

LUDGERSHALL TOWN COUNCIL



Minutes of the Allotments, Cemetery & Car Park committee held on Tuesday 18th October 2016 in the Town Council Office at 7-00pm		
Present:	Cllr Pickernell in the Chair,	Cllr Langley
	Cllr Cordery	Cllr M Giles
	Cllr C Giles	Cllr White
Representative:	Mr J Hollis (Garden Club)	
Public:	Mrs A Prescott	

	<u>Agenda Item</u>	<u>Action</u>
89/16	1. Apologies were received from Cllr Dixon (holiday) & Cllr Eley (work)	
90/16	2. Declaration of Interest – no declarations received.	
91/16	3. Minutes of the previous meeting had been approved at October 2016 full Town Council meeting.	
92/16	4. Capital Projects – Precept 2017/2018 a) Car Park white lines – Mr Mark Stansby, Wiltshire Council has been contacted requesting a site meeting and then to quote for repainting the lines, still awaiting reply. b) War Memorial cleaning – no cost to date, War memorial Trust to be contacted for advice. Please ear mark £1000.00p for this work.	Clerk
93/16	5. Allotments - a) Review Allotment Rules – a draft copy has been produced, not all members had been able to view them, after a lengthy discussion, the clerk will make the suggested amendments from this meeting and then send a draft copy to all members and remit to Nov 2016 agenda. b) Warning process – draft letters had been produced and will be sent to all members to view, remit as agenda for November 2016 c) Date to pay rent – Wednesday 7 th December 2016 in the Scout Hall at 7pm. Ludgershall Garden Club will also be collecting Garden Club subscriptions and presenting the Presidents’ Cup on this date. Letters requesting rent to be sent out at beginning of November 2016 Bell Street – a) Monthly report – plot 15 and plot 16 to be repossessed as no communication or improvement made to the plots following letters sent 30 th September 2016. Plot 21 & 22, due to illness no actions this month. b) Grass area behind plots 41,42 & 43- the Chairman has requested a quote from Mr Lucas to cultivate this land, remit to November 2016 agenda Dewey’s Lane – Monthly report – send a warning letter to plot 12A. b) Plot 30A has been re-let 18/10/2016, the clerk to take a photo to put on file c) Mrs Prescott asked to speak – the entrance gate is difficult to close due the	Clerk Clerk Clerk Clerk

	drive way sinking, could more scalplings be added. Cllrs will check the area remit as agenda item for November 2016 meeting	Cllrs
94/16	6. Jubilee Garden -a) Damaged litter bin – repairs ongoing b) Anti-social behavior – following the recent damage, the committee discussed whether the gates should be unlocked as the Town Council padlock had been cut off and someone had used another padlock to allow them entry. The Town Council had cut the chain and added another padlock so that the gates remain locked at least until all repairs carried out. c) Damaged sun dial & damaged sign on sarsen stone – the clerk to obtain a quote for new sundial & then a works order issued for both to be re-instated. d) The Jubilee Garden has been reported as a Pokémon stop and could the gates be unlocked, please see (b) above.	Cllr Hollis
95/16	7. Rose Garden - a) Christmas Tree 2016 – not ordered yet as local person offered 30’ tree from his garden but Town Council would have to cut it down, agreed to thank for the offer but the tree would be too large. The clerk will now order a 12’ tree from the firm used last year and look for any local business for sponsorship. b) Review of electric tariff from British Gas had been accepted at full Town Council, however after acceptance of the new 3 year plan as we pay by Direct Debit a further 6% discount will apply. The standing charge will be 23.105p and the unit charge will be 13.764pKw.	Clerk
96/16	8. Car Park -a) The conifer hedge in the car park along St James Street has now been cut both sides, work complete. b) Remembrance Sunday – the committee agreed a works order should be issued to Mr Ward to clear the leaves for Sunday 13 th November 2016.	Clerk
97/16	9. Cemetery - a) Entrance bollards, quote to reinstall from Willmont Building Services accepted, work still outstanding. b) Tree disease, tree surrounds and green benches – decisions made at September 2016 meeting ongoing. Remit to November 2016 agenda. c) Laurel hedge – Gavin Jones has confirmed although the nesting season is over they would like to hold off a little longer as the work is quite a heavy reduction and cutting into bare wood it is still a bit early. The clerk to find out if the work will be carried out before Christmas or in the New Year to inform Mr Hall to keep him up to date.	Clerk Clerk
98/16	10. War Memorial - a) A quote received to repair burnt out control gear on one flood light will cost £100.71p, agreed the quote should be accepted. b) New concrete surrounds complete and bulbs/ wallflowers planted, lacking any colour for Remembrance Service, agreed Cllr White to purchase suitable plants for front 2 beds only.	Clerk Cllr White
99/16	11. Any Other Business (For information only) Cllr Langley reported there would be no further allotment inspections during the winter but would start again in March 2017. Mr Hollis, Ludgershall Garden Club asked if the Club could install a poly tunnel next to the shed to grow seedlings/plants to sell. Unfortunately crops/plants cannot be grown at the allotments for retail purpose.	

There being no further business to discuss the meeting closed at 8.30pm. The date of next meeting will be Tuesday 15th November 2016.

Signed.....Date.....