

LUDGERSHALL TOWN COUNCIL



Minutes of Allotment, Cemetery & Car Park Committee held on Tuesday 21st April 2015 in the Council Office at 7-00pm

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| Present: | Cllr Pickernell in the Chair | Cllr Giles |
| | Cllr Dixon | Cllr White |
| | Cllr Hollis | Cllr Langley |
| | Cllr Cordery | Mr Jarrett Garden Club rep |
| Apologies: | No apologies received | |
| Absent: | Cllr Dance | |

| | <u>Agenda Item</u> | <u>Action</u> |
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| | Before the meeting commenced the Chairman requested an extra agenda item under Car Park due to height barrier damage. | Agreed |
| 36/15 | 2. Declaration of Interest – no declarations received. | |
| 37/15 | 3. Minutes of the previous meeting had been circulated and approved at the April 2015 full Town Council meeting and signed. Matters arising – Cllr Dixon had checked with the office regarding amendment of Rules. | |
| 38/15 | 4. Allotments <u>Bell Street</u> a) Monthly report – plots 11, 20, 29A, 38A, 39 & 40 not started to cultivate so 1 st warning letter to be sent. The tenant of plot 10 was spoken to and advised the ducks should have clean water to drink and bath in. This tenant is now requesting another coup 1.5 mtr x 5.5mtr. The clerk to explain that 50% of allotment plot should be cultivated. Tenant of plot 18 complained about rats under pond on plot 19 and also he had experienced problems about having manure delivered. Plot 30 has a pile of shredded paper on compost heap uncovered and blowing around allotments, clerk to request this is covered. Plot 31 had no clean water for the chicken or ducks, new rules to be sent out. Finally grass around boundary of plots 41-43 is long, clerk to issue a small works order to Mr Ward to have it cut. b) Bonfires – complaint received that tenant of plot 15 had a bonfire on 15 th April 2015 in the morning causing an inconvenience to nearby properties. The clerk will add a paragraph to rent increase letter - that tenants make sure bonfires are attended and consideration is given to nearby properties and other plot holders when lighting a bonfire as stated in the Rules. c) A gate is not being installed in boundary fence of property on Biddesden Lane the fence is just being repaired, however the resident requested allotment | Clerk Clerk |

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| | <p>tenants do not place rubbish on the bank along his boundary fence, the clerk will display a suitable sign. Also further down opposite plot 15, ivy has been cut from tree trunk to try and prevent further damage.</p> <p><u>Dewey's Lane</u> a) Monthly report – plots 6a & 26 not started to cultivate so 1st warning letter to be sent. Plot 11 has 3 ducks, 9 hens and a cockerel, letter to be sent to remove cockerel and only 12 birds in total allowed.</p> <p>Cllr Hollis reported a water bowser from plot 29 is being filled from 2 troughs and used to water the plot. A letter to be sent that draining 2 troughs to fill his bowser is not the spirit as it is inconveniencing other allotment tenants who use cans to carry water to their plots.</p> | <p>Clerk</p> <p>Clerk</p> |
| 39/15 | <p>5. Jubilee Garden Repair of sun dial, Martin Sly, Stonemason has advised to only use cement to fix sun dial back on top of the pedestal, it was agreed Willmont should be given the work to fix this.</p> | |
| 40/15 | <p>6. Rose Garden – Cllr White reported all plug plants received and are growing in his poly tunnel for summer planting.</p> | |
| 41/15 | <p>7. Car Park a) Small sign with new Council contact details has been ordered for large sign at car park entrance. b) Kennet District Council Market Sign – investigations still ongoing. c) Height Barrier damaged on Saturday 18th April 2015, a passenger in the car thinks they might of hit the barrier has e-mailed the Council with his details but does not wish it to go through the car insurance. Clerk tried to report to the police but they were not interested at this point, however a report will go to our Insurance Allianz and the clerk will also request a quote from Parking Facilities for repair/replacement.</p> | <p>Clerk</p> |
| 42/15 | <p>8. Toilets a) Quote of £96-00p received from Beechfield Cleaning Solutions to remove window grids, clean slatted windows and put grids back up, accepted.. The clerk to request all the work is completed on the same day. b) Cleaner reported small fire in toilet paper holder (insert wooden) in the gent's toilet. The cleaner has modified one stainless steel holders to stop paper falling out and being able to remove the wooden insert. The committee agreed this was a solution and request the cleaner modifies any other holders with wooden inserts. c) Outside wall mounted cigarette extinguisher – a suggestion which might stop lighted cigarettes being taken into the toilets, the committee agreed not to pursue this idea at the moment.</p> | <p>Clerk</p> |
| 43/15 | <p>9. Cemetery a) There are a number of graves without headstones therefore leaving them unmarked, the committee agreed to get a quote from Will Case for wooden crosses with name plaque, the clerk will check the number of crosses required. b) Application for memorial stone in Garden of Remembrance received with no vase incorporated. The committee agreed measurements, inscription within the Rules so approve the application but ask the stonemason to inform his clients any extra vases/plants etc. will be removed by the committee. The burial grave in Row 7, plot number 7 has a number of toys, candles appeared on the grass again, the clerk will move back into the bark border to allow this grave to be levelled and easy grass maintenance.</p> | <p>Clerk</p> |

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| 44/15 | 10. War Memorial – summer plug plants received as above. | |
| 45/15 | <p>11. High Street a) Quote for A5 portrait signs of Town Council logo received from Solstice costing £6-80p + VAT each, the committee agreed 12 signs should be ordered costing £81-60p + VAT for the planters in High Street. Andy Cole Highways, Wiltshire Council visited Ludgershall on 27th March 2015 to confirm the position of the 3 planters was fine and he also identified 2 other locations in High Street for planters when funding is available.</p> <p>b) Summer plug plants received as above.</p> | |
| 46/15 | <p>12. Any Other Business Cllr Hollis reported one dead Victoria Plum tree in Dewey’s Lane allotments - will consider replacing in the autumn but the other trees are in full bloom, thanks to Mr Sawyer for his tender care of the trees. Volunteers who are collecting litter around the Town are being advised to bring their bags of rubbish back to the office as we can dispose of them in the cemetery skip.</p> <p>Cllr Hollis thanked the committee for the top soil for the Garden Club herb bed in Dewey’s Lance allotments.</p> <p>The clerk reported a serious fire in Bell Street allotments on Sunday 19th April 2015, late afternoon caused by arson. A shed containing tools and a greenhouse were destroyed. Police and fire brigade were called to the incident and the Clerk contacted the tenant, two teenagers have been arrested and bailed as witnesses are required to come forward.</p> | |

There being no further business to discuss the meeting closed at 8-05pm.

Date of next meeting Tuesday 19th May 2015.

Signed.....Date.....