

<p>assist. c) Tenants invited to attend the meeting – Plot 15 – re: hardstanding. The tenant was present at the meeting and Cllr J Langley re-iterated the decision previously made by the Committee that he cannot have a hardstanding at the end of his plot for vehicle parking. After a long discussion it was agreed that the tenant will remove the stones and place them on the gravel track and he will add topsoil and grass seed over the area. This was deemed as agreeable to both parties. The Committee re-iterated that the gate is now locked for the winter in any case. Admin will confirm the decision in writing. Plot 6a – re: Oct inspection. The tenant and spouse of this plot were present at the meeting. They were unhappy that they had received a letter advising that the plot was uncultivated at the October inspection. The Committee and Admin explained the system for ensuring the allotments are kept tidy and cultivated and apologised if any undue upset had been caused. The tenants understood better the process involved after the meeting – Admin to confirm in writing. The plot numbers of tenants receiving warning letters cannot be made public due to GDPR regulations which the tenants were not previously aware of. d) Water trough lock – see discussion at agenda item 3. e) Cut fence in Maple Crescent used as a motorcycle exit point through the allotments – Admin has been asked by the Chair to produce a letter for the Committee to agree. Admin advised a letter had been sent previously to the house number that had been previously identified as being the one with the shed with rear access, but it has been incorrect. It was discussed further and the Committee agreed it was extremely difficult to work out which was the correct address from the back of the garden despite using Google Maps satellite images. Admin to contact nearby resident for information before letter can be sent. <u>Deweys Lane</u> – a) Update on new allotments rented and waiting list - Cllr J Langley updated the Committee with the relevant information as provided by the Admin Assistant. One plot has been offered out to someone on the waiting list (who has already had one refusal). There are 6 other people on the main waiting list and none on the list for an additional plot. There are no other plots to be re-let and there has been one eviction. b) Plot 34 update and agree date to burn waste before fence is replaced – tree works took place on Monday 20th October and the Committee need to agree a date to burn the waste that couldn't be removed. This will need to be after that Santa visits, so during December 2019 – date TBC. Admin advised that the homeowner at 20 Castle Street had queried what needs to be removed from the plot behind his rear garden as per the letter sent to him. Admin to take a photo, Cllr M Giles to indicate what needs to be removed on the photo and Admin to email the details. c) Damage to water supply box – update – Admin confirmed that the broken box had been reported to Wessex Water and it should have been repaired. Cllr J McConnell advised that it had not been done properly. Admin to call again to check if it has been done and report it is still dangerous.</p>	<p>Admin</p> <p>Admin</p> <p>Admin</p> <p>Admin</p> <p>Admin</p>
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060/19-20	<p>5. Jubilee Garden – a) hedge quotes received – discuss. The Committee considered the quote from Tree Technique for £525.00 + VAT and Gavin Jones for £509.55 + VAT. As Tree Technique have always done an excellent job for LTC despite being slightly more expensive Cllr J Langley proposed that they be instructed to remove the hedge. Cllr B Dance seconded, all in favour except for Cllr J McConnell who was against. To be instructed once agreed through the F&P Committee. b) Notice for Jubilee Garden rules – needs to be removed and put onto the wall - As the hedge will be removed the sign will be visible again – no further action needed.</p>	
061/19-20	<p>6. Car Park/Toilet – Electric charge point for Car Park (Grants available) – Admin advised that there are grants available for this – up to 75% of the capital costs of procuring and installing the charge point and an associated dedicated parking bay, in line with OLEV (Office for Low Emission Vehicles) technical specifications. It is probably something LTC need to consider offering as they meet the criteria laid out for providing a charge point in a public car park. There is a vast amount of information to consider – Admin to investigate further and come back with more information; mainly what the likely cost will be to the Council and can someone come and discuss with the Committee at some point? Admin to find out and report back. There was then a discussion about the damage to the Car Park barrier that was reported to the office on 31/10/19. Admin and Cllr M Giles have met with the company that installed the barrier to discuss repairs and another quote has also been obtained from a company in Basingstoke. As there is a discrepancy between what work was quoted for and what appears to have been done the office need to arrange another meeting with the company that installed the barrier in 2018. Office to arrange and Cllrs Allingham and Giles will meet on site. A claim needs to be made and we need to gain access to the CCTV footage to identify who/what caused the damage and on what date and time etc.</p>	<p>Admin</p> <p>Admin/Cllr N Allingham & Cllr M Giles</p>
062/19-20	<p>7. Cemetery – a) update re: gate repair date – Admin advised that the gate is being made and is likely to be fitted around early to mid-December. b) Dog Warden – update. Admin notified the Committee that the Dog Warden had visited and that no one was found not picking up after their dog at that time. The warden had arrived unannounced and has not sent on the information and signs/posters promised. She had also notified us that she had put up signs on Dewey’s Lane by the Rec and the Allotments/Cemetery. Admin to contact the Warden back to chase up the information and to ask them to contact us prior to the next visit i.e. notify us in advance.</p>	<p>Admin</p>
063/19-20	<p>8. Anti-social behaviour – 2 x empty drug bags found in the Jubilee Garden on 2nd November 2019. Beechfields also advised that someone has spread excrement over the toilet and seat etc – can LTC make another sign to go on the grates to say CCTV is in operation in the Car Park to help prevent ASB in the Toilets? The Committee agreed to this. Admin to prepare and pass to contractor.</p>	<p>Admin</p>

064/19-20	9. <u>Agenda Points for Next Month</u> – none	
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There being no further business to discuss the meeting closed at 8.18pm. The date of next meeting will be **Tuesday 17th December 2019.**

Signed.....Date.....