

## LUDGERSHALL TOWN COUNCIL



Notice is hereby given that a Full Town Council meeting will be held on  
Monday 14<sup>th</sup> June 2021 at 7-00pm at Ludgershall Memorial Hall, Andover Road

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this: 9<sup>th</sup> day of June 2021

Signed: *Karen Allingham*

Clerk of Ludgershall Town Council

This meeting will be held at the Memorial Hall according to the latest Government Covid Safety Guidelines. There will be 8 places for members of the public to attend. If members of the public wish to attend they should notify the Town Clerk of this by noon on the Friday prior to the meeting. If members of the public wish to attend and ask a question they should also notify the Town Clerk of this by noon on the Friday prior to the meeting and provide in writing their question at the same time. No members of the public will be allowed to attend if all the allocated seats are taken. If members of the public wish to ask a question, but not attend, they can provide the question in writing to the Town Clerk by noon on the day of the meeting, and a written response will be provided. All those public in attendance at the meeting will be required to wear a face mask unless exempt or when talking. If anyone has any signs of Covid-19 please do not attend, your temperature will be taken at the entrance and if possible, sight of a negative lateral flow test is desirable.

### AGENDA

1. Election of Chair
2. Election of Vice Chair
3. Apologies for Absence
4. To Receive Declaration of Interests  
All Members of the Town Council are reminded to declare any pecuniary or non-pecuniary interests they may have in any business of the Council, its Committees or Sub-Committees, in accordance with the latest approved Code of Conduct
5. General Public – Questions (15 mins are allocated for this section)
6. Update From Outside Representatives
  - Police Report – in agenda pack
  - 26 Engineer Regiment Report – WO1 Matt Needham, RSM
  - Garrison Engagement Report - Lieutenant Colonel Nick Turner
  - Wiltshire Council Report – Cllrs C Williams & AKJ Pickernell
  - Ludgershall Youth Club – update & question from resident – in agenda pack
7. Update from LTC's representatives
  - Memorial Hall Committee Report – Cllr R Dance
  - CATG Report – Cllr N Allingham
  - Climate Strategy Engagement Meeting Report – Cllr C Moore

- Tidworth Community Area recovery / health and wellbeing group – Cllr CA Allan
8. Minutes of the previous meeting held 17/05/2021 – in agenda pack – for ratification.
  9. Committee Reports: Planning Committee meeting 24th May 2021, Allotments Committee meeting 25th May 2021, RLE Committee meeting 26th May 2021, Civic Events Committee Meetings 27th May & 8<sup>th</sup> June 2021 - all minutes in the agenda pack, for ratification.
  10. Bills for Payment – will be emailed to Cllrs at or before 4pm 14<sup>th</sup> June 2021 – for ratification.
  11. Internal Audit Report to 31/03/21 – in agenda pack, 2 recommendations to be discussed, agreed & ratified.
  12. Query from Audit Report that requires minuting – in agenda pack
  13. Resolution to adopt the Annual Governance Statement 2020/21 in the Annual Return – in agenda pack
  14. Resolution to adopt the Accounting Statement 2020/21 in the Annual Return – in agenda pack
  15. CATG request for Empress Way – in agenda pack
  16. Laptop and associated cables to use with projector – to discuss at meeting.
  17. Office & Meeting Rooms New Venue – to discuss
  18. Fly Tipping – costs of locked skip – in agenda pack
  19. LTC 2021 Summer Fete – information in meeting
  20. Agenda Points for next month – Please note that the Council cannot lawfully consider or determine any matter which is not specified on the Agenda of this summons.

**Date & place of next meeting tbc.**