

LUDGERSHALL TOWN COUNCIL



Notice is hereby given that a Full Town Council meeting will be held on
Monday 13th December 2021 at 7-00pm at the Ludgershall Memorial Hall, Andover Road

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this: 8th day of December 2021

Signed: *Karen Allingham*

Clerk of Ludgershall Town Council

This meeting will be held at the Memorial Hall according to the latest Government Covid Safety Guidelines. There will be 8 places for members of the public to attend. If members of the public wish to attend they should notify the Town Clerk of this by noon on the Friday prior to the meeting. If members of the public wish to attend and ask a question they should also notify the Town Clerk of this by noon on the Friday prior to the meeting and provide in writing their question at the same time. No members of the public will be allowed to attend if all the allocated seats are taken. If members of the public wish to ask a question, but not attend, they can provide the question in writing to the Town Clerk by noon on the day of the meeting, and a written response will be provided. All those public in attendance at the meeting will be required to wear a face mask unless exempt or when talking. If anyone has any signs of Covid-19 please do not attend, your temperature will be taken at the entrance.

AGENDA

THIS MEETING WILL BE RECORDED.

1. Apologies for Absence
2. To Receive Declaration of Interests
All Members of the Town Council are reminded to declare any pecuniary or non-pecuniary interests they may have in any business of the Council, its Committees or Sub-Committees, in accordance with the latest approved Code of Conduct
3. General Public – Questions (15 mins are allocated for this section)
4. Chairman's report
5. Update From Outside Representatives – in agenda pack
6. Update from LTC's representatives - in agenda pack
7. Minutes of the previous meeting held 08/11/21 & the extraordinary meeting held 06/12/21– in agenda pack – for ratification.
8. Committee Reports – in agenda pack
9. Committee minutes for noting– in agenda pack
10. Bills for Payment – will be emailed to Cllrs at or before 4pm 13th December 2021 – for ratification.
11. Correspondence –
 - a) Letter to LTC regarding not giving Castledown FM a grant – in agenda pack
 - b) Civility & respect Project in agenda pack
 - c) Letter to LTC regarding nonattendance at Wellington Academy Remembrance Service – in agenda pack
 - d) St James Financial Statement – in agenda pack

12. [Representation & protocols for Cllrs at Civic Events](#) – discuss necessity of training and a reminder of LTC’s Pledge – in agenda pack
13. [Restructure of Committees & Cllr numbers in committees](#)– see agenda pack
14. [Planning Applications](#); link to applications in agenda pack
 - a) **PL/2021/09454** – for the creation of a highways crossing and access way to Land off Empress Way and Astor Crescent at Vernesk, 7 Astor Crescent, SP11 9RG.
 - b) **PL/2021/08401** – revision to application re siting of, a construction of a self-contained log cabin style annex building for residential use ancillary to the main dwelling at 1 Graspan Road, SP11 9NY.
15. [Resolve to accept Internal Audit Report](#) – approved by Finance & Policy Committee – attached to agenda pack.
16. [Resolve to adopt, LTC Investment Strategy 2021-2022 & New Reserves Policy](#)– in agenda pack
17. [Resolve to use £2926.80 inc. Vat from the ear marked Maintenance fund to pay for the repair to playground surface under the swing set.](#)
18. [Office Hours over Christmas Period](#) – the office will be shut on 24th December and bank holidays of 27th & 28th December & 3rd of January 2022.
19. [Agenda Points for next month](#) – Please note that the Council cannot lawfully consider or determine any matter which is not specified on the agenda of this summons.

Next meeting 10th January 2021.