

LUDGERSHALL TOWN COUNCIL



Minutes of Allotment, Cemetery & Car Park committee held on Tuesday 17th March 2015 in the Council Office at 7-00pm.

Present:	Cllr Pickernell in the Chair	Cllr Giles
	Cllr Hollis	Cllr Langley
	Cllr White	Cllr Dixon
Apologies:	Cllr Cordery	
Absent	Cllr Dance	

	<u>Agenda Item</u>	<u>Action</u>
24/15	2. Declaration of Interest – Cllr J Hollis declared an interest with Agenda item 4. Dewey’s Lane. B) Herb garden request for outside the garden club shop / shed.	
25/15	3. Minutes of the previous meeting had been circulated and approved at the March 2015 Full Town Council meeting and signed.	
26/15.	<p>4. Allotments</p> <p>a) If allotment tenants fail to keep their allotments tidy, a 1st warning letter will be sent out to them along with a copy of the rules for keeping an allotment.</p> <p>b) An increase of just less than 10% will be made to the allotment rents resulting in a full plot costing £29.00 a year and £14.50 for a half plot a year. This will take effect from January 1st 2016. Proposed by Cllr Pickernell, Seconded by Cllr White, carried. He clerk will send out a notice of increased rent to all tenants.</p> <p>c) The Rules on keeping ducks and chickens on an allotment were circulated. The Clerk will include the ‘No Cockerel’ policy to the rules. A copy of the rules will be sent out to every allotment tenant who is keeping ducks and/or chickens on the allotment. Cllr Dixon proposed the rules to be accepted, Cllr Giles Seconded, carried.</p> <p>Bell Street – a) Monthly Report – Cllr Dixon reported that a number of allotment tenants are letting their plots become overgrown and neglected. The Committee agreed to take no action for another month. Cllr Dixon will make another report next month to see what has changed and what relevant action needs to be taken.</p> <p>b) Hedge Cutting TPO – The Committee have agreed in principle to have the hedge at Bell Street Allotment cut, allowing the delivery for the manure to the allotment. The Clerk will apply for Planning permission for this work to be</p>	

	done after the nesting period in August. Dewey's Lane – a) Monthly Report – No action required for another month. b) Herb Garden request for outside the Garden Club shop / shed. – The Committee agreed that a herb garden may be put outside the Garden Club shed. Cllr Pickernell proposed this request, seconded by Cllr Dixon, carried.	
27/15	5. Jubilee Garden – Cllr White has said he will return the sun dial to the Jubilee Gardens when the weather improves.	
28/15.	6. Rose Garden – Nothing to report.	
29/15	7. Car Park – Wrong contact details on the LTC sign at entrance of the car park. People are to use the Ludgershall office number 01264 391629 to contact the clerk. The Kennet District Council market sign will be investigated & amended/removed. A quote for the work to both signs will be obtained.	
30/15	8. Toilets – a) Cleaning Contract Quote – It was agreed by the committee to accept the 2 year cleaning quote from Beechfields Cleaning Solutions. The two year contract option will involve an increase of 2% for the renewal of the contract and will take effect from 1 st April 2015 – 31 st March 2017. The charge for each month will be £733.65. Cllr Pickernell proposed this quote, Cllr Giles seconded, carried. b) Permission was given to invite Beechfield Cleaning Solutions to quote for the following work, extra to cleaning contract to remove wire grids from Ladies & Gents windows, clean the slatted windows and put the grids back at the toilets in the car park.	
31/15	9. Cemetery – a) New burial charges have now been sent out to the undertakers that Ludgershall Town Council have contact with. A list of these new charges are available for viewing at the office. b) A list of graves that need to be levelled has been given to Barry Ward as a small works order.	
32/15	10. War Memorial. The bulbs at the War Memorial are not blooming as well as was hoped. This will be investigated.	
33/15	11. Small Works Contract – Barry Ward has accepted the small increase in hourly rate and signed a small works contract for 2015/16.	
34/15	12. High Street Flower Planters. The planters will be put onto the High Street and flowers will be planted. Permission to purchase flowers for the planters was given to Cllr White. Cllr Pickernell proposed this permission, seconded by Cllr Giles, carried.	
35/15	13. Any Other Business – A quote for Town Crest signs on the new Planters will be obtained from Solstice signs. Any plot holder who wishes to build a green house or chicken run must have permission from the Allotment committee before installing it.	

There being no further business to discuss the meeting closed at 8.05pm

Date of next meeting Tuesday 21st April 2015.

Signed.....Date.....