

LUDGERSHALL TOWN COUNCIL



On 4 April 2020, the government introduced The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 which allows local councils to meet remotely. These regulations apply to meetings held before 7 May 2021.

Notice is hereby given that a Full Town Council meeting on Tuesday 8th December 2020 at **7-00pm**

This meeting will be held online using Microsoft Teams. The press and members of the public are welcome to join the meeting by following this link:

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+44 20 3855 6208](tel:+442038556208), [102149457#](tel:+442038556208) United Kingdom, London

Phone Conference ID: 102 149 457#

Please check with your network providers as charges may be applied.

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this: 3rd day of December 2020

Signed: *Karen Allingham*

Clerk of Ludgershall Town Council

AGENDA

- 1. Apologies for Absence**
- 2. Declaration of Interests**

(Members are bound by the provision of the Code of Conduct adopted by Ludgershall Town Council and are required to declare their interest in any matter in which they have a personal interest or a pecuniary interest).

- 3. Prior to co-option, agreement of LTC to accept any applicants that are successful to join the meeting as a voting Cllr, ensuring the appropriate paperwork is signed asap**
- 4. Co-option – applicants are in Microsoft Teams waiting room and will be asked to join after voting is completed**
- 5. General Public – Questions** (15 mins are allocated for this section)
- 6. Chairman's Report**
- 7. Police Report**
- 8. St James Church Report**
- 9. St James PCC request**
- 10. 26 Engineer Regiment Report**
- 11. Garrison Engagement Report**
- 12. Wiltshire Council Report**
- 13. Memorial Hall Committee Report**
- 14. Minutes of the previous meeting held 7/09/20 – minutes attached for ratification**

15. **Lorry/Speed Watch update**
16. **Planning Decisions made by email and public consultation Sept – Nov 2020, all decisions have been forwarded to Wiltshire Council within their timelines** – paperwork attached
17. **Committee Reports: 11th August 2020 Planning Meeting**, as there have been no other meetings there are no minutes to be ratified, however each Chairman can update FTC of any works that they feel need to be shared – planning minutes attached for ratification
18. **Grounds Maintenance Contract up for Renewal** – contract wording attached for agreement and vote
19. **Bills for Payment** – will be emailed to Cllrs at or before 4pm 8th December 2020 – for ratification
20. **Grants** – none
21. **Interim Internal Audit/recommendations and action plan** – paperwork attached
22. **Revised Policies for ratification and adoption:** Standing Orders, Financial Regs and Dignity at Work policy- paperwork attached
23. **Budget/Precept (to be received by Wiltshire Council by 18th Jan 2021)** – paperwork attached for discussion
24. **Community Building** – update
25. **Parnham's Covenant** – update – paperwork attached for discussion
26. **Covid-19 Ludgershall going forward** – Clerk & some Cllrs have attended different meetings regarding this topic, if you have any updates for FTC please update here. Discussion on anything LTC can do to help.
27. **CATG – Metro Count changes and name change to speed and traffic surveys** – paperwork attached
28. **Castledown Business Park Phase 3** - update
29. **Correspondence – Thank you from St James**
30. **LTC's section in St James Parish News**
31. **Update on current status of LTC's defibrillators & new request** – paperwork attached
32. **Armed Forces Covenant** – link for investigating before the meeting [Local authorities - Armed Forces Covenant](#)
33. **Christmas and New Year Opening Hours** – the office will not be contactable on Christmas Eve and the bank holidays over the Christmas period. All other days will be normal working hours.
34. **Agenda Points for next month** –

Date of next meeting 12th January 2020 – Agenda items to the Clerk 7 days before the meeting.