

LUDGERSHALL TOWN COUNCIL



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| Minutes of the Allotments, Cemetery & Car Park committee held on Tuesday 21st February 2017 in the Town Council Office at 19-00pm | | |
| Present: | Cllr Pickernell in the Chair, | Cllr J Langley |
| | Cllr V Dixon | Cllr M Giles |
| | Cllr C Giles | Cllr O White |
| Representative: | Mr J Hollis (Garden Club) | |

| | <u>Agenda Item</u> | <u>Action</u> |
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| 132/17 | 1. Apologies Cllr B Cordery and Cllr C Steers – other commitments | |
| 134/17 | 2. Declaration of Interest – no declarations received. | |
| 135/17 | 3. Minutes of the previous meeting had been approved at 14 th February 2017 full Town Council meeting. | |
| 136/17 | 4. Capital Projects – None | |
| 137/17 | <p>5. Allotments - a) Water service bill – Councillors to get a meter reading before March 2017 – Then when the water gets turned back on in March 2017, Cllrs to check each month which will help Ludgershall Town Council to find out why the price raise on the bill is so high.</p> <p>b) Update on plots available to rent – rent is still available on one plot at Deweys lane. This plot will be repossessed on the 23rd February 2017, due to no payment or lack of contact. All letters as per the allotment rules have been sent.</p> <p>Bell Street – a) Monthly report - none over winter months.</p> <p>b) Keys for Bollard – Clerk bought up about the office staff having to go out of office hours to open up the gates for deliveries at the allotments. Clerk asked if we could let the Bell street allotment holders take the key and bring it back to us when finished This was discussed at length and decided that we carry on opening the allotments ourselves. LTC will look at possibly making a schedule for the winter months as to who will open the Bell street allotments up out of office hours. Clerk will change the notice at the Bell street allotments to read - key available only for deliveries.</p> <p>Dewey's Lane – a) Monthly report – None over winter months.</p> <p>b) Update on entrance gate – Clerk and Cllr AJ Pickernell purchased 6 bags of stone's to fill the problem areas. Cllr J Hollis has put these out, but has stated it isn't sufficient enough. Councillors to look into if we need to purchase more.</p> <p>c) Plot marker 16a update – It has been painted – Cllr O White has placed on the plot.</p> <p>d) Erection of shed on plot 16a – Resident put in a request to build a shed on</p> | <p>Cllrs</p> <p>Clerk</p> <p>Clerk</p> <p>Cllrs</p> <p>Clerk</p> |

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| | their allotment, it meets all the requirements – Councillors have agreed this. Clerk to let the resident know. | |
| 138/17 | <p>6. Jubilee Garden – a) Anti-Social behavior problems – update - Caretaker reported a drug bottle was found in the gardens and removed. A resident has stated that teenagers are still entering the gardens at night and has asked that there be police presence. Clerk has contacted the police regarding this, and the police will start to patrol around that area. We are still waiting on posters from Wellington Academy.</p> <p>b) Update on sarsen stone – Cllr O White has put the sign back on the stone.</p> <p>c) Damage to fence at the bottom right of the garden – Clerk to get quotes to put a couple of thorn type bush/plant in place by the fence to stop people breaking into the gardens.</p> | <p>Clerk</p> <p>Clerk</p> |
| 139/17 | 7. Rose Garden – none. | |
| 140/17 | <p>8. Car Park/Toilets – a) Anti-Social behavior problems – update – Beechfield have reported that there has been teenagers hanging around outside the toilets and that faeces were found on the floors and walls. Clerk has reported to the police about the activity around the toilets at night and discussed that in the winter months we should look at changing the closing times. It was agreed that from 1st November to 31st March the toilets will be closed at 1800, and then in the summer it will go back to 1900. Clerk to confirm with Beechfields.</p> <p>b) Contract for cleaning needs renewing – Beechfield have given LTC two options for renewing with them. 1 year contract there would be an increase of 2% £14.67p per month or a 2 year contract would be an increase of 2.5% £18.34p per month. After a lengthy discussion all councillors agreed that Beechfields provide a very good service and we will agree to the 2 year contract.</p> <p>c) Clearing and white lines – This has now been completed and looks very good.</p> <p>d) Car park rates – Clerk asked LTC’s accountant to look at our VAT status if we were to start charging for the use of the car park. The accountant has stated that we would need to register for VAT if we were to charge for the car park and would therefore lose the ability to reclaim any VAT, as we do now. After a lengthy discussion it was agreed not to do this. As the costs and management could outweigh the benefits.</p> | <p>Clerk</p> <p>Clerk</p> |
| 141/17 | <p>9. Cemetery - a) Headstone border quotes – Clerk asked Gavin Jones if they could reduce the cost for re-edging the pathways and removing the moss and treatment in the cemetery and Jubilee gardens, and to create two new headstone borders and re-edge and rebark the existing headstone borders. Gavin Jones has reduced the price by £187.23, bringing the total cost down to £1500 plus VAT. Councillors agreed this price, clerk to send a works order to Gavin Jones.</p> <p>b) Cemetery Notice board – Clerk has asked the caretaker to clean this board and put in his contract. Clerk to look at how much it would cost to get new glass fitted to the notice boards that are degraded.</p> <p>c) New headstone memorial Request – We have had one request in for a headstone which meets all the requirements – Councillors agreed this was fine.</p> | <p>Clerk</p> <p>Clerk</p> |
| 142/17 | 10. War Memorial - a) Cleaning of the war memorial - Still ongoing, awaiting to hear back mid-May about a grant for the cleaning. Re put on | |

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| | <p>May agenda.</p> <p>b) Plants for base of war memorial – Flowers for the planters in and around the war memorial, rose garden and planters will be around £190.00p. Clerk to order.</p> | Clerk |
| 143/17 | <p>11. <u>Any Other Business</u> (For information only)</p> <p>a) Grist environmental will be increasing their prices by 3% from the 1st April 2017.</p> <p>b) The Garden Club will be holding a curry night on the 3rd March in the Scout Hall. £5 for all none members, and there will be a magician.</p> | |

There being no further business to discuss the meeting closed at 8.00pm. The date of next meeting will be Tuesday 21st March 2017.

Signed.....Date.....