

LUDGERSHALL TOWN COUNCIL



Minutes of the Allotment, Cemetery and Car Park Committee meeting held on 18th August 2020 at the Memorial Hall, Ludgershall at 7pm.

Present: Cllr J Langley (Chair), Cllr B Dance (Vice Chair), Cllr M Giles, Cllr B Cordery, Cllr C Giles, Cllr N Allingham, Cllr O White.

Absent: Cllr AKJ Pickernell

AGENDA ITEM

001-20/21: 1. Apologies – none.

002-20/21: 2. Declaration of Interest – none.

003-20/21: 3. Minutes of previous meeting held 17/03/2020 – the minutes from the meeting held on 18th February 2020 were ratified at Full Town Council last week and the notes of the email meeting held on 17th March 2020 were confirmed by the Chair – no comments were made.

004-20/21: 4. Allotments –

Suggestion received from resident re: gardening for mental health management - Admin to write back to the resident to advise that the waiting list is so long at the present time that we are unable to oblige - maybe this could be considered in the future.

i) Bell Street

- a) [Update on new allotments rented and waiting list](#) – 2 new plots have been re-let since March 2020 and there are 12 people on the waiting list for a new plot (7 of whom are also on the Dewey's Lane waiting list). There are also 4 existing plot holders wanting a second plot.
- b) [Allotment checks/inspection update](#) – Cllr J Langley advised that she had done a few checks during lockdown but no warning letters were sent out – only a few nice emails to ask if people were having issues or were shielding/self-isolating. Cllr J Langley and Cllr C Giles will be inspecting plots before the next meeting and the warning letter process will begin.
- c) [Rat update/chicken coop](#) – MB Pest Services has been and looked at all the plots with livestock to see if the housing is sufficiently rat-proof. Some were OK and the ones that weren't have had an email to advise what they need to do – Admin had attended site to make notes specific to each plot and reported that most tenants have replied and are taking the necessary action.
- d) [Cherry Tree](#) – Most Councillors had already voted on this item following a request from a resident in Hyson Crescent. 4 Councillors voted to leave the tree as is (as it has been added to the next Tree Survey) and 4 voted to reduce the crown using Tree Technique. As Chair, Cllr J Langley has the casting vote and she voted to leave the tree as it is. Admin to write to resident with the appropriate letter.

ii) Dewey's Lane –

- a) [Update on new allotments rented and waiting list](#) - no new plots have been re-let since March 2020 and there are 15 people on the waiting list for a new plot (7 of whom are also on the Dewey's Lane waiting list). There are also 2 existing plot holders wanting a second plot. It was also previously agreed that the tenant of Plot 7 can swap to plot 16 once their potatoes have

been harvested and then Plot 7 will become available (Plot 16 became available after the tenant sadly passed away).

- b) Allotment checks/inspection update – Cllr J Langley advised that she had done a few checks during lockdown but no warning letters were sent out – only a few nice emails to ask if people were having issues or were shielding/self-isolating. Cllr J Langley and Cllr C Giles will be inspecting plots before the next meeting and the warning letter process will begin from this time.
- c) Rat update/chicken coop – MB Pest Services has been and looked at all the plots with livestock to see if the housing is sufficiently rat-proof. Some were OK and the ones that weren't have had an email to advise what they need to do – Admin had attended site to make notes specific to each plot and reported that most tenants have replied and are taking the necessary action.
- d) Numbering of plots – former Councillor John Hollis has kindly helped do some new numbers and Cllr J Langley and Cllr C Giles will be putting these in when they do the plot inspections.
- e) Entrance gate – Most Councillors had already voted on this item – 2 voted to leave the entrance open and 5 voted to re-hang the gate using AG&G Timber at a cost of £500 + VAT. Admin to instruct AG&G Timber.

005-20/21: 5. Jubilee Garden – update - This has been closed again at the request of the Police following a spate of anti-social behaviour. The Committee are happy to leave the garden closed until the end of the school holidays and re-open again in September.

Gardens and Planters - Cllr J Langley also advised that Cllr O White has asked for funds to purchase new plants for the Town planters for the winter. Cllr J Langley proposed a budget of £250 be made available, seconded by Cllr M Giles, all in favour. Cllr O White will consult with Cllr V Dixon so the order can be placed by the office.

006-20/21: 6. Car Park/Toilet – ANPR camera – Admin advised that she has completed a questionnaire for the Surveillance Camera Commissioner and wanted to check that the Committee still wish to pursue this matter. It was agreed that this is needed to be able to identify vehicles in the Car Park – Admin to proceed with obtaining quotes.

007-20/21: 7. Cemetery

- a) Bollard repair – votes had been sent in during lockdown, but as this doesn't seem to be an issue the Committee wish to leave this for the time being and re-visit in the future if needed.
- b) Grave levelling – quote received – The quote to level 36 graves at a cost of £801.72 + VAT was accepted by the Committee (the previous quote and work was not carried out due to lockdown). This was proposed by Cllr C Giles, seconded by Cllr B Dance, all in favour. Admin to instruct Gavin Jones.
- c) Increasing Garden of Remembrance – Cllr N Allingham presented an idea on how to increase the size of the Garden of Remembrance ; LTC had to report weekly to Wiltshire Council during lockdown the cemetery availability in Ludgershall. It was proposed to make the entire bottom section of the right-hand side of the cemetery into a Garden of Remembrance with access through the trees. The Committee all agreed that this looks like a good idea and get prices for this to be added into the budget for 2021/2022. Admin to obtain fence quotes.
- d) Consecration of Ground - The Committee were also informed of the consecration process. Considering the decision above, this is not needed at this time.

008-20/21: 8. Anti-social behaviour – reports – There have been 14 incidents of drug paraphernalia found in the Jubilee Garden, which is why it has been closed for the present time.

009-20/21: 9. Tree Survey – The Committee considered the quotes received and suggested that the item should have gone to Full Town Council for a decision as the trees belong to LTC. They requested it is added to the F&P agenda where a recommendation will be made for it to be added to the FTC agenda where a vote can be taken.

010-20/21: 10. Agenda Points to be discussed for next month- Fence for Garden of Remembrance, Grounds Maintenance contract, Memorial Hall Garden (to be put on F&P agenda).

There being no further business to discuss the meeting was closed at 7.38pm. The date of the next meeting is to be confirmed.

Signed.....

Date.....