

# LUDGERSHALL TOWN COUNCIL



Minutes of the Full Town Council interim meeting held on  
Monday 23<sup>rd</sup> January 2023 at 7pm at 2a Castledown Business Park,  
Tidworth Road.

**Present:** Cllr O White (in the Chair), Cllr J White, Cllr E Williams, Cllr D Lillywhite, Cllr L Coombes, Cllr N Gregory & Cllr P Porter.

**Note:** office informed meeting that Cllr T Webber & Cllr J Walker may be late attending.

**Absent:** Cllr D Lansley-Smith & Cllr L Wilkins (long term sick)

**Public:** none

## AGENDA ITEM

**310-22/23 1. Apologies for Absence – Cllr M Williams, Cllr L Ramsay (long term) –** Cllrs RESOLVED to accept these apologies and record under the LGA 1972 Section 99 and Sch 12 para 40.

**311-22/23 2. To Receive Declaration of Interests –** Cllr E Williams declared an interest in point 17b for Castledown radio. Accepted.

**312-22/23 3. Previous Minutes for ratification –** Full Town Council Planning meeting held on Monday 9th January 2023, Full Town Council meeting held on Monday 9th January 2023. Committee resolved that these were a true record and ratified. **office to put on website.** Cllr J White asked for the GWCF at point 9a on the previous minutes to go onto the website. **Office to action.**

**313-22/23 4. Planning Decisions:**

- a) *PL/2022/09114*- Rear single-story extension with internal alterations- Bramble Towers, Andover Road, Ludgershall, Andover, SP11 9PD- approved with conditions. Accepted.

**314-22/23 5. Correspondence:** None – Noted.

**315-22/23 6. Allotments –** a) Deweys Lane report, Noted. b) Bell Street report, Noted. c) Skip for shed – office requested for volunteers- decided to wait until next council meeting. d) Clearance at back of Deweys Lane. Obtain quotes from Peckham waste. **Office to action.** Cllr N Gregory available on Tuesdays- **Office to confirm.** e) Scalpings for Deweys Lane drive – resolved to leave until summer. Accepted. f) Questions from allotment holder- Decided against a padlock for the gate, request made for “please close the gate sign” on Deweys Lane- **office to action.** Request made for notice board- agreed, **office to obtain quotes.** Request made for change of rules for size of shed- proposed to change rules to 8ft by 6ft for shed- **office to action.**

**316-22/23 7. Cemetery -** a) Garden of Remembrance fence – update- work to begin on the 8<sup>th</sup>- accepted. b) Quote to repair wooden gates- resolved to accept quote at £120 +VAT. **Office to action.** c) Quote for levelling of graves- resolved to wait until March. Accepted. d) Headstone testing- resolved to accept quote of £250- **office to action.**

**317-22/23 8. Gardens, planters & War Memorial** a) Flagpole update. Planning application completed and sent into Wiltshire Council. b) Centenary gardens – poppy restore. Resolved to go ahead with the installation of the glass samplet at £1,900.00 plus VAT = £2,280.00. **office to action.** c) Removal of tables in Jubilee Gardens- obtain quote from AG&G to remove. **Office to action.**

**318-22/23 9. Carpark & Toilets-** a) Floor outside Disabled Toilets- potential trip hazard, office obtaining quote- accepted. b) Outside Electricity supply for Toilet and Office Porch- resolved to wait for the quote from Willmont. Accepted. c) Spec for Cleaning contract renewal- accepted. Cllr O White requested for office to obtain quote for the cleaning of the windows & grates in both ladies and gents' toilets & to ask Beechfields to install toilet roll holders, committee agreed- **office to action.**

**319-22/23 10. 10.Play areas** - a) Quarterly Play area inspections- accepted. b) Maintenance for play parks – new contractor quotes- office awaiting on more. Accepted. c) Pretoria Road play park dropped kerb & fencing update. Council requested to contact Knights fencing who are doing the cemetery- **office to action.**

**Cllr J Walker & T Webber joined the meeting @ 7:32pm.**

**320-22/23 11. Relocation of benches** – 1 bench to be placed by the bus stop on Meade Road, the other two to go into the containers- **office to action.**

**321-22/23 12. Recreation ground – a) Antisocial behavior,** office informed council of recent resignation of local PCSO however there is another PCSO we can contact instead- accepted. **b) Electricity supply for future events** – Resolved to wait for Willmont to quote. Accepted. **c) Request for memorial bench** – resolved to accept & for bench to be placed in the Jubilee gardens- **office to action.**

**322-22/23 13. Skate Park - a) Extension-** ITT in progress. **Noted.**

**323-22/23 14. Multi Use Games Area (MUGA) – a) survey update** – Currently sitting at 19 responses so far, decided to keep survey running for another 3 months & to approach schools to hold an assembly. Accepted. **Office to action.** Request made from survey for a café to be installed on recreation ground- to be discussed at subcommittee meeting for 5 year plan- agreed.

