

LUDGERSHALL TOWN COUNCIL



Minutes of the Allotment, Cemetery and Car Park Committee meeting held on 15th February 2022 at 7pm at the Council Office, 22 High Street.

Present: Cllr J Langley (in the chair), Cllr C Giles, Cllr M Giles, Cllr CA Allan. –

Public: none

AGENDA ITEM

052-21/22: 1. Apologies – None

053-21/22: 2 Declaration of Interest – (Members are bound by the provision of the Code of Conduct adopted by Ludgershall Town Council and are required to declare their interest in any matter in which they have a personal interest or a pecuniary interest) **None declared.**

054-21/22: 3. Minutes of previous meeting held 19/10/2021 – Having considered the minutes, **Cllrs Resolved to accept the minutes of 19th October 2021 as read, which the chair then signed as a true and accurate record.**

055-21/22: 4. Allotments – Admin gave an update on increasing water supply and more draw off points, **Cllr CA Allan to take lead on this.** Arrange for a plumber to assess requirements and options available without compromising the existing supply pressure. Cllr CA Allan will attend with the plumber. The new ruling re dogs on allotments, admin requests permission to add the adjustment to the rules and send a new copy to all plot holders on both sites. Cllr Langley proposed, Cllr M Giles seconded, all in favour **Action: Admin** The return of plot 34 Deweys Lane was discussed, the letter received from the tenant was read to explain reasons for ending the tenancy. It was voted to allow the plot to be offered for use as a mental health/wellbeing garden. Cllr M Giles pointed out that the plot can't be excavated, any growing would need to be done using raised beds. The Men Shed will be happy to construct raised beds but would require payment to cover costs of materials. Cllr M Giles will take ownership of this. **Action: Cllr M Giles** Cllr M Giles will contact the interested parties and discuss their needs. The pest control retainer was discussed, admin made Cllrs aware that no contact has been received from Mr Benton regarding his agreement. Admin will source new pest control companies. **Action: Admin**

i) Bell Street – Update on new allotments rented and waiting list – plot 40 has been re-let since last report, 11 people on waiting list. No evictions. 1 empty plot, plot 19a waiting for inspection then can be allocated.

ii) Dewey's Lane – Update on new allotments rented and waiting list – 2 plots have been re-let since the last report, 9 people on waiting list. No evictions. 2 empty plots to re-let following inspection plots 12, 30a. Plot 34 is vacant, but earmarked for a Mental Health/Wellbeing Garden. Plot 12 has been returned to us but requires some chicken wire removed, the previous tenant has acknowledged that it was there and that he would give up his deposit amount as he was unable to have it removed. A quote has been received to remove the wire from the ground at a cost of £84.64+vat. Cllr M Giles requested that the previous tenant be contacted to request him to pay the additional £34.64 to cover the cost of the work, as his deposit of £50.00 will not fully cover the work.

Action: Admin

056-21/22: 5. Jubilee Garden – Review the opening of the Jubilee gardens, no big issues have been reported, Cllr CA Allan expressed concerns over the bins, and feels repair or replacement is required on one the bins within the garden. **Cllr CA Allan** will follow up by sending pictures to the office.

Action: Admin to pursue once pictures are received and arrange to repair or replace. It was agreed for the garden to remain unlocked and continue to monitor. Update on planting the trees. Gavin Jones quote was accepted in the previous meeting at a cost of £296.60+vat, Admin confirmed the trees will be planted by Gavin Jones, and they will also be assisting on 11th March 2022 with the planting of a larger tree which has been donated by Gavin Jones to mark The Queens Green Canopy, part of the Platinum Jubilee. It was voted that the ceremony will take place on Friday 11th March 2022 at 2.30pm in the Jubilee Garden, Cllr C Giles proposed, Cllr CA Allan seconded, all in favour. Cllr M Giles requested for Mark Fell Photography to attend the ceremony. **Action: Admin to arrange.**

057-21/22: 6. Car Park/Toilet – To note issue with inside lighting. This was discussed as the issue is larger than just the light sensor. Using the CIL income to carry out works on the electrics within the toilets has been put forward. The placement of a clothing bank within the Carpark was discussed and voted on. Cllr CA Allan proposed, Cllr J Langley seconded, all in favour. Admin will make contact and start the process. **Action: Admin** To note the leak reported and the stopcock not functioning and consider the quote received. Utilifix went to the site and assessed the requirements and sent in a quote to replace the stopcock and repair the leak. The quote was for £62.57, Cllr M Giles feels the issue is beyond the stopcock, so this work is not needed, it requires investigation into the pipework which is potentially damaged by tree roots. This has also been put forward as a good use of the CIL income, to have the plumbing fully repaired will reduce the annual cost of small repairs which result in a sizable spend, it will deliver a long-term saving to LTC. Cllr M Giles asked for the office to contact The Water Board to request a quote to have the pipework investigated and what options are available to LTC. Cllr CA Allan will research local plumbers and feedback to the office to allow LTC to secure a plumber. **Action: CA Allan source plumbers to contact.**

058-21/22: 7. Cemetery – A repair is required on the gate posts in front of the skip. A repair was carried out by AG&G and it was noted that more extensive work was required to the posts and the gates track, AG&G submitted a quote to carry out the work, a vote was made to accept the quote of £1100.00+vat and have works carried out, Cllr M Giles proposed, Cllr CA Allan seconded, all in favour. **Action: Admin to check budgets and contact AG&G to instruct to go ahead.** The garden of remembrance quotes to extend the railings and increase the plot markers for the allotment's sites have been received, Magna Metal Craft quote £11,084.00 no vat, PhilipGrob Blacksmith quote £10,880.00 +vat, this was discussed and voted, Cllr CA Allan Proposed to accept PhilipGrob Blacksmith quote, Cllr C Giles seconded, all in favour. **Action: Admin to contact check budgets and instruct to go ahead.** The request received to scatter ashes in the memorial garden. It was agreed to give permission. Cllr CA Allan proposed, Cllr M Giles seconded, all in favour one abstention. **Action: AA to contact and give permission.**

059-21/22: 8. Agenda points for next month- **None**

There being no further business to discuss the meeting was closed at 8.00pm

Date of next meeting was confirmed as Tuesday 15th March 2022

Signed.....

Date.....