

# LUDGERSHALL TOWN COUNCIL



## Minutes of the Full Town Council meeting held on 10th July 2023 at 7pm at the Council Office, 10-12 High Street, Ludgershall.

**Present:** Cllr O White, Cllr M Williams, Cllr J White, Cllr P Porter, Cllr T Webber (late arrival 19:18), Cllr J Walker, Cllr D Davies, Cllr L Coombes, Cllr J Bowyer and Cllr D Lillywhite

**Representatives:** WO2 Marc Rees

**Public:** 0

**Absent:** 0

### **AGENDA ITEM**

**096-23/24 1. Apologies for Absence** – Cllr L Ramsay, Cllr D Lansley-Smith, Cllr E Williams & Cllr N Gregory. Cllrs RESOLVED to accept these apologies and record under the LGA 1972 Section 99 and Sch 12 para 40. **Cllrs resolved to accept all in favour.**

**097-23/24 2. Declaration of Interests** - (Members are bound by the provision of the Code of Conduct adopted by Ludgershall Town Council and are required to declare their interest in any matter in which they have a personal interest or a pecuniary interest) Cllr O White on agenda point 11.

**098-23/24 3. General Public** –None.

**099-23/24 4. Planning Application** – None.

**100-23/24 5. Planning Decisions** - None.

**101-23/24 6. Chairmans Report** – From the co-option meeting 12th June we had a full 15 Councillors. That has now downgraded as Les Wilkins has resigned. LTC now have one vacancy for councillor. 14th June Vice Chairman and Chairman went to QGM dinner awards hosted at the Sgt Mess Royal Engineers Regiment- they expressed their thanks for being made so welcome. 23rd July St James Church Flower festival all the displays looked beautiful and LTC hanging baskets are still going strong. 1st July 26 Engineer Reg exercised their right to freedom of the town, an event that was enjoyed by all complete with Band and a luncheon hosted at the town hall afterwards for guests. Chairman expressed his thanks to all those involved including the public houses who hosted the soldiers afterwards for well-deserved refreshments. Following this 26 Engineer Regt invited guests back to the mess to enjoy the beating of the retreat. Chairman attended a LHFIG meeting 3rd July a report will be given later.

**102-23/24 7. Update from outside representatives:** - *a) Police Report* – Report was handed to councillors at meeting. *b) Wiltshire Council Report* – apologies received and nothing to report. *c) 26 Engineer update* – 26 Engineer Regt expressed thanks to all those involved in the 26 Freedom parade. 26 Engineers Regt and their families enjoyed the event. 26 expressed how busy they are at the moment but will continue to support LTC with any tasks needed and will continue to update us on any events taking place. 26 have been working

with the Memorial Hall to help them with the garden and the levelling of the path, the regiment will be deploying next year as a part of their biggest deployment exercise.

Preparation for the remembrance parade is underway.

**103-23/24 8. Reports from LTC's representatives - a) Memorial Hall** – All is going well at the Memorial Hall, EITR Testing done, 5 items to rectified, however a few of these items were in the process of being rectified. Insurance company is happy to lay this to rest again until the next testing is due in 2028. Received a cheque back from electric company which was owed to us. Memorial Hall expressed how pleased they were with the Freedom Luncheon and expressed how lovely the hall looked for the event. There has been a change around regarding who now leads the health and safety checks, all is in hand. There are more events being booked in. Grass is being well looked after by a volunteer, which is greatly appreciated. The benches out the back need replacing, but there is a suggestion that people may like to donate a bench to the Memorial Hall Garden. Friends of Ludgershall are happy to donate a bench. Quotes are being investigated for internal fire doors. Knights fencing are coming 20<sup>th</sup> July to fit the garden railings. **b) LHFIFG** – All requests are still being dealt with, due to a change of contractors on their behalf all work is behind. Highways improvement form – Cllrs discussed both request forms regarding highway issues reported to LTC from members of the public. Request 1 - **Recreation Road Parking Issues – Cllrs resolved to not support this request at this time.** Request 2 – **Drummond Park Speeding Issues – Cllrs resolved not to support this request at this time.** This will be re-addressed again after Cllr meeting with site manager. – Office will speak to PCSO regarding police speed checks.

**104-23/24 9. Update from Working Groups: - a) Update from Town Plan working group** – Walkie Talkies were requested to purchase as an emergency way of communication. These can also be used by Cllrs and staff during events. A Budget of £200 was agreed. **Office to Action b) Community Engagement Leaflet** – A few minor changes to leaflet were discussed. This will be going out to the public in due course. **Office to Action c) Defibrillators** – Office is looking into grants for 2 new defibrillators, one for the office and the other for wood park - **office to action as priority.**

**105-23/24 10. Minutes of the Extraordinary Co-option Meeting held on Monday 12th June 2023** Cllrs resolved to accept **Minutes of the Full Town Council Meeting held on Monday 12<sup>th</sup> June 2023** Cllrs resolved to accept the minutes for ratification. **Action: Office.**

**Cllr L Coombes left the meeting 19:45.**

**106/23/24 11. Bills for Payment** – there were 3 queries TC to report back to FTC on these points, Cllrs resolved to accept. **Action: Office.**

**107-23/24 12. Correspondence – a)** A Resident has complained about the parking by the hairdressers, this is not a TC matter, it needs to be reported to enforcement officer. The office will send a letter to the shop requesting for them to abstain from parking there **Office will action.**

**108-23/24 13. Freedom March – a) Comments in agenda pack, Noted b) Feedback & improvements,** overall the parade went well, more helpers would have been preferred. **Noted c) Balance sheet in agenda pack Noted.**

**109-23/24 14. Flagpole** – The Council agreed the additional delivery costs bringing to total of the flagpole to £903.90+VAT **Action: Office.**

**110-23/24 15. Office Window Frosting Quote** – window frosting on the office £1133 + VAT. Accepted all in favour **Action: Office.**

**111-23/24 16. Cemetery Fence Removal Quote** 26 Engineers have offered to remove the cemetery fence for free as a part of their community engagement. **Action: Office.**

**112-23/24 17. Grants – None.**

**113-23/24 18. Agenda Points for next month** - SIDS, website, gym equipment, freedom of the town, wood park, Baptist burial site.

There being no further business to discuss the meeting was closed at 8.15pm.

Next meetings – Interim FTC Thursday 27<sup>th</sup> July 2023 at 7pm & FTC Monday 14<sup>th</sup> August 2023 at 7pm

Signed.....

Date.....