

## LUDGERSHALL TOWN COUNCIL



Notice is hereby given that the Annual Town Meeting of the Full Town Council will be held at The Memorial Hall, Andover Road, on Monday 17<sup>th</sup> May 2021 at **7-00pm**

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Due to the constraints regarding Covid-19 there is a maximum number occupancy in the Memorial Hall of 30, therefore please can any members of the public who wish to attend, contact the Town Clerk on 01264 391629 to ensure the threshold is not exceeded. Alternatively, if you have a question for the council please forward to the Town Clerk and this will be asked at point 11 on the agenda.

Dated this: 11<sup>th</sup> day of May 2021

Signed: *Karen Allingham*

Clerk of Ludgershall Town Council

### AGENDA

1. **Election of Chairman**
2. **Resolution – to continue as Mayor or to change back to Chairman only.**
3. **Election of Vice-Chairman**
4. **Apologies for Absence**
5. **Declaration of Interests**  
(Members are bound by the provision of the Code of Conduct adopted by Ludgershall Town Council and are required to declare their interest in any matter in which they have a personal interest or a pecuniary interest).
6. **Casual Vacancies – Co-option** – none received, advertising to take place before next FTC, any possible applicants to contact the Clerk a week before that meeting.
7. **Declaration of Acceptance forms/Register of Interest Forms** – those that have not been signed by date of meeting FTC to agree date for completion.
8. **Formation of Committees/nominations to existing committees** – list of current members to committees in agenda pack.
9. **Confirming the dates, time and place for FTC for the next year/confirm May dates for other committees/discuss going forward** – as much information as possible in agenda pack.
10. **Review of representation with external bodies and reporting of** as much information as possible in agenda pack.
11. **General Public – Questions** **(15 mins are allocated for this section)**
12. **Chairman's Report**
13. **Police Report/NTG report**
14. **26 Engineer Regiment report**
15. **Garrison Engagement report**
16. **Wiltshire Council – Report by Cllr C. Williams**
17. **Minutes of the previous meetings a) FTC held 13/04/21, b) Finance & Policy held 04/05/21 & c) Extraordinary Meeting held 05/05/21** – in agenda pack for ratification
18. **Bills for Payment-** received prior to 12<sup>th</sup> May 2021 in agenda pack

- 19. Resolution to adopt the Standing Orders, Financial Regs & Code of Conduct, reviewed by the Finance & Policy committee – in agenda pack**
- 20. Year End Accounts Report to 31/03/21 – in agenda pack**
- 21. Resolution to adopt the latest Asset/Risk Register - in agenda pack**
- 22. Review and confirmation of Insurance cover & premium, in respect of all insurable risks – in agenda pack**
- 23. Agenda Points for next month**

**Date of next meeting Monday 14th June 2021 – Agenda items to the Clerk 7 days before the meeting.**