**324-22/23 15. Paths/Right of ways** – Inspections due to begin again in March- councillors will be emailed prior to. **Office to action.**

**325-22/23 16. Environment - a) Parish Steward,** Dates of visit are: 24th & 25th January and the next visit is 21st & 22nd February & 21<sup>st</sup> & 22<sup>nd</sup> March. Accepted. **b) Sparkle Team,** no longer coming. All issues to be reported via the My Wilts app. Accepted.

**326-22/23 17. Future Events - a) Easter Disco-** Discussed the EPD, Cicelys offered to donate easter eggs for the raffle. Accepted. Decided that LTC will do the refreshments with a budget of £40. **Office to action.** LTC to ask Mrs S Williams to make eggs, rabbits, and chicks for the easter hunt in shop windows. **Office to action.** Easter hat competition- agreed. Office requested for a volunteer to hand out letters to businesses- Cllr L Coombes volunteered- **office to action.** Decision still to be made re craft table. Accepted. **b) Coronation of King Charles III 6th May 2023-** discussed changing the date of the street party to the 7<sup>th</sup> May instead of 6<sup>th</sup> accepted. Discussed the EPD. Request from Castledown FM for a £500 donation to attend- Agreed. Resolved to decline having a stage unless there were more bands- **office to re-confirm due to change of date.** Decided to decline any children's entertainment. Office requested for a volunteer to distribute letters- Cllr L Coombes. **Office to action.** Budget of £2500 for memorabilia agreed by the council. Councillors requested to research memorabilia. Agreed. Office to speak to local schools re what they are giving to the children. **Office to action.** Councillors decided to keep street party just for the community no dignitaries to be invited. Accepted. Agreed a budget of £2000 for decorations. Accepted. Office requested for volunteers to bring tables/barriers/cones etc. to the office- decided to obtain quotes to hire a van- **office to action.** Council decided to request for x5 more blue & x6 green fete bins- **office to action.** Suggestion made for office to speak to pubs re having glass bins outside of pubs- **office to action.** **c) 26 Engrs Freedom Parade 24th June 2023-** Discussed EPD, office requested for a volunteer to distribute letters- Cllr L Coombes volunteered- accepted. Request made to send invites to all guests. **Office to action.** Flower troughs to be made for the dias- Cllr O White & Cllr E Williams volunteered- accepted. Resolved to discuss rest of EPD closer to the date of parade.

d) Christmas lights- i) **Tree lights to repair**- suggestion made by Cllr to get electrician to investigate- agreed. **Office to action.** ii) **New lamp post lights**- Resolved to keep lights LTC currently have. Accepted. e) **Further events for 2023** - Gardens in Bloom/best allotment, Summers Last Hurrah- resolved to do “best allotment” instead of gardens in bloom. Accepted. **Office to action** Council agreed to hold another summers last hurrah outside in recreation ground. **Office to action.** Remembrance Sunday 12<sup>th</sup> November- EPD will be started soon- noted. Christmas Fayre- decided to hold the fayre in the sports club on Sunday 26<sup>th</sup> November- accepted. **Office to action.** Lights switch on- decided to turn the lights on on Friday 24<sup>th</sup> November-accepted. **Office to action.** Santa sleigh- council requested for a more defined route, stopping points along with 2 nights instead of 3, Cllr requested for a map to be completed & published to the public regarding where Santa will be stopping. Accepted.

**327-22/23 18. Events 2024** - D-Day 80 – 6th June 2024 Beacons have agreed to be lit on the 80th anniversary of the D-Day landings in Normandy. More info to come. Noted.

**328-22/23 19. Finance** –a) Statement to end of Month 9- noted b) Longer Term Savings report. Noted. Committee agreed to transfer £35,000 to the CCLA- accepted. **Office to action.**

**329-22/23 20. Agenda Points for next month** – Emergency plan review, speeding down empress way & Prevention of blocking the defibrillator at the Memorial Hall.

Please note that the Council cannot lawfully consider or determine any matter which is not specified on the agenda of this summons.

**Next FTC meeting 13<sup>th</sup> February 2023**  
**Agenda items to the Clerk 7 days before the meeting.**

There being no further business to discuss the meeting closed at 8.40pm

Signed.....

Date.....