

LUDGERSHALL TOWN COUNCIL



Minutes of the Allotments, Cemetery & Car Park committee held on Tuesday 16th January 2018 in the Town Council Office at 19-00pm		
Present:	Cllr J Langley in the chair	Cllr B Cordery
	Cllr O White	Cllr V Dixon
	Cllr N Allingham	Cllr M Giles
Representative:	Mrs H Walkling (Garden Club)	

	<u>Agenda Item</u>	<u>Action</u>
79/17-18	1. Apologies given and accepted for Cllr B Dance (Holiday) & Cllr C Giles (Meeting). Cllr AKJ Pickernell absent.	
80/17-18	2. Declaration of Interest – None.	
81/17-18	3. Minutes - of the previous meeting had been approved at 9th January 2018 Full Town Council. There were no comments.	
82/17-18	<p>4. Allotments - Update on renewals – there are 3 plots from each allotment site that rent has not been received for. Letters have gone out and they have until 22/01/18 to pay otherwise their plot will be repossessed.</p> <p>Bell Street – a) Update on vacant plots – there are no current vacant plots. b) Trees down side of track – quotes – 2 quotes were received, LTC have used both companies prior and know that both have a high standard of work. The committee discussed and asked the clerk to accept the lower of the 2 quotes of £2350 +VAT, once she has confirmation that this work can be done before the nesting season. c) Missing plot numbers – Cllrs J Langley & V Dixon reported that the numbers that need painting are 2a Deweys Lane & 21,25,35a,42 Bell Street and that 30 & 32 Bell Street need repainting. The committee discussed, Clerk to get a small tin of white gloss, Cllr J Langley to obtain a stencil and Cllr V Dixon will paint. d) Fence at Bell Street – quote received £418.43 to take down and remove and replace with close board to match the gate – committee accepted. Clerk to raise works order. e) Bollard at Bell Street Gates – fabricator coming Thursday to look at both this and cemetery bollards. Dewey's Lane – a) Update on vacant plots – there are 3 vacant plots the office is assigning now as there are 6 residents requiring plots on the list. One of the plots is slightly smaller, LTC to wait to see if it is taken before any decision made.</p>	<p>Clerk</p> <p>Cllrs Dixon & Langley</p> <p>Clerk</p> <p>Clerk</p>
83/17-18	5. Jubilee Garden – a) Anti-Social behaviour problems – there have not been any incidents reported. Fence at Back – quote – received for repair	

	of fence at back of gardens £130.00. Accepted by committee. Clerk to send works order.	Clerk
84/17-18	6. Rose Garden – a) update from LGWC group members – Cllr J Langley asked Cllr O White to update the committee. The committee had received a copy of the chosen design, they discussed how the upkeep would be best done by LTC. Cllr O White suggested the back wall be painted a cream colour to reflect the light at night. It will be a very open space so should deter ASB. Lovell have been asked to help with the project. Cllr O White asked the Clerk to invite Mr P Unwin to update LTC at the next FTC. He will also like to ask about having the memorial engraved with 2 more names which have since been found to have lost their lives in the Great War and have been born in Ludgershall.	Cllrs
85/17-18	7. Car Park/Toilets – a) Signs – waiting for completion from Core. b) Lighting - update on situation – completed, awaiting final invoices. c) Wallgate handwasher/dryers renewal of contract – Clerk reported that the renewal has come in and this has increased by 8 ½%. The committee agreed to renew however the Clerk is to check the last certificate re Legionella tests prior to acceptance.	Clerk
86/17-18	8. Cemetery - a) Trees lining entrance road – Clerk has only just asked Mr Carter so ongoing. b) Broken Bollard update –as per point 4 e) above. c) Reserved Grave - Resident has requested a reserved grave, normally this is not a problem but they wanted an exact space. Committee discussed, Clerk to inform resident that LTC will wait until this is the next plot and then contact them to confirm.	
87/17-18	9. War Memorial - a) Sponsorship of planters update – Clerk has found tiles, need to research who made them, Cllr M Giles stated it was ‘Redesign’, suggest under LTC crest put sponsored by... b) Planting for the spring – committee discussed, need to be ordered by mid-February, Cllr J Langley & Cllr V Dixon will research the best way with a budget agreed by committee of £200. Cllr N Allingham suggested that a water point be put into the Rose Garden when redesigning to help maintenance of the garden and safety of Cllrs. c) Fourth Planter – Committee decided to hold off on fourth planter till after Rose Garden completed.	Clerk Cllrs J Langley & V Dixon
88/17-18	10. Agenda points to be discussed for next month (For information only) - Tree Survey – Appointment of contractors used last time prior to next meeting.	Clerk

There being no further business to discuss the meeting closed at 8.00pm. The date of next meeting will be Tuesday 20th February 2018.

Signed.....Date.....