

LUDGERSHALL TOWN COUNCIL



Minutes of the Full Town Council meeting held on
Monday 14th March 2022 at 7pm at the Ludgershall Memorial Hall, Andover Road.

Present: Cllr M Giles (in the Chair), Cllr J Langley, Cllr CA Allan, Cllr C Giles, Cllr O White, Cllr M Williams, Cllr J White, Cllr L Ramsay.

Absent: None.

Representatives: Cllr C Williams, Lt Col N Turner

Public: None present.

AGENDA ITEM

189-21/22 1. Apologies for Absence – none.

190-21/22 2. Declaration of Interests - All Members of the Town Council are reminded to declare any pecuniary or non-pecuniary interests they may have in any business of the Council, its committees, or Sub-Committees, in accordance with the latest approved Code of Conduct. **None.**

191-21/22 3. General Public – None.

192-21/22 4. Chairman's report – Cllr M Giles explained there was not a lot to report back other than himself and Cllr C Giles (Deputy Mayor) attended The High Sheriff of Wiltshire's Rule of Law Service at Salisbury Cathedral on Sunday 13th March 2022. It was a great event, the first since 2022 due to the pandemic. Cllr M Giles also discussed the details of a meeting he attended regarding Phase 3 of the Castledown Business Park, it was agreed that putting housing on the site would not be accepted and all concerned will do their best to stop that happening. Further information which may require reported will be fed to the office.

193-21/22 5. Update From Outside Representatives -

- a) **Police Report** – A report was sent to the office, due to Officers being unable to attend the meeting. Admin shared information from a report received via email included in the Agenda Pack regarding patrols around Lady Diana Court in Ludgershall linked to Anti-social behaviour and drug use. There will be robust action taken against those found to be engaging in any kind of ASB or drug use. It was also pointed out that there has been 1 report of an attempted burglary in Rural Ludgershall, unfortunately there are no lines of enquiry for this incident. The LTC office will be kept up to date.
- b) **26 Engineer Regiment Report** – 26 Engineer could not attend the meeting.
- c) **Garrison Engagement Report** – Lieutenant Colonel Nick Turner attended, and as this was his last meeting, he attended due to his retirement, Cllr M Giles presented Lieutenant Colonel Nick Turner with gifts and a card from LTC to thank him on behalf of Ludgershall Town Council.
- d) **Wiltshire Council Report** – Cllr C Williams advised the meeting that there is an increased presence of police using speed guns to tackle speeding on Andover Road. He also discussed the recent meeting covering Phase 2 of Castledown Business Park, he confirmed housing on the site would be a last stage consideration, it is being pursued to be used for retail and leisure at this stage to encourage employment and bring new business to the town, this ensures the site is being marketed correctly. The proposed increase to car parking fees which help to fund rural public transport was discussed, local charges are already competitive compared with neighbouring counties and it should also be noted that fees are not planned to increase for four years. March 21st at Ludgershall Memorial Hall a meeting is planned to cover tackling Climate Change in the Tidworth Community Area followed by Tidworth Area Board that all are invited to attend, 2 Cllrs have confirmed their attendance to both meetings.

194-21/22 6. Update from LTC's representatives

- a) **Memorial Hall Report – Cllr C Giles** – Abba Tribute band is planned, and posters, advertising and tickets will be available soon. Issues regarding parking in front of the defibrillator were discussed, it was agreed that yellow lines on the ground to clearly mark off the no parking area will be pursued by admin. **Action: Admin**

New representative needed on the hall committee - Admin assistant reminded the chair that this point needed to be discussed, the chairman stated no discussion was needed.

- b) **Catg** – Nothing to report as no meeting has been held.

195-21/22 7. **Minutes of previous meeting held 14/02/2022 for ratification.** Cllrs Resolved to accept these minutes. Cllr J White highlighted concerns that 2 items regarding CATG noted in the above minutes had not been followed up on since the last meeting, issues regarding the signage at the roundabout and the speed limit signs, it was felt that these items require further investigating and worries were raised that they may get overlooked. Cllr J Langley pointed out that due to there not being a CATG meeting since the last FTC these points can't have been progressed. Admin confirm TC had been looking into both CATG issues in question, but Admin was not aware of what progress had been made prior to TC annual leave. It was agreed to follow up with TC on her return and request it be taken to the next CATG meeting.

Extraordinary co option meeting of the same day was not ratified and will be brought back to the next FTC meeting.

Action TC.

196-21/22 8. **Committee Reports** – Cllr CA Allan – Civic Events, nothing to report, **Cllr J Langley** – Allotments, nothing to report. **Cllr J White** – RL&E, concerns regarding an issue with the flood light on the rec shining into a resident's window. The office is aware and have discussed this with WC and has been agreed the LTC will incorporate the realignment of the flood light at the same time as the works are carried out on the CCTV later in the year. **Cllr M Giles** – Finance nothing to report. **Cllr O White** – Planning nothing to report.

197-21/22 9. **Ratified Committee minutes for noting**– committee minutes noted.

198-21/22 10. **Bills for Payment** – Cllr J White questioned the payment showing for a new safe for the office. Cllrs were not aware of the need for a new safe and have no recollection of this being discussed at any meeting. Cllr C Giles asked why a new safe was required. Cllrs requested this be brought to the next FTC and Finance and Policy meeting, clarification of rules is needed as committees are required to request funds before any purchase but feel the office is not following that rule. Clarification is needed.

199-21/22 11. **Correspondence – a)** The request from a resident to carry out a small get together to mark her wedding in August 2023 was discussed. It was agreed that in principle there are no objections however admin was asked to contact the resident to make them aware of the decision and ask them to keep us up to date of any changes we may need to be aware off closer to the time. Cllr M Williams requested that the office check insurance documents to ensure we are covered for such gatherings.

Action: TC

b) S137 new limit 2022-2023 £8.82 per elector, noted by the council.

c) Traffic Survey to be brought to next FTC meeting.

Action TC.

200-21/22 12. **Request for Memorial Hall fence to be erected** – 3 quotes received all following same specification. The first quote from AG&G was for £4114.00 exl VAT, second quote was from Brookes Fencing & Landscapes for £1900.53, the third quote was from MLBs Landscapes and Gardens for £ 1383.04 Cllr O White proposed to accept the 2nd quote for £1900.53, Cllr C Giles seconded, one Cllr voted for 3rd quote, carried to go ahead with 2nd quote. **Action: Admin**

201-21/22 13. **HR contract ending 9th April 2022** – It was discussed by Cllrs that having no HR for LTC is not an option, HR is needed to be replaced. The current contract is due to expire on 9th April 2022, it was agreed to allow the contract to expire and to research other companies who can deliver LTC requirements. It is felt following current and past issues having a HR contract in place is imperative. Cllrs agreed that any new contract will be required to be available to the staffing committee and the LTC Chairman only, not paid staff. It was agreed paid staff have

access to NALC and WALC for information and advice, HR will only be accessed by Cllrs going forward. Cllr C Williams advised LTC to contact WC legal team for advice on companies and what is available to LTC, also to contact other councils to see who they use, this will help to ensure the correct company and cover is found and secured. **Action: TC to research, get info and quotes.**

202-21/22 14. 205-21/22 17. Agenda Points for next month – Please note that the Council cannot lawfully consider or determine any matter which is not specified on the agenda of this summons.

- Church magazine

There being no further business to discuss the meeting closed at **7.46pm**

The next meeting 11th April 2022

Signed.....

Date.....