LUDGERSHALL TOWN COUNCIL



Minutes of the Allotments, Cemetery & Car Park committee held on Tuesday 20th February 2018 in the Town Council Office at 19-00pm				
Present:	Cllr J Langley in the chair	Cllr B Cordery		
	Cllr O White	Cllr V Dixon		
	Cllr N Allingham	Cllr B Dance		
	Cllr AKJ Pickernell			
Representative:	Mrs H Walkling (Garden Club)			

	<u>Agenda Item</u>	<u>Action</u>	
89/17-18	1. Apologies given and accepted for Cllr M & C Giles (III).		
90/17-18	2. <u>Declaration of Interest</u> – None.		
91/17-18	3. <u>Minutes</u> - of the previous meeting had been approved at 13th February 2018 Full Town Council. The Clerk confirmed to the committee, the		
	procedures for the control of Legionnaires Disease that the contractors		
	who supply the hand wash appliances in the public toilets adhere to. The		
	Committee were happy with the explanation.		
92/17-18	4. Allotments - Update on renewals -		
	Bell Street – a) Update on vacant plots – there are 2 vacant plots that		
	have been repossessed, the first person on the waiting list has been	Clerk	
	informed awaiting confirmation before going on to next person. The Clerk has informed all the outgoing plotholders of the rules of leaving the	Cierk	
	plots without structures or debris and if any costs incurred by LTC in		
	having to remove any such items, this will be billed to them. b) Bollard at		
	Bell Street Gates – fabricator will contact Cllr M Giles in view to meeting	Cllr M Giles	
	him to discuss and look at both this and cemetery bollards. c) Unused list	Cili IVI Giles	
	of non-residents under GDPR must be disposed – the Clerk explained that		
	with the changes in Data Protection, any information held which is not	Clerk	
	going to be used needs to be disposed of.		
	<u>Dewey's Lane</u> – a) Update on vacant plots – there are 3 vacant plots 2 of		
	which have been repossessed, the first person on the waiting list has been	Clerk	
	informed awaiting confirmation before going on to next person. The		
	Clerk has informed all the outgoing plotholders of the rules of leaving the		
	plots without structures or debris and if any costs incurred by LTC in		
	having to remove any such items, this will be billed to them. b) Plot		
	Holder has asked if he can offer other plot holders help with rotivation		
	and advertise this, he will charge a small fee – unfortunately our rules		
	state 'no tenant may use the allotment for any commercial project' and		

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	LTC cannot agree to advertising of this. However the Garden Club would	
	be open to advertising and leaving it up to the other plot holders to	
	decide. Clerk to inform plot holder. c) Renumbering of plots – with the	Clerk
	recent repossessions it was noted that Deweys Lane is particularly hard to	
	find the numbered plots. Cllr N Allingham has updated the maps used by	
	the office on both allotments. The Garden Club will display these once	
	they have new notice boards sorted. It was decided not to renumber at this present time, but to check all plot markers are easily seen, Clerk to	
	put on July agenda.	
93/17-18	5. <u>Jubilee Garden</u> – a) Anti-Social behaviour problems – there have not	
33,17 10	been any incidents reported.	
94/17-18	6. Rose Garden – a) Installation of tap within new design – The	
0 1, 27 20	committee discussed and agree if possible this needs to be incorporated,	
	Clerk to contact Water Company to find out a) is there still a water tap	Clerk
	there and b) the costs involved. b) LTC donation to the LGWCG to help	
	with design – Committee discussed and asked representatives from the	
	Council who will be going to the next LGWCG meeting to ask for proper	
	costs and a timeline. LTC do not want this project to be half finished and	
	will aim to help with funding once this information has been given. The	
	monies set by for the Pillar Clock could be used but ensuring LTC has	
	something specific left as a tribute to the fallen. Clerk to inform the Chair	Clerk
	of that committee LTC's discussion both here and at the last FTC.	
95/17-18	7. <u>Car Park/Toilets</u> – a) Signs – waiting for completion from Core. b) Car	
	park charging for use – to discuss how – discussed and committee	Clerk
	decided that for the foreseeable future this was not something LTC want	
	to change. c)Cutting back of trees so lights can be checked and new	
	ones bought to wrap wound them – committee discussed and decided as	
	tree survey is due, (to be discussed at Finance & Policy) to wait until the	
	report is back in case more is to be done with these specific trees. d)	
	Report from Beechfields – the Lock on the Disabled toilet door is sticking	
	and unable to lock easily, they had previously (3 years ago) stripped it	
	down and cleaned and lubricated, he will charge £12 if LTC wants him to	
	do it again. Committee agreed, Clerk to notify.	
96/17-18	8. Cemetery - a) Trees lining entrance road – report into why they are	
90/17-18		
	dying will be done in the spring. b) Broken Bollard update —as per point 4	
	b) above. c) Rateable value of cemetery – increase of fees & exclusive	
	rights prices – Now LTC are paying for rates on the land at the cemetery	
	this is another cost to add, some of which need to be passed on to the	
	cost of burial and cremations. The Clerk showed the committee costs	
	from the Parochial fee table and other cemeteries within Wiltshire to	
	compare with. The committee agreed to spread the cost over all the	
	different fees but to double the fee for exclusive right of burial or	
	cremation, to bring this closer to other cemeteries charges. Clerk to put	
	on Finance & Policy Agenda for approval.	Clerk
	on thance a folicy Agenda for approval.	

	d) Bags of soil at the back of cemetery – rubbish was cleared however	
	these bags need to be removed as this will continue. There are a couple	
	of graves that have sunk slightly, suggested to use soil to fill up, Clerk to	
	contact Gavin Jones once Cllr B Cordery has checked which graves they	
	are. Any leftover soil can be used elsewhere, perhaps in the planters and	
	therefore eliminate the rubbish problem.	
97/17-18	9. War Memorial – Committee discussed wreath problem, Cllrs are	Clerk
	continually putting them back up. Clerk will check if there is a mandated	
	period that the wreaths have to be on display. Clerk to contact fabricators	
	and ask when the new stands will be ready.	
98/17-18	10. <u>Planters</u> – plants are ordered.	
99/17-18	11. Agenda points to be discussed for next month (For information only)	Clerk
	- Doors and fascias of the Public Toilets could do with staining and the	
	metal gates cleaned and repainted, Clerk to put on next month's agenda.	
	- Litter in Car park – it has been pointed out that the litter in the car park	
	is not cleared as regularly as it used to be. The quarterly litter pick is not	
	often enough for this well used area. As next week is the Spring litter pick	
	Clerk to put on next month's agenda.	
	- Cemetery Information Leaflet for the bereaved.	

There being no further business to discuss the meeting closed at 8.08pm. The date of next meeting will be Tuesday 20th March 2018.

Signed		Date
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