchase another toilet roll holder and accept the installation quote of £185 also to accept the cleaning quote for £280

**358-22/23 11. Play areas** a) Quotes for work from inspections, awaiting quotes **Noted.** b) Maintenance for play parks – new contractor quotes, outstanding work has been chased up and will commence shortly **Noted.** c) Quotes for Pretoria Road play park dropped kerb & fencing – The Cllrs resolved to accept the fencing quote from Knights Fencing for £10,847.03+ VAT and to accept the quote from Rocon for £5,025.00+ VAT to drop the kerb and install the path. **Office to action** Resolution to transfer £6274 from EMR Maintenance to fund the difference of the cost. Cllr J White Proposed, Cllr E Williams seconded, no objections. All in favour. **Office to Action.**

**359-22/23 12. Recreation Ground** - a) *Antisocial behavior*, none reported. **Noted** b) *Electricity supply for future events*- Awaiting quotes. **Noted.** c) *Crown Reduction of trees in Recreation Ground quote*. Cllrs resolved to accept the quote for £465 +VAT. **Office top action.**

**360-22/23 13. Skate Park** - a) *Extension*- ITT in progress. Office to update the council at the next meeting on plans for the skate park. **Office to action.**

**361-22/23 14. Multi Use Games Area (MUGA)** – a) *survey update* – Currently sitting at 20 responses so far, the Cllrs will reevaluate the want for a MUGA after the annual meeting of the town and consider spending the money on updating the outdoor fitness section **Noted.**

**362-22/23 15. Paths/Right of ways** – Inspections due to begin again in March- councillors will be emailed prior to. **Office to action.**

**363-22/23 16. Environment** - a) *Parish Steward*, Dates of visit are: 21<sup>st</sup> & 22<sup>nd</sup> March **Noted.**

**364-22/23 17. Wiltshire Towns Programme Grant of £5000** – Applied for **Noted.**

**365-22/23 18. Future Events** - a) Easter Disco- The council have decided not to do an easter hunt and 2000 flyers are to be printed and sent out with the church card drop, these will also have the annual meeting of the town on. **Office to action.** b) Coronation of King Charles III 6th May 2023- b) *Coronation of King Charles III 6th May 2023*, i) *Memorabilia*, The Council have decided to gift the children of Ludgershall primary schools with a coronation coin and have also chosen to give away bugs and bookmarks on the day, the items to sell will be the leftover coins, water bottles, mugs, two different designs of pin badges. The office needs to check numbers from the Queens Jubilee and confirm number and costings with the council **Office to action.** ii) *Decorations*, the council are happy with the current decorations but would like a selfie frame and a cutout of the King and Queen for photo props **Office to action.** iii) Entertainment has been booked and rearranged after the change of date, a meeting is being arranged with Castledown FM, LTC and Bands **Noted.** c) *26 Engrs Freedom Parade*, i) *date change*, the new date is 1<sup>st</sup> July 2023 all in agreement **Noted.** ii) *catering quotes*, The Cllrs resolved to accept the quote from Bread&Butter catering for £2,800 iii) *invites* – the Cllrs have agreed on invitation numbers, a guest list to be reviewed **Office to action.** d) *Summers Last Hurrah* i) *date?* Date agreed 2nd September 2023 ii) *children’s entertainment*, **Noted.** iii) *adult entertainment* **Noted.** iv) *presentation of awards*, The best allotment to be awarded at this event e) *Remembrance Sunday 12th November* **Noted.** f) *Christmas Lights Switch on* **Noted.** g) *Christmas Fayre* **Noted.** h) *Santa Sleigh* **Noted.**

**366-22/23 19. Badges of office** – a) *Cllrs*, b) *Former Mayor*. The Cllrs would like to see sample badges before deciding. **Office to action.**

**367-22/23 20. Finance** – Finance – Lead Cllr M Williams/Town Clerk - a) *Statement to end of Month 10*, No questions **Noted** b) *CCLA email*, No questions **Noted** c) *Longer Term Savings report*, No questions **Noted** d) *Close down of accounts date 13<sup>th</sup> April 2023* - Cllr E Williams would like to thank the Town Clerk for her fast acting support to the Memorial Hall Committee.

**368-22/23 21. Agenda Points for next month** – Electric charging points, full update of skate park, environmental group updates.

Please note that the Council cannot lawfully consider or determine any matter which is not specified on the agenda of this summons.

**Next FTC meeting 13<sup>th</sup> March 2023**

**Agenda items to the Clerk 7 days before the meeting.**

There being no further business to discuss the meeting closed at 9.00pm

Signed.....

Date.....