

LUDGERSHALL TOWN COUNCIL



Minutes of the Allotments, Cemetery & Car Park committee held on Tuesday 18th July 2017 in the Town Council Office at 19-00pm		
Present:	Cllr B Cordery in the Chair,	Cllr N Allingham
	Cllr V Dixon	Cllr AJ Pickernell
Representative:	Mr J Hollis (Garden Club)	

	<u>Agenda Item</u>	<u>Action</u>
25/17-18	1. Apologies – were accepted from Cllr M Giles (Holiday), Cllr C Giles (Holiday), Cllr J Langley (Holiday), Cllr O White (Recovering op) and Cllr B Dance (Personal).	
26/17-18	2. Declaration of Interest – None.	
27/17-18	3. Minutes - of the previous meeting had been approved at 11th July 2017 full Town Council meeting no matters arising.	
28/17-18	<p>4. Allotments - a) Plot 29 Deweys Lane - large wooden frame – The residents that currently rent plot 29 attended the meeting to discuss the shed that they have put up on their plot. The plot holder apologised saying there are no excuses as she didn't read the rules on sizes and asking for permission for the shed in the first place. They stated that they are happy to alter the shed to meet the requirements but due to the plots holder health they requested some time to complete this. The Cllrs stated that they sympathise with the plot holders but LTC still have rules to follow and will have a discussion and write to the plot holders to let them know of their decision. The committee decided that they will need to re measure the shed and then write to the plot holders with suggested alterations that will need to be done to comply. The plot holders will also need to clear the old shed away as well as the rubbish and scrap metal left on the plot. The committee agreed that completion of the works could be nearer to the end of the year.</p> <p>b) Rent Review – Admin assistant stated that if LTC were going to raise the rents of the allotments then LTC would need to give the plot holders notice. Cllr AJ Pickernell stated that LTC have the right to raise the rent by 10% each year if LTC wanted to. It was decided that the rent paid in for the allotments does not cover the overheads that LTC pay for i.e. water</p>	<p>Admin Assistant</p> <p>Admin Assistant</p>

	<p>rates and maintenance. The committee decided to increase the rent to £35.00 for a full plot, £17.50 for a half plot and £8.75 for a quarter plot. Cllr AJ Pickernell proposed, Cllr V Dixon Seconded, this was agreed. Admin assistant to write to all plot holders with the rent changes for 2018 asap.</p> <p>c) Rules Amendment – Committee members to look at the rules before the next meeting in September 2017 and put down suggestions for rules to be amended/added. Admin Assistant to put on the September agenda.</p> <p><u>Bell Street</u> – a) Monthly report – Plot 1 has been contacted and will be handing the plot back by the end of July 2017. 1st letter to be sent to plot 11. Plot 21 has a missing plot number, Mr. J Hollis will see if he can source some. Plot 26 has been sent a 1st letter, the plot holder came in and stated she has injured her arm and will be tidying the plot, LTC to keep an eye on this. Plot 29a has just been let, LTC to wait till next inspection to see if there is an improvement. b) Trees down side of track – Admin assistant has contacted the planning team to apply for planning permission to do this, as some of the trees down the side of the track have a TPO. LTC are awaiting a decision.</p> <p><u>Dewey's Lane</u> – a) Monthly report – Plot 25 and plot 33 have had a first letter, they have both responded saying that they will tidy the plot, LTC to keep an eye on it. 1st letter to be sent to plot 27.</p>	<p>Admin Assistant</p> <p>Admin Assistant</p>
29/17-18	<p>5. <u>Jubilee Garden</u> – a) Anti-Social behaviour problems – Admin Assistant stated that there have been issues with alcohol bottles, drugs and fires being reported in the Jubilee gardens. Cllr AJ Pickernell bought up the issues at the Neighborhood policing group, stating that something needs to be done. The policing team are looking into this. As a result of the ASB issues LTC have been looking into getting CCTV. So far LTC has had 2 quotes. Clerk is requesting further info and a third quote. Once all 3 quotes have been received, clerk will call a meeting and send paperwork to Cllrs to make a decision.</p>	<p>Clerk</p>
30/17-18	<p>6. <u>Rose Garden</u> – none.</p>	
31/17-18	<p>7. <u>Car Park/Toilets</u> – a) Repair of overflow pipe – This has now been completed by AJK. b) Store Cupboard – This has now been cleared of rubbish and tidied up. c) Car Park Barrier – The insurance company has come back and said that the driver is at fault. Clerk asked the question to the insurers if it's ok to put the barrier back up. The insurers have said the barrier can be put back up as it is the correct height. Cllr AJ Pickernell suggested that we get signs done to say 6 inches under what the maximum height is already to stop further claims. Cllr AJ Pickernell Proposed, Cllr N Allingham seconded, this was agreed. Admin assistant to arrange for new signs to be made.</p>	<p>Admin Assistant</p>

