

LUDGERSHALL TOWN COUNCIL



Minutes of the Allotments, Cemetery & Car Park committee held on Tuesday 16th May 2017 in the Town Council Office at 19-00pm		
Present:	Cllr J Langley in the Chair,	Cllr B Cordery
	Cllr O White	Cllr M Giles
	Cllr C Giles	Cllr N Allingham
	Cllr B Dance	Cllr V Dixon
	Cllr AJ Pickernell	
Representative:	Mr J Hollis (Garden Club)	

	<u>Agenda Item</u>	<u>Action</u>
1/17-18	1. Election for Chair – Clerk asked for nominations. Cllr B Cordery proposed Cllr J Langley, Cllr C Giles seconded, carried.	
2/17-18	2. Election for Vice Chair - Clerk asked for nominations. Cllr J Langley proposed Cllr B Cordery, Cllr B Dance seconded. Cllr AJ Pickernell proposed Cllr B Dance, Cllr B Cordery seconded. Cllr C Giles proposed Cllr O White, Cllr V Dixon seconded. A secret ballot was carried out. Cllr B Cordery received 4 votes, Cllr O White received 3 Votes, and Cllr B Dance received 2 votes. Cllr B Cordery took on the post of vice chair.	
3/17-18	3. Apologies- None.	
4/17-18	4. Declaration of Interest – no declarations received.	
5/17-18	5. Minutes of the previous meeting had been approved at 10 th May 2017 full Town Council meeting.	
6/17-18	6. Allotments - Bell Street – a) Monthly report – It was noted that there was a bonfire on plot number 33, which has caused damage to the fence. Plot 33 also rents plot 32 and the plots still look unacceptable. Clerk to send warning letter 3 to take back the allotments. 1 st Letters have been sent to plot 21 and 22, clerk to send 2 nd letter. As LTC have had no communication from plot 29a, Clerk to send warning letter 3 to take back allotment. Mr J Hollis had a complaint from a resident about plot 1, Cllr V Dixon stated that some work had been carried out on it, but still not enough, clerk to send 1 st warning letter. There was a complaint that a van with a digger had been In the allotments and had banged into the gate, Cllr V Dixon didn't see any damage. b) Scalping's at Bell Street – the committee discussed the issue and the suggestions from a plot holder/garden club regarding obtaining scalping's from DIO to repair the issue. Cllr M Giles asked the DIO site if	Clerk

	<p>they could have access to scalping's from the site, but they had already been allocated to another site. LTC already looked at costs for scalping's at Bell Street and it would be far greater than Dewey's Lane. It was suggested that Bell street could have the same amount of scalping's that Dewey's lane received. Clerk to reply to plot holder with same. c) Two requests to erect a greenhouse – Both requests were within the measurements allowed, both requests were accepted. Clerk to let the residents know with the condition that if they ever terminate their tenancy they must take the Greenhouse with them. d) Plot marker for Plot 35a – Cllr O White will look for some plot markers. If he cannot find any, Cllr M Giles will make some. e) Needle found – It was reported that a needle had been found on a plot at the allotments. The resident disposed of it and requested that the Allotments were locked at night. LTC decided that this could happen anywhere and that the allotments wouldn't be locked at night. Resident was asked if they found any needles again, to contact 101 and the Town Council office.</p> <p>Dewey's Lane – a) Monthly report – plots number 23 & 25a have deteriorated over the last couple of month's admin assistant has sent the first letter. Plot 25a has improved. Clerk to send 2nd letter to plot 23 as LTC have had no communication from them. Clerk to send first letter to 21a b) New posts for the fruit trees – This has now been completed.</p>	<p>Clerk</p> <p>Clerk Cllr O White</p> <p>Clerk</p> <p>Clerk</p>
7/17-18	<p>7. Jubilee Garden – a) Anti-Social behavior problems – no reports have been made. Clerk to open the Jubilee Gardens for 1 month, if we have any ASB issues we will review again.</p> <p>b) Damage to fence at the bottom right of the garden – Cllr O White to put blackberry bushes where the fence is damaged.</p>	<p>Clerk</p> <p>Cllr O White</p>
8/17-18	<p>8. Rose Garden – none.</p>	
9/17-18	<p>9. Car Park/Toilets – a) One off special clean – Beechfields Solutions has asked for permission to carry out a one off high level dust down clean of the toilets at a cost of £120.00. All agreed for the work to be carried out. Clerk to confirm with Beechfields.</p>	<p>Clerk</p>
10/17-18	<p>10. Cemetery - a) Cemetery Notice board – Update – Admin Assistant has sent a works order to Andover Glass who will carry out the work in the next few weeks. b) Levelling the Graves – Update – Admin Assistant contacted Gavin Jones, who will hold the quote for LTC for 2017. c) Damaged bench in cemetery – Update – Cllr M Giles has looked at the bench and it is ok for the time being but LTC must keep an eye on it. d) Bags of Bark – Update – Mr J Hollis to have a look what is in the bags and to report back. e) Use of skip by unauthorized people – The skip was full after the circus had been to the Rec but that was from the caretaker filling it from the bins in the rec. LTC to monitor this. Cllr O White stated that Grist environmental had not given LTC a drop down side skip, Clerk to complain. f) Damage to headstone- LTC had a complaint from a relative of one of the deceased who is buried in LTC's cemetery, that the base stone had been damaged. Clerk to pass Gavin Jones details who carries out the maintenance of the cemetery onto the complainant. LTC holds no responsibility to any graves that are buried in the Cemetery. g) Agreement</p>	<p>Cllr M Giles</p> <p>Mr J Hollis</p> <p>Clerk</p> <p>Clerk</p>

	<p>of costs of burial of ex-resident – LTC had a request for an ex resident to be buried in the cemetery for the cost as a Ludgershall Resident. Some of the Councillors knew of the family and knew that the family had lived in Ludgershall for the required time, this was agreed. LTC had another request come in for a memorial, it was within the measurements in the rules, and this was accepted.</p>	Clerk
11/17-18	<p>11. War Memorial - a) Grant update – The war memorial team sat down last week, they have come back to ask for more pictures, Admin assistant has sent these. LTC are just waiting a decision. b) Request for scattering of ashes – LTC received a letter from the veteran’s bereavement Support about a former member of the Royal Regiment of Artillery who was based near Ludgershall and had passed away. Most of the member’s ashes have been scattered, but in his wishes, he wanted some to be scattered at the war memorial. The family have requested that they could scatter the remaining ashes on the ground at the war memorial on the 21st June 2017 around 1200. LTC agreed but asked that they could scatter the ashes on the garden to the left instead of on the stones. Clerk to write to them to let them know.</p>	Clerk
12/17-18	<p>12. Any Other Business (For information only)</p> <ul style="list-style-type: none"> • Cllr O White asked for help for planting the new plants, at the war memorial and in the planters outside the Queens Head. Cllr C Giles, Cllr J Langley and Cllr V Dixon to help. • Cllr O White has been doing the plants for the war memorial and planters outside the Queens Head for 11 years now, he will be stepping down from it this year, as is just too much work for him to do alone. Clerk to put on agenda for next month. Cllr J Langley on behalf of the other Councillors thank Cllr O White for all his hard work. • Cllr O White asked if LTC would still like him to carry on doing the church magazine, all agreed. Clerk to send Cllr O White the minutes. • Clerk bought up about LTC having a newsletter, all agreed. Clerk to put on the agenda for the next Full Town Council. • LTC was emailed reference Great War commemoration Group meeting that will be taking place on the 23rd June 2017 at 7pm at the Scout Hall. 	

There being no further business to discuss the meeting closed at 8.15pm. The date of next meeting will be Tuesday 20th June 2017.

Signed.....Date.....