

LUDGERSHALL TOWN COUNCIL



Minutes of the Full Town Council meeting held on Monday 8th November 2021 at the Ludgershall Memorial Hall, Andover Road.

Present: Cllr M Giles (in the Chair), Cllr CA Moore, Cllr J Langley, Cllr N Allingham, Cllr CA Allan, Cllr C Giles, Cllr O White, Cllr M Williams, Cllr G Paine, Cllr J White, Cllr J Tinkler,
Representatives: • 26 Engineer Regiment Report – WO1 Matt Needham, RSM Wiltshire Councillor, Cllr AKJ Pickernell,
Public: None present.

AGENDA ITEM

115-21/22 1. Apologies for Absence – **NONE** all in attendance.

116-21/22 2. Declaration of Interests - All Members of the Town Council are reminded to declare any pecuniary or non-pecuniary interests they may have in any business of the Council, its Committees or Sub-Committees, in accordance with the latest approved Code of Conduct. **NONE**

117-21/22 3. General Public – None.

118-21/22 4. Chairman's report – A reminder of LTC Policies and Procedures. 3 points of order were visited. Councillors were also made aware that a report carried out by The Locum Clerk is available to view at the LTC office. Cllr M Giles stated the report had not been requested by LTC but was gratefully received.

119-21/22 5. Update From Outside Representatives

- a) **Police Report** – The Clerk delivered the report received from PCSO. General feeling of safety and people are happy living in Ludgershall. There were 62 reports that Amesbury Police attended in the past month. Cllr J White requested PCSO to attend the Rec early evening just as it is getting dark as that seems to be an active time for ASB. **Action: Clerk contact and request.**
- b) **26 Engineer Regiment Report** – WO1 Matt Needham, RSM reported the unit is in good health. There is warfare training in Estonia at present. Preparation for Remembrance Sunday is under way, rehearsals are being carried out this week to ensure a seamless event. Community engagement events at Wellington Academy, and working with the Wellington Eagles with book clubs to educate children on remembrance within schools.
- c) **Garrison Engagement Report** - Lieutenant Colonel Nick Turner – Apologies received.
- d) **Wiltshire Council Report** – Wiltshire Councillor, Cllr C Williams Apologies received. Cllr AKJ Pickernell offered condolences to the military regarding the fatal RTA recently. He is currently waiting for the coroner's report but once received he will inform LTC with any updates. Thanks were given for the freedom event on 6th November 2021. Confirmed Salisbury Red buses now have 3 electric vehicles. Road safe have 24 gritters and 13,000 tonnes of rock salt in store to use for planned off peak gritting. Wiltshire Council are looking for foster parents in the Wiltshire area, if anyone is interested or have other people in mind contact communications@wiltshire.gov.uk for more information. A date for the diary 2nd February 2022 9-3.30pm for 2 days the A338 will be closed to carry out works. Area Board meeting will be held in the Collingbourne Kingston Village Hall, Cllr G Paine will attend to discuss grants for the Queens Jubilee 2022.

120-21/22 6. Update from LTC's representatives

- a) Memorial Hall Committee Report – Cllr C Giles discussed the dates for events held at the hall are a Pantomime 26th November, tickets are selling from the LTC Office, Facebook and social media are being used to help promote the event and increase sales. The Christmas Fete is on 27th November help is needed to put tables out and set up the hall for the stall holders, but all is going as planned. Covid is still ongoing and using the hall, no end date available yet. Concerns raised about rules and constitutions covering the Hall and its Committee, these will be raised at the next memorial hall meeting and receive an update at next LTC full town council meeting.

121-21/22 7. Minutes of the previous meeting held 11/10/2021 & the Extraordinary Co-option meeting held 13/09/21 – Having considered the minutes, Cllrs Resolved to accept both these minutes, which the chair then signed as a true and accurate record.

122-21/22 8 Committee Reports – Civic - New sleigh has been received and is being worked on by The Men shed to add personalisation's. The remembrance event is arranged and confirmed to go ahead Sunday 14th November 2021. RL&E The new picnic benches are now in place, current issue with the removal of old benches. They are currently at the cemetery until we can allocate them else where or dispose of them. Allotment requested advise on when the water gets turned off and when the gate should be closed, it was said that the water will be closed off anytime from this date 8th November 2021 and the gate normally get closed when the clocks go back, Cllr J Langley will make plans to have the gate closed.

