

LUDGERSHALL TOWN COUNCIL



ALLOTMENT, CEMETERY & CAR PARK COMMITTEE

Notice is hereby given that a meeting of the above committee will be held on Tuesday 25th May 2021 at the Church Hall, School House Drive, Ludgershall at 7pm.

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this: 19th day of May 2021.

Signed: *Karen Allingham*

Clerk of Ludgershall Town Council

AGENDA

1. **Election of Chair**
2. **Election of Vice-Chair**
3. **Apologies**
4. **Update to Terms of Reference** – info in agenda pack
5. **Declaration of Interest** – (Members are bound by the provision of the Code of Conduct adopted by Ludgershall Town Council and are required to declare their interest in any matter in which they have a personal interest or a pecuniary interest).
6. **Minutes of previous meeting held 27/04/2021** – ratified at the Extraordinary meeting of the Council held on 05/05/2021.
7. **Allotments** –
 - i) **Bell Street** –
 - a) Update on new allotments rented and waiting list – report in agenda pack
 - b) Inspections
 - c) Letter to allotment holders re: fly-tipping – in agenda pack
 - d) Plumber update – at meeting
 - e) Complaint re: selling of produce – info in agenda pack
 - f) Report of vandalism to tarpaulins
 - ii) **Dewey's Lane** –
 - a) Update on new allotments rented and waiting list - report in agenda pack
 - b) Inspections
8. **Jubilee Garden** – Fence damage – discuss quote/info in agenda pack
9. **Car Park/Toilet** –
 - a) CCTV update – in meeting
 - b) Wall in Car Park – earmarked budget for removal
 - c) Monitoring of new Contractor's work within 3-month review period
10. **Cemetery** –

- a) Garden of Remembrance fencing quote update
- b) Retention of roses/plants on front section of fence
- c) Update of valuation figures
- d) Quote to level grave at Row 9, Plot 13 – in agenda pack
- e) what to do with the old gate? Discuss

- 11. Small Works Preferred Contractor** – no increase in hourly rate
- 12. Quotes for work resulting from Tree Survey** – in agenda pack
- 13. Anti-social behaviour** – reports
- 14. Agenda Points to be discussed for next month**

Date of next meeting – 15th June 2021