

## LUDGERSHALL TOWN COUNCIL



### Minutes of Allotment, Cemetery & Car Park Committee held on Tuesday 19<sup>th</sup> January 2016 in the Council Office, 22 High Street, Ludgershall at 7pm.

<b>Present:</b>	Cllr Pickernell in the Chair	Cllr Dixon
	Cllr Cordery	Cllr Hollis
	Cllr Giles	Cllr Langley
	Cllr White	Mr B Jarrett Garden Club Rep
<b>Absent:</b>	Cllr Dance	

	<u>Agenda Item</u>	<u>Action</u>
<b>01/16</b>	<b>1. Apologies</b> – none received.	
<b>02/16</b>	<b>2. Declaration of Interest</b> – No declarations received.	
<b>03/16</b>	<b>3. Minutes</b> of the previous meeting had been circulated and approved at the January 2016 full Town Council meeting.	
<b>04/16</b>	<b>4. Allotments</b> – Rent there are only 2 rents outstanding and both sites have one vacant plot, the clerk will allocate as soon as the weather improves. <b>Bell Street</b> – Stop cock lock, a quote received from Faraday Fabrications to make a metal lock, cost £115.00p + VAT. Cllr Pickernell proposed this price should be accepted, seconded by Cllr Giles, carried. The clerk will place an order for the lock.	Clerk
<b>05/16</b>	<b>5. Jubilee Garden</b> – nothing to report.	
<b>06/16</b>	<b>6. Rose Garden</b> – a) Replacement rose bushes have been planted. b) British Gas Business have quoted for new 1 year fixed price plan for electric in line with the plans at the toilets & Rec. New prices standing charge 20p per day and unit rate 11.293per KWh with a 6% discount if paid by direct debit. Cllr Giles proposed this was accepted, seconded by Cllr Cordery, agreed. The clerk will accept prices and arrange to pay by direct debit.	Clerk
<b>07/16</b>	<b>7. Car Park</b> - a) A photo of existing Rules sign at entrance of car park was circulated, the committee agreed to join Wiltshire Council Offsite Parking Order was too expensive so the situation of long-term parking of vehicles will be monitored. Clerk had checked another vehicle but it was taxed and insured. b) Height Barrier shoe seems to have been damaged over the Christmas period, a photo of the damage circulated it can still be used, but the clerk has a spare shoe in the office. c) Parking space repaired last year is starting to sink again, the Contractor mentioned if this happened again it might be due to an old well and concrete may need to be rafted over the area under the tarmac. The clerk to obtain a quote from Willmont Building Services.	Clerk

<b>08/16</b>	<p><b>8. Toilets</b> a) Outside electric socket for Christmas lights is faulty and needs replacing, the clerk to obtain a quote from AJK Services to replace with 2 x 13amp outside sockets placed under the eaves of building.</p> <p>b) The gutters around the building are blocked with leaves the clerk to issue a works order for Beechfield Cleaning Solutions to clear them.</p> <p>c) Wallgate Units - a quote to renew the service contract from 1<sup>st</sup> February 2016 has been received, the cost is 2 units @ £224.00 each = £448.00 + VAT, this is an increase of £12.00 from 2015. Cllr White proposed this price should be accepted, seconded by Cllr Langley, carried.</p> <p>d) Location map - reports have been received that youths are playing football and kicking balls against the glass, Cllr White proposed a sign NO BALL GAMES should be purchased, seconded by Cllr Dixon, carried. Cllr White left the meeting at 7-25pm to attend Scout Hall meeting.</p>	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
<b>09/16</b>	<p><b>9. Cemetery</b> – a) Burial Fee – a copy of the Church of England Burial Fees 2016 was circulated, after discussion it was proposed the following charges should be amended from 1<sup>st</sup> April 2016. Burial of resident to increase to £320-00p, burial of non-resident to increase to £450-00p, interment of non-residents ashes to increase to £230-00p. A vote was taken 5 in favour, one against the increases, carried.</p> <p>b) Headstone application received for additional inscription and replacement headstone, the fee enclosed was £40-00p for inscription. Cllr Pickernell proposed the replacement headstone would be permitted at no extra cost, seconded by Cllr Langley, carried.</p> <p>c) Graves – after the recent heavy rain some graves have dropped and Gavin Jones our ground maintenance contractor are willing to help with remedials, the clerk to ask them for a quote.</p> <p>d) Water tap – the water supply has been turned off and when the weather improves Cllr White will investigate moving the tap outside the bund.</p> <p>e) Our contractors have cut all the long growth from the height of the laurel hedge around the Cemetery.</p>	<p>Clerk</p> <p>Cllr White</p>
<b>10/16</b>	<p><b>10. War Memorial</b> – a quote for a new wreath stand has been received from Faraday Fabrications costing £145-00p + VAT. Cllr Hollis proposed this should be accepted, seconded by Cllr Dixon, carried.</p>	<p>Clerk</p>
<b>11/16</b>	<p><b>11. Any Other Business</b> -Wiltshire Council legacy for encouraging communities to come together this year is focusing on the Queen’s 90<sup>th</sup> Birthday, one of the four key areas is ‘Clean for The Queen’ over 3 days on 4<sup>th</sup>, 5<sup>th</sup> &amp; 6<sup>th</sup> March 2016. The Town Council will look to support this event and register their interest.</p>	
	<p><b>There being no further business to discuss the meeting closed at 8pm.</b></p>	

Date of next meeting will be Tuesday 16<sup>th</sup> February 2016.

Signed.....Date.....