123-21/22 9 Committee minutes for noting– **all agreed.**

124-21/22 10. Bills for Payment –emailed to Cllrs prior to meeting – Cllr O White queried the wording “deposit” for carls catering, Town Clerk confirmed this was her error and would correct it. Cllr M Giles proposed to accept, Cllr CA Moore seconded **all agreed.**

125-21/22 11. 10-12 High Street- Town Clerk discussed the report generated and circulated to all Cllrs, Cllr O White questioned the fact there is no clear passage between the toilet and kitchen and area and would like this confirmed to be acceptable, also the need for the separate office for the Town Clerk was discussed based on need and it was agreed that the plans remain in place due to it being of benefit to have a separate office for privacy reasons and to limit distractions. Questions were raised by Cllr O White regarding insurance cover for the planned pop-up shop and who is responsible for what. **Action: Clerk** will look at insurance and feedback information to Cllrs. Quotes for removing Air Con discussed, it was agreed to remain with Willmott at an adjusted price if possible? **Action: Town Clerk to discuss price adjustment.** It was confirmed that Cllr M Giles triggered the break clause on the current office building, the final date for 22 high street is 29th April 2022.

126-21/22 12 Electric Charging Points for Car Park – update **Lead Cllr C Moore** requested a vote based on how the Cllrs would like to go forward, either alongside Wiltshire Council or as an independent supplier. It was agreed that 4 charging points would be acceptable and would like to arrange a meeting. **All in favour. Action: Cllr CA Moore to pursue.** CllrAKJ Pickernell advised Cllrs to contact Wiltshire Council to discuss their plans and see if any helpful guidance can be given.

127-21/22 13 Beacon for Platinum Jubilee –Cllr M Giles discussed the manufacture of the Beacon with Magna Metal Craft but agreed to also look for quotes elsewhere. Cllr G Paine will share details of any other fabricators who may be willing to offer a quote. Source a company and cost to dig a 6-foot-deep hole in the ground to install the beacon. **Action: Cllr G Paine**

128-21/22 14 Local Authority Lottery - <https://gatherwell.co.uk/local-authority-lotteries/> -**Lead Cllr C Moore** this was discussed at length, Cllr C Giles felt it would be encouraging gambling, Cllr J Tinkler agreed with this point of view. Cllr O White felt there are many lotteries available, no need to add more. Cllr O White proposed to vote LTC go no further with this, Cllr G Paine seconded **all in favour.**

129-21/22 15 Request for donation – It was agreed to donate £150.00 from the Chairman's Fund and allow the young boy to raise funds for himself by helping at the Christmas Fete and potentially having his own table. The AA will share this information with the family. **Action: AA to contact Mother.**

130-21/22 16 **Town & Country Planning Association** – No interest for this. Agreed to go no further with this point. **All agreed.**

131- 21/22 17 **Highway Request** – Discussed and agreed Cllr N Allingham will take to CATG , Cllr G Paine proposed, Cllr M Giles seconded **all in favour.**

132- 21/22 18 -**Cleaning of the office** – Point discussed, and Town Clerk confirmed the quote for new cleaning company had been received at a cost of £975 per year against the price of the previous company at £648, it was request that this be voted on due to there being an increase in costings. Cllr M Giles proposed, Cllr J Langley seconded **all in favour**

133-21/22 19 **Software packages for Office** – Town Clerk put it to the council a request to enable the office to order the agreed software packages ahead of time. Cllr G Paine proposed the funds be used from the unallocated budget of £10,000 which if not used would go into earmarked devolved services, Cllr M Giles seconded, **all in favour.**

134- 21/22 20 **Agenda Points for next month** – Please note that the Council cannot lawfully consider or determine any matter which is not specified on the agenda of this summons. **NONE**

There being no further business to discuss the meeting closed at **8.35pm**

The next meeting 13th December 2021

Signed.....

Date.....