

## LUDGERSHALL TOWN COUNCIL



<b>Minutes of the Allotments, Cemetery &amp; Car Park committee held on Tuesday 15<sup>th</sup> October 2019 in the Town Council Office at 7.00pm.</b>		
<b>Present:</b>	Cllr J Langley in the Chair	Cllr J McConnell
	Cllr O White	Cllr N Allingham
	Cllr C Giles	Cllr M Giles
	Cllr AKJ Pickernell	Cllr B Cordery
	<i>Agenda Item</i>	<b>Action</b>
<b>046/19-20</b>	<b>1. Apologies</b> – from Cllr B Dance. The committee resolved to accept these apologies and record under the LGA 1972 Section 99 and Sch 12 para 40.	
<b>047/19-20</b>	<b>2. Declaration of Interest</b> - none	
<b>048/19-20</b>	<b>3. Minutes of previous meeting held 17/09/19</b> – these were ratified at the Full Town Council meeting held on 8 <sup>th</sup> October 2019, a couple of items were clarified by the Chair/Clerk as they were not specifically on the agenda as follows: i) The allotment fee increase for 2021 the committee had agreed to a 10% increase over 2 years and then rounded the figures up. LTC have full discretion over allotments and their fees, a renewal letter has been written, with the future increase and the date for the open evening for payment of fees, which is 4 <sup>th</sup> December 2019, in the office 7pm – 8pm. ii) Painting of the container should have been an agenda point, the committee asked the Clerk to put on the next Civic Events agenda. iii) Also Potholes in Carpark should have been on the agenda, the clerk asked if someone could mark on a map exactly where the pot holes were, and this will be given to the Parish Steward to see if he can do a quick fill. No further comments were made.	Clerk  Clerk
<b>049/19-20</b>	<b>4. Allotments</b> – Water supply – the Clerk reported to the committee the research regarding allotment troughs and how legionella could or could not be a problem. The other Councils that the Clerk/Admin researched have the same system as LTC – it is mains supply and the troughs that are used have a valve that constantly refills. None of these councils had concern regarding legionella with this system. The Clerk had also researched the Royal Horticultural Society and found that they have a list of simple precautions that all gardeners should adhere to, not just for legionella. The Clerk suggested that a precaution list be done and handed out with the rules to each allotment holder. The committee agreed that this should be done. <b>Bell Street a) Inspection Reports</b> – had been completed and circulated to the committee. All	Clerk

	<p>letters have either been sent or are awaiting confirmation from meeting – the Chair asked the committee to confirm that a specific letter be sent to plot 32/33, all agreed this should be sent. <b>b) Update on new allotments rented and waiting list</b> – one plot has been evicted and has a replacement plot holder. A letter from Plot 15 was read out, the Committee asked the clerk to reply ‘stones must be removed, if not will be evicted’. <b>c) Letters re: access onto allotments</b> – update – letters are ready to go, clerk asked for help delivering, Cllrs O White &amp; J Langley volunteered. <b>d) date to turn off water, empty troughs and lock gate</b> – date was agreed to be around 1<sup>st</sup> November 2019. Cllr J McConnell will help Cllr J Langley. <b>Deweys Lane</b> - <b>a) Inspection reports</b> – had been completed and circulated to the committee. All letters required have been sent. <b>b) Update on new allotments rented and waiting list</b> - Cllr J Langley updated the Committee with the relevant information as provided by the Admin Assistant. <b>c) Plot 34 update</b> – tree works will take place on Monday 20<sup>th</sup> October, the Clerk will write to all households that could be inconvenienced. Cllr M Giles will meet contractors at 8.30am on the day. <b>d) Gate – discuss</b> – the fence post has not been repaired yet, the committee discussed and decided that for the time being the gate would not be replaced. <b>e) Plot 11 – update</b> on inspection, did not see cockerel and happy with the amount of structures. <b>f) Date to turn off water, empty troughs and lock gate</b> – Cllr J McConnell will liaise with office.</p>	<p>Admin</p> <p>Admin Cllrs O White &amp; J Langley</p> <p>Cllrs J Langley &amp; J McConnell</p> <p>Clerk Cllr M Giles</p> <p>Cllr J McConnell</p>
050/19-20	<b>5. Jubilee Garden</b> – hedge quotes – not received as yet, questions from contractor, clerk to confirm. Quotes will be discussed next meeting.	Clerk
051/19-20	<b>6. Car Park/Toilet</b> – a) Quotes received to paint toilet gates; committee discussed and chose the quote with 2 coats of Hammerite not 1 at a cost of £189.98, admin to confirm. Quote also received to repaint fascias/soffits – the quote states that work should not be carried out in the winter, the committee asked the clerk to put on the March agenda.	<p>Admin</p> <p>Clerk</p>
052/19-20	<b>7. Cemetery</b> – a) Gates in front of skip/container – as the first 3 quotes received were costly a 4 <sup>th</sup> quote has been obtained at a cost of £2400 plus VAT. The committee discussed and all agreed this was acceptable. Clerk/admin to confirm and engage contractor. <b>b) Children’s Funeral Fund (CFF) for England</b> – the Chair/Clerk updated the committee regarding a change of payment for Burial/Cremations for under 18’s. LTC will change the rules accordingly.	Clerk/Admin
053/19-20	<b>8. Anti-social behaviour</b> – There has been no anti-social behaviour this month.	
054/19-20	<b>9. War Memorial</b> – update re: repair - contractor has taken casts and is making moulds, completion will be prior to Remembrance Sunday. The committee also thanked Cllrs O White & V Dixon for the hard work replacing all the plants in the planters and memorial area. It is much appreciated.	

<b>055/19-20</b>	<b>10. Agenda Points for Next Month –</b> Electric Charge point for Car park (Grants available)	
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There being no further business to discuss the meeting closed at 7.50pm. The date of next meeting will be **Tuesday 19<sup>th</sup> November 2019.**

Signed.....Date.....