

LUDGERSHALL TOWN COUNCIL



Minutes of the Allotments, Cemetery & Car Park committee held on Tuesday 21st November 2017 in the Town Council Office