

LUDGERSHALL TOWN COUNCIL



Minutes of the Allotments, Cemetery & Car Park committee held on Tuesday 20th September 2016 in the Council Office , 22 High Street, Ludgershall at 7-10pm.		
Present:	Cllr A Pickernell in the Chair	Cllr Langley
	Cllr Dixon	Cllr Cordery
	Cllr C Giles	Cllr White
	Cllr Eley	
Representatives	Mr. B Jarrett (Garden Club)	

	<u>Agenda Item</u>	<u>Action</u>
75/16	1. Apologies – Cllr M Giles & Mr. J Hollis (Garden Club)	
76/16	2. Declaration of Interest – no declarations received.	
77/16	3. Co-opted Cllr paperwork – Cllr C Giles received paperwork and signed declaration of acceptance of office.	
78/16	4. Minutes of the previous had been approved at July 2016 full Town Council. <i>Matters arising:</i> no matter arising	
79/16	5. Capital Projects – Precept 2017/18 – discussions around the different sections concluded that nothing would be needed in the precept for the Allotments or the Cemetery, but that the white lines in the carpark need redoing, clerk to look at costings. And the War Memorial will need to be cleaned in readiness for 2018.	Clerk
80/16	6. Allotments a) Review of Allotment Rules – Cllr Dixon will produce a completed draft of the amended Allotment Rule at the next meeting. b) Initial Warning Allotment letter – this will be clearer when the Allotment Rules are completed. c) Date to pay rent in December 2016 – clerk to email Mr. A Dixon to request date of Annual Garden Club ‘get together’ Bell Street – a) Monthly report –. Warning letters to be sent to plot numbers 1, 15/16 & 26. b) Grass cutting behind plots 41, 42 & 43 has been completed – it was pointed out that the plot holders own all the way to the fence and should be doing this themselves. On investigation this was found not to be accurate to be remitted next meeting for discussion.	Cllr Dixon Clerk Clerk Clerk

	Dewey's Lane - a) Monthly report – Warning letters to be sent to plot numbers 8a, 14 & 24a. b) Plot 30a needs a working party to be arranged to ready for new let.	Clerk Cllr White & Cllr Hollis
81/16	7. Jubilee Garden – a) Damaged Litter Bin – on going will be repaired soon b) Anti-Social Behaviour problems – multiple reports of anti-social behaviour, neighbours very upset and our caretaker has found many bottles and evidence of drug taking – along with damage to the plaque, sundial, bins & plants- police have been called many times and this has now meant the gates have been locked and signs put up. Gates will be kept locked for the time being to help reduce the problem. A suggestion was made when reopened that they should only be open during daylight hours. This is ongoing.	Cllr Hollis & Cllr M Giles
82/16	8. Rose Garden –. a) Christmas Tree 2016 – it was agreed to use the same company as last year and try to get sponsorship as before. However, if no sponsorship came forward then the funds would come from the committee. b) Review electric Tariff – Cllr White to challenge British Gas to get a better renewal standing charge.	Clerk Cllr White
83/16	9. Car Park – Works order to cut hedge along St James Street, the inside section is complete but the skip had to be emptied for work to continue, this has now been emptied.	Clerk
84/16	10. Toilets – Complaint regarding water tap in Disabled toilet – clerk reported complaint of the cold water tap being a trickle and taking far too long to wash hands. Unfortunately if the tap was faster the small sink could overflow, therefore nothing can be done to improve it.	
85/16	11. Cemetery – a) Cemetery bollards – quote for taking out existing and re-concrete in bollards with bolts with wings to stop bollards being ripped out £209 +VAT agreed to go ahead. Clerk to accept. b) Reserved Plots request to change – refund to be given and change of plot to be done c) Headstone Applications: <ul style="list-style-type: none"> • Ms. M Davies presented to the committee the reasons why the headstone for her father the Late Mr. T Hiscock was unusual. Cllr Pickernell explained why we needed to ensure a vase was incorporated in the headstone. Ms. Davies stated she had spoken to M J Sly to have this changed. All agreed and passed. Clerk to confirm with M J Sly ref vase. • The clerk presented the Late Mrs. K Douglas headstone and photo for approval. All agreed and passed. Clerk to confirm with Cullen Memorial. d) Water butt outside the bund – non council rubbish has been appearing in the skip, to stop this thoughts were to lock gates and use a water butt to access water. The butt that was donated is not suitable, £25 for new one. However, decision made not to go ahead as side gate should not be locked to enable public to discard old flowers. e) Tree disease, surrounds & green benches – clerk to get Gavin Jones to check and quote to replace dead trees – tree surrounds & benches have a type	Clerk Clerk Clerk Clerk

	of mold carry forward to next meeting for councillors to take a look. f) Reduction of Laurel Hedge – quote accepted work to be carried out during winter, date to be decided at next meeting.	all cllrs’ clerk
86/16	12. <u>War Memorial</u> – new flower border surrounds – old ones wooden and rotting, Cllr White, has costed concrete slabs to make new ones (approx.. £155.40). Committee agreed that Cllr White & Cllr Dixon could go ahead with changes.	Cllr White & Cllr Dixon
87/16	13. <u>Planter in High Street.</u> – Need to be stripped and replanted	Cllr White & Cllr Dixon
88/16	14. <u>Any Other Business</u> – nothing to report	

There being no further business to discuss the meeting closed at 8-15pm.

Signed.....Date.....