

## LUDGERSHALL TOWN COUNCIL



Notice is hereby given that the Annual Town Meeting of the Full Town Council will be held at The Memorial Hall, Andover Road, on Monday 9<sup>th</sup> May 2022 at 7-00pm

All members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this: 4<sup>th</sup> day of May 2022

Signed: *Karen Allingham*

Clerk of Ludgershall Town Council

### AGENDA

1. **Election of Chairman**
2. **Election of Vice-Chairman**
3. **Apologies for Absence**
4. **Declaration of Interests**  
(Members are bound by the provision of the Code of Conduct adopted by Ludgershall Town Council and are required to declare their interest in any matter in which they have a personal interest or a pecuniary interest).
5. **Declaration of Acceptance forms/Register of Interest Forms** – those that have not been signed by date of meeting FTC to agree date for completion.
6. **Formation of Committees/nominations for leads within the committee** – info in agenda pack
7. **Confirming the dates, time, and place for FTC for the next year**
8. **Review of representation with external bodies and reporting of** - as much information as possible in agenda pack.
9. **Resolution to adopt the Public Participation Policy agreed at Extraordinary Meeting 3<sup>rd</sup> May 2022** – copies of which have been handed to the public at this meeting.
10. **General Public – Questions** (15 mins are allocated for this section)
11. **Update From Outside Representatives -** Police report in agenda pack  
Wiltshire Cllrs report  
26 Engr's report
12. **Update from LTC's representatives –** Update from Memorial Hall – no rep to report  
Update on CATG issues – no meetings to report on
13. **Minutes of the previous meeting held 11/04/22**– in agenda pack – for ratification.
14. **Committee Reports**
15. **Ratified Committee minutes for noting by FTC**– in agenda pack
16. **Bills for Payment** – will be emailed to Cllrs at or before 4pm 9th May 2022 – for ratification.
17. **Resolution to adopt the Standing Orders, Financial Regs (there have been no changes since last adopted) & Code of Conduct, reviewed by the Finance & Policy committee** – in agenda pack
18. **Year End Accounts Report to 31/03/22** – in agenda pack
19. **Resolution to adopt the latest Asset/Risk Register** - in agenda pack
20. **Review and confirmation of Insurance cover & premium, in respect of all insurable risks** – in agenda pack

- 21. Jubilee Celebrations** – as much info as possible in agenda pack
- 22. Annual Town Meeting for the Electorate** – agree date, place & format
- 23. Correspondence** –

- a) Parking, traffic congestion & lighting on Short Street – info in agenda pack
- b) Over hanging trees from the Rec to a garden in Rawlings Court – info in agenda pack

***Under the Public Bodies (Admission to Meetings) Act 1960 the following agenda items will be closed to the public due to its confidential nature.***

- 24. To agree admin assistants job description, pay & timeline for interviews** – info in agenda pack
- 25. Agenda Points for next month**

**Date of next meeting to be discussed and agreed at point 7 above – Agenda items to the Clerk 7 days before the meeting.**