

LUDGERSHALL TOWN COUNCIL



Minutes of the Allotments, Cemetery & Car Park committee held on Tuesday 17th January 2017 in the Town Council Office at 19-00pm		
Present:	Cllr Pickernell in the Chair,	Cllr J Langley
	Cllr V Dixon	Cllr M Giles
	Cllr C Giles	Cllr O White
	Cllr B Cordery	
Representative:	Mr J Hollis (Garden Club)	

	<u>Agenda Item</u>	<u>Action</u>
121/17	1. Apologies None – it was mentioned that Cllr C Steers, due to work commitments will change over to the allotment, cemetery and car park committee as from next month.	
122/17	2. Declaration of Interest – no declarations received.	
123/17	3. Minutes of the previous meeting had been approved at January 2017 full Town Council meeting.	
124/17	4. Capital Projects – None	
125/17	<p>5. Allotments - a) Water service bill – Cllrs to get a meter reading – Then when the water gets turned back on in March 2017, Cllrs to check each month which will help LTC to find out why the price raise on the bill is so high.</p> <p>b) Update on plots available to rent – No plots are available – rent is still due from 4 plots, letters have been sent.</p> <p>Bell Street – a) Monthly report - none over winter months.</p> <p>Dewey’s Lane – a) Monthly report – None over winter months.</p> <p>b) Update on entrance gate – Clerk and Cllr Pickernell to purchase some bags of scalpings to fill the problem areas.</p> <p>c) Plot marker 16a update – It has been painted – Cllr O White to place in allotments.</p>	<p>Cllrs</p> <p>Clerk & Cllr Pickernell Cllr O White</p>
126/17	<p>6. Jubilee Garden – a) Caretaker reported a drug bottle was found and removed. Beechfield cleaners came into the LTC office, and explained that he had confronted a couple who had a suspicious bag with liquid in it. They would not respond and left. In the end cubicle of the women’s toilet, there was a very strong metallic smell. Beechfield locked the toilets and did a quick clean up, then the day after they did a thorough clean, and stated there was no damage to the toilet itself. Wellington Academy have confirmed that they will create and design the anti-social posters for the Town. We will await to hear from them.</p> <p>b) Update on sarsen stone – Cllr O White to put the sign back on the stone.</p>	<p>Clerk</p> <p>Cllr O White Clerk</p>

	c) Damage to fence at the bottom right of the garden – Clerk to get quotes to get it repaired.	
127/17	7. Rose Garden – none.	Clerk
128/17	<p>8. Car Park -a) Renewal of Electricity Plan – Admin assistant has confirmed the LTC has switched to Scottish Power, and that we have had the confirmation from British Gas that the contracts have been cancelled.</p> <p>b) Car Park white lines – WJ South west limited are painting the lines on Wednesday 18th January 2017. They were going to charge £472.21 if they were in the area and £695.00 if they were not in the area. The only date that WJ was available to do the car park was Wednesday 18th January 2017, and confirmed they wouldn't be in the area to much later on in the year. They changed the cost to £547.21, so only charging £75.00 for not being in the area instead of £222.79. Cllr T Pickernell, Cllr M Giles and Clerk agreed the costs in writing and all three signed, prior to this meeting as this needed actioning quickly. Cllr T Pickernell, Clerk and Admin assistant put notices up on cars and around the car park to make people aware that it would be closed for repainting. Mr. J Hollis asked if there were any cars left what is the plan, WJ will paint around them, he then asked, if any damage happens to the cars and they complain, are we covered? Cllr T Pickernell stated that they have had enough notice to move the cars and that the registrations of the cars that had leaflets on them have been taken as proof, so it would be at their own costs as the carpark is LTC's land.</p> <p>c) Leaf Clearing – Quotes received - Gavin Jones quoted £128.77+Vat and LJ Landscaping quoted £100.00 no VAT. As it was a last minute job we asked LJ Landscaping to clear the leaves for us. Gavin Jones sent us a quote when they inspected the car park, for £298.35+VAT, to clear the bushes/trees that were leaning onto the car park. LJ Landscaping will clear the surrounding bushes/trees that were leaning onto the car park for no extra cost. Clerk raised a works order in order to expedite prior to carpark line painting.</p>	Clerk
129/17	<p>9. Cemetery - a) Tree disease, tree surrounds and green benches – Gavin Jones has done a report and clerk has raised works order to remove the two dead trees awaiting works to be done – the remainder trees will need to be looked at again in June 2017. Cllr Langley and Cllr Hollis to clean the green benches in March when the weather is better. Remit Till April's allotment meeting.</p> <p>b) Headstone border quotes – Gavin Jones quoted £333.81+VAT to do the work. Their contracts manager went around and done a winter check with quotes regarding other work they think will need to be carried out. To reform the existing headstone borders they quoted £860.21+VAT and to Re-edge the paths and moss control in the cemetery and Jubilee gardens they quoted £493.21+VAT. Clerk to see if we get all three of these works carried out, if Gavin Jones will come down in the cost, as we get a lot of work done by them.</p> <p>c) Rules & Regulations for users of Cemetery – Cllrs are happy with the updated rules. Remit to finance and policy. Cllr M Giles bought up about some people complaining about cars still parking outside the cemetery blocking the gates. Cllr M Giles has asked other Cllrs if they see this happening then to take photos so we can see who the offenders are.</p> <p>d) Cemetery Notice board – Clerk stated that the notice board needs a good</p>	<p>Clerk, Cllr Langley & Cllr Hollis</p> <p>Clerk</p> <p>Clerk</p>

	clean – Clerk to ask the caretaker to complete this. e) New headstone memorials – We have had two memorials come in – Cllrs agreed that they were fine. Clerk to confirm	Clerk Clerk
130/17	10. <u>War Memorial</u> - a) Still ongoing, awaiting to hear back about a grant for the cleaning.	
131/17	11. <u>Any Other Business</u> (For information only) Cllr O White asked for plants for war memorial to be put on next agenda for discussion.	

There being no further business to discuss the meeting closed at 7.49pm. The date of next meeting will be Tuesday 21st February 2017.

Signed.....Date.....