

# LUDGERSHALL TOWN COUNCIL



<b>Minutes of the Allotments, Cemetery &amp; Car Park committee held on Tuesday 20th December 2016 in the Town Council Office at 7-00pm</b>		
<b>Present:</b>	Cllr Pickernell in the Chair,	Cllr Langley
	Cllr Dixon	Cllr M Giles
	Cllr C Giles	Cllr White
	Cllr Cordery	
<b>Representative:</b>	Mr J Hollis (Garden Club)	

	<u>Agenda Item</u>	<u>Action</u>
110/16	<b>1. Apologies</b> were received from Cllr Eley (Sickness) & Mr B Jarrett from the Garden Club – apologies accepted, carried.	
111/16	<b>2. Declaration of Interest</b> – no declarations received.	
112/16	<b>3. Minutes</b> of the previous meeting had been approved at November 2016 full Town Council meeting.	
113/16	<b>4. Capital Projects – Precept 2017/2018</b> a) Car Park white lines – Quote received from WJ and accepted. Clerk to enquire when they are in the area to carry out the works and to get quotes in for clearing the leaves from the car park. b) War Memorial cleaning – Quote received from Cliveden Conservation, quote to be brought up at the Finance meeting.	Clerk Clerk
114/16	<b>5. Allotments</b> - a) Completion of Allotment Rules/warning processes – the new rules have been given to most of the tenants of the allotments and will continue to do so until everyone has a copy. b) Turning off water/Padlock – Padlock has now been fitted and the water has been turned off. c) Water service bill – Cllrs to check water meter each month to find out why the price raise on the bill is so high. d) Update on plots available to rent – Two plots are available – Clerk to contact the next people on the list for viewings. <b>Bell Street</b> – a) Monthly report - none over winter months. b) Grass area behind plots 41, 42 & 43- the committee decided this area is not going to be used for allotment plots and to ask our caretaker to add to his works list to keep clear and tidy – it has been added to the caretaker’s contract and signed. <b>Dewey’s Lane</b> – a) Monthly report – None. c) Plot 16 wishes to split her plot – Plot has now been split and rented out – Cllr White to place a new marker for plot number 16A. b) Update on entrance gate – Clerk and Cllr Pickernell to purchase some	Clerk Cllrs Clerk Clerk Clerk Cllr White Clerk & Cllr

	bags of scalping's to fill the problem areas.	Pickernell
<b>115/16</b>	<b>6. Jubilee Garden</b> -a) Damaged litter bin – Quote has been received – Clerk to bring up in March's meeting. b) Update on Antisocial behavior – clerk read 5 items that had been reported on the rec, a Mattress, television and 3 chairs dumped on the Rec, 1 broken glass & a small fire in the litter bin. It was discussed that we could issue a poster about the expenditure LTC has to spend every month on Anti-social behavior, and ask local shops to put in their windows. Possibly getting Wellington Academy students involved by creating their own anti-social behavior posters to put up around Ludgershall. c) Damaged sun dial & damaged sign on sarsen stone – Clerk to get quotes from a stone mason about getting the sign put back up on the stone. d) Closure/reopen- Not to open in the winter months, will look at this in the Spring. e) Damage to fence at the bottom right of the garden – Cllr Pickernell to take a look and remit to next meeting.	Clerk  Clerk  Clerk  Cllr Picknell
<b>116/16</b>	<b>7. Rose Garden</b> - a) Christmas Tree 2016 – This has now been sponsored by Gavin Jones.	Clerk
<b>117/16</b>	<b>8. Car Park</b> -a) Toilet – leaves in gutter need clearing –this has now been completed by Beechfields. b) Renewal of electricity – Clerk to find out if we can get a better price.	Clerk  Clerk
<b>118/16</b>	<b>9. Cemetery</b> - a) Tree disease, tree surrounds and green benches – Gavin Jones has done a report and removed the two dead trees – the remainder trees will need to be looked at again in June 2017. Cllr Langley and Cllr Hollis to clean the green benches in the New Year. b) Reduction of Laurel hedge – This has been completed by Gavin Jones and a thank you email was sent for the good job. c) Nonresident burial/interment – This has been updated and ratified – to come into effect on 1 <sup>st</sup> January 2017. d) Caretaker to clear the foliage overlapping the garden of remembrance – This has been completed by our caretaker. e) Memorial Bench plaque – Awaiting update from the family. f) Headstone border needs to be prepared for the next row or two – It was agreed to get the two rows carried out – Clerk to get quotes for the works to be carried out. g) Rules & Regulations for users of Cemetery – Cllrs are happy to use Fleet council rules as a base – Clerk to update these rules and to email the Cllrs to check that they are happy with the changes and remit to finance.	Clerk, Cllr Langley & Cllr Hollis      Clerk  Clerk & Cllrs
<b>119/16</b>	<b>10. War Memorial</b> - a) repair of lighting update – Completed	
<b>120/16</b>	<b>11. Any Other Business</b> (For information only) a) One of the Bell street allotment tenants rang in about keeping their Cockrell at the allotments as it was agreed 5 years ago, they were worried because of the newly written rules – Permission has been given. b) Avian Flu posters from DEFRA have been put on the notice boards around Ludgershall.	

There being no further business to discuss the meeting closed at 7.40pm. The date of next meeting will be Tuesday 17<sup>th</sup> January 2017.

Signed.....Date.....