

LUDGERSHALL TOWN COUNCIL



Minutes of the Allotments, Cemetery & Car Park committee held on Tuesday 19 th February 2019 in the Town Council Office at 7.00pm.		
Present:	Cllr J Langley in the chair	Cllr J Hollis
	Cllr O White	Cllr B Dance
	Cllr N Allingham	Cllr V Dixon
	Cllr AKJ Pickernell	Cllr M Giles
	Cllr C Giles	Sarah Pollard – Garden club
	<u>Agenda Item</u>	<u>Action</u>
112/18-19	1. Apologies – none	
113/18-19	2. Declaration of Interest – none	
114/18-19	3. Minutes of previous meeting held 15/1/19 – no points raised.	
115/18-19	<p>4. Allotments –</p> <p><u>Bell Street</u> –a) Rat update – Cllr J Langley reported that plot 10 was inspected on 16/2/19. The ducks are gone and a new chicken run/coop has been half completed. No sign of rats on day of visit. The tenants were originally given until the end of January 2019 to get their plot in order. Admin to write to tenant to ask for a completion date so the work can be re-inspected. Plot 19a was also inspected on 16/2/19. Their chicken coop/run has been covered with plastic which is lifting off in the elements and is not secured well. Also, the surround of the coop has had a trench dug, which has not been filled back in. There were also no sign of rats on the day of the inspection. Admin to write to tenant to ask when the roof of the chicken coop will be secured and the trench filled in so we can re-inspect. b) Update on new allotments rented and waiting list – Cllr J Langley updated the Committee with the relevant information as provided by the Admin Assistant. It was also confirmed that the SSE works taking place at the rear of 189 Andover Road finally moved into the allotment area on 15th February 2019 (over a month later than originally advised) and it should be complete in 10 days. Photos were taken before the work began and the site will be checked after works have been completed to check all is satisfactory.</p> <p><u>Dewey's Lane</u> –</p> <p>a) Update on new allotments rented and waiting list – Cllr J Langley</p>	<p>Admin</p> <p>Admin</p> <p>Clerk/Admin</p>

	updated the Committee with the relevant information as provided by the Admin Assistant. The Committee also discussed that the tenant of Plot 34 has been written to confirming that it is agreed that cultivation is difficult due to its location but it needs to be kept in good order. The tenant sent a letter in reply that arrived in the office the day of the meeting which Cllr J Langley read out to the Committee. It was agreed that some of the points raised by the tenant are valid and LTC need to send a reply to the tenant. It was generally agreed that if the tenant keeps up her intended plans for the plot then LTC will look into cutting back trees and possibly replacing the fence.	Clerk Admin/Cllr J Langley
116/18-19	5. Jubilee Garden – back fence – awaiting measurements to look at cost of replacing the back section of the fence. Cllr M Giles to supply in due course.	Cllr M Giles
117/18-19	6. Car Park/Toilets - CCTV was discussed as it was requested in the minutes of the November 2018 meeting that this be put back on the agenda in 3 months' time. The Committee agreed that in most cases the evidence on the tape is not enough for the Police to prosecute individuals or use it as evidence in cases of drug dealing. However, it would be useful to have CCTV to prevent other anti-social behaviour issues such as littering, abandoning cars etc. Admin to get quotes for CCTV to be installed and report back next month.	Admin
118/18-19	7. Cemetery – The laurel hedge was discussed again following receipt of a quote from the Grounds Maintenance Contractor as it had been raised at previous meetings. Admin advised that having now checked the contract it appears that the pruning of the laurel hedge should be included in the agreed contract and is not additional to it. Admin to go back to challenge and request they carry out the agreed work as per the contract. The hedge/shrubs next to the field in the Cemetery (not included in our contract) were also discussed as it had been noted by the Grounds Maintenance Contractor that they are starting to overhang the end graves. Committee agreed to ask for a quote to cut back the top and side of this hedge and report back next month with a price. The Grounds Maintenance Contractor had also provided a quote for moss clearance on the cemetery road and footpath leading to the graves as it is becoming a hazard. Cost £262.64 + VAT – the Committee agreed to this expenditure. Admin to instruct work after this has been presented at the F&P meeting. Clerk has asked for the 'Reserved' slabs for the graves to be taken from the Container (this has already been requested) so her and Admin can make sure all reserved graves are clearly marked.	Admin/Clerk Admin Admin Cllr M Giles
119/18-19	8. Anti-social behaviour – Admin updated the Committee on anti-social behaviour reported since the last meeting: Drug use in the Ladies' toilet and discarded NOS canisters found at the end of the Car Park.	
120/18-19	9. War Memorial/Planters – Cllr V Dixon & Cllr O White to get together soon to arrange plant ordering once the spring/summer planting season is upon us.	Cllr V Dixon/Cllr O White

121/18-19	10. <u>Third Element of 2018 Tree Survey</u> – Allotment Committee provided with a copy of the last elements of the Tree Survey (from March 2018) that required work. Committee asked Admin to get quotes for this work. Quotes will be provided to the Committee in April’s meeting as this needs to tie in with RLE.	
122/18-19	11. <u>Agenda points to be discussed for next month</u> – <ul style="list-style-type: none"> • Second Container 	

There being no further business to discuss the meeting closed at 7.35pm. The date of next meeting will be **Tuesday 19th March 2019**.

Signed.....Date.....