

LUDGERSHALL TOWN COUNCIL



Minutes of Allotment, Cemetery & Car Park Committee held on Tuesday 19th May 2015 in the Council Office at 7-00pm.

Present:	Cllr Pickernell	Cllr White
	Cllr Cordery	Cllr Giles
	Cllr Hollis	Cllr Langley

	<u>Agenda Item</u>	<u>Action</u>
1/15	<p>1. <u>Election of Chairman & Vice-Chairman</u> Cllr Cordery nominated Cllr Pickernell to be re-elected as Chairman, seconded by Cllr Hollis. There were no other nominations and Cllr Pickernell accepted and duly took the Chair. Cllr Langley nominated Cllr Dixon to be Vice-Chairman, seconded by Cllr Cordery. There were no other nominations, Cllr Dixon will be contacted as unable to attend this meeting to confirm she will accept the post.</p>	Clerk
2/15	<p>2. <u>Apologies</u> were received from Cllr Dixon (another meeting) & Mr B Jarrett the garden club representative. Absent: Cllr Dance.</p>	
3/15	<p>3. <u>Declaration of Interest</u> – no declarations received.</p>	
4./15	<p>4. <u>Minutes</u> of the previous meeting had been circulated and approved at the May 2015 full Town Council meeting and signed. Matters arising: a) Following allotment warning letters, some tenants have contacted the office; Bell Street plot 11 will be terminating on 19th May 2015. Plot 29A has been away for a month will visit over the Bank holiday but may terminate. Plot 38A has been ill since December and it could be another month before he can do any work but he wants to keep the plot. Dewey’s Lane Plot 6A tenant has apologized & worked on the allotment. Plot 26 has been terminated by the Scouts.</p>	
5/15	<p>5. <u>Allotments</u> ½ yearly water rates received Bell Street £67-77p & Dewey’s Lane £34-25p. It was agreed ways to lock the Bell Street water meter must be investigated as the supply had been turned on again during the winter, resulting in the high charge. Bell Street – a) Monthly report – Plots 20, 29a, & 40 Terminate. Plot 38 A due to illness a letter stating unless the tenant tidys the plot before the next inspection it will be terminated. Plot 31 - still concerns regarding water for ducks, Cllr Pickernell & Cllr White will visit the plot.</p>	Clerk Cllr Pickernell/White

	<p>It was discussed and agreed the clerk could re-let plots 11 and 20 free of charge. Concerns raised regarding grass strip around plots 40 -43, a works order has been issued to Mr Ward to have this cut.</p> <p>Cllr Pickernell reported that Aster Communities had made a shingle path over their land from Coronation Road to the allotment gate as promised. Permission for three sheds received and one greenhouse, all granted permission.</p> <p>Dewey's Lane – a) Monthly report- Plot 26 terminated but in a bad state, after discussion it was agreed the clerk should try and re-let it to the next person on the waiting list and offer it free of charge.</p> <p>b) Complaint about path to the left of plot 6A has been viewed, not in poor order just more dandelion plants than grass, it will be monitored.</p>	Clerk
6/15	<p>6. Jubilee Garden – a) Sun dial repaired by Willmonts. b) The clerk has some concerns regarding grass cutting of this area, committee please observe and report any concerns so that Gavin Jones can be contacted.</p>	Committee
7/15	<p>7. Rose Garden – a) A working party required to remove winter flowers & bulbs and put in summer plants. Cllr White, Langley, Hollis & Dixon to meet Thursday 21st May 2015 weather permitting at 10am.</p> <p>Cllr Hollis has pruned the rose trees and found one dead and one is a briar, replacements need to be purchased. He also offered to put weed killer on the grass of the Rose Garden.</p>	Clerk Cllr Hollis
8/15	<p>8. Car Park – a) Kennet District Council Market sign, ongoing carry forward to next month's agenda.</p> <p>b) Height Barrier – a quote had been received from Access Automation for £2524+ VAT to replace/repair and sent onto our Insurers. An e-mail from Allianz today confirms the quote is acceptable subject to £250-00p policy excess, the clerk to accept the specified work. Our insurers will now contact the gentleman whose vehicle hit the barrier to reclaim the costs.</p>	Clerk Clerk.
9/15	<p>9. Toilets – a) Beechfield Cleaning Solutions has requested the Town Council lock the toilets on Saturday 27th June 2015 as Mr Down is getting married, Michelle admin assistant volunteered to lock them up.</p> <p>b) The water heater serving the store cupboard for the cleaner has blown up, AJK Services has visited the site and will provide a quote.</p>	Admin Assist Clerk.
10/15	<p>10. Cemetery – a) A quote of £270-97p + VAT received from Will Case Partners to provide 12 x 18” oak grave makers and 12 engraved plates. Cllr Pickernell proposed this price should be accepted, seconded by Cllr Giles, carried. The Clerk will order the 12 markers.</p> <p>b) Weeding of bark headstones borders – this year a lot of sycamore self-setting plants have grown through the bark, although Mr Ward normally clears the borders twice a year it was felt a working party was also required, Monday 8th June 2015 has been suggested. The clerk to investigate price of bark chippings purchased in bulk and report back next month.</p>	Clerk Clerk
11/15	<p>11. War Memorial – flowers & bulbs need removing and put in summer plants, working party as above at item 7.</p>	
12/15	<p>12. High Street Planters – a) Ludgershall logo signs have been put on the planters, well done to Cllr White & Giles. b) Flowers need removing &</p>	

	put in summer plants as above at item 7.	
13/15	13. <u>Any Other Business</u> – for information only. The tenant of plot 41 who suffered the recent fire on his plot is canvassing people on Bell Street site about locking the gates with a combination lock, remit as an agenda item next month. The clerk will fix a survey letter on the gates of both allotment sites asking for comments before 16 th June 2015.	Clerk.
	There being no further business to discuss the meeting closed at 8-05pm.	

Date of next meeting is Tuesday 16th June 2015.

Signed.....Date.....