

LUDGERSHALL TOWN COUNCIL



Minutes of Allotment, Cemetery & Car Park Committee held on Tuesday 15th March 2016 in the Council Office, 22 High Street, Ludgershall at 7pm.

Present:	Cllr Pickernell in the Chair	Cllr Dixon
	Cllr Giles	Cllr Langley
	Cllr White	Town Clerk
	Town Clerk Assistant	
Absent:	Cllr Dance	Mr B Jarrett Garden Club Rep
Public	Mr & Mrs D Bird	Mr & Mrs Pollard
	Mr I Sugden	Mrs H Walking

	<u>Agenda Item</u>	<u>Action</u>
25/16	1. Apologies –Cllr Hollis has requested that he stands down from the Allotment committee until the issued with the insurance and rent for the Allotment Shed has been resolved. Cllr Cordery (holiday)	
26/16	2. Declaration of Interest – No declarations received.	
27/16	3. Minutes of the previous meeting had been circulated and approved at the March 2016 full Town Council meeting.	
28/16	<p>4. Allotments –.</p> <p><u>Bell Street</u> –Damaged main path. A letter of apology had been received from Mr Sugden regarding the state of the track. He had subsequently approached the council with an offer to lay gravel down. The path is well used as a user right of way by the public. It is also classed as a rural track and therefore no maintenance is carried out. However, the allotment holders pointed out that the track is very slippery, and there is no area of hard-standing for vehicles as there is at Dewey’s Lane. Cllr Pickernell acknowledged that there was a problem, but the Council would have to check the situation with regard to Health and Safety and Public Liability Insurance, and will contact Mrs Pollard who is acting as spokesperson for the allotment-holders in due course.</p> <p>Mr Sugden requested and was granted permission to put up a large poly-tunnel on his plot.</p> <p>A removable bollard which can be sunk into concrete is to be purchased at the beginning of the new financial year, to be placed at the Biddesden Lane Gate. All members of the public apart from Mrs Walking left at this point.</p> <p><u>Dewey’s Lane.</u> Tennant complaint against the rules. Mrs Walking has a ¼ plot and wanted to take on an additional ½ plot, but had been told that she was not able to do so. This is incorrect and she is on the list for existing plot holders for</p>	Clerk

	an additional plot when one arises – second plots are given at the council’s discretion. Mrs Walking left at this point. Grass cutting had started again.	
29/16	5. Jubilee Garden – The Clerk had received reports that the litter bin had been kicked over, but when she checked, the bin is still concreted into the ground.	
30/16	6. Rose Garden – a) Cllr Pickernell has chased up the issue of the Christmas Tree sponsorship. The Clerk reported that British Gas had presented their electric bill of £97.74 for the period Sept 2015 to Jan 2016.	
31/16	7. Car Park - a) Sunken parking space. Willmots had submitted a quote of £2831.50 ex-VAT to repair this. In view of the amount, three quotations will be required. b) As reported to the Full Council, Wiltshire Council had revised the ratable value of the carpark and sent a bill of £2224.48 to cover May 14 to Jan 16 for payment by the end of March. The Clerk had queried this, and it had been reduced to £1782.48, and then she was subsequently advised that Wiltshire Council were able to apply small business rate relief for that period, and the final bill was now £246.49. She requested that a cheque for this amount be signed after the meeting to enable it to reach Wiltshire Council in time. The Clerk was also able to establish the separate ratable values for the Toilets (£6000) and the carpark (£3700). The new Council Tax bill of £4694.80 covering both the toilets and the carpark for 2016/2017 had been received.	Clerk
32/16	8. Toilets a).The blocked gutters have not been cleared as previously reported and are still outstanding. b) Ratable Value – please see para 31 above. The Clerk had received a service report from Wallgate – no issues reported.	Clerk
33/16	9. Cemetery – a) A list of graves which were more than 6 months old and which required repair should be drawn up and an order for the work placed with Gavin Jones. b) Water tap – ongoing. However, it was agreed that the tap itself was best left in its current situation as if it were moved to a more prominent location it could be subject to vandalism. Cllr White confirmed that the water would be turned on again from April.	Clerk
34/16	10. War Memorial – Nothing had been heard from the WW1 committee about the proposed clock.	
35/16	11. Renewal of Small Works Contract. This had already been discussed by the Recreation, Leisure and Environment committee, who proposed that it remained the same. However, the Clerk would add the emptying of the litter bin in the cemetery to the list of works as this currently wasn’t included.	
36/16	11. Any Other Business –None.	
	There being no further business to discuss the meeting closed at 7.45pm.	

Date of next meeting will be Tuesday 15th March 2016.

Signed.....Date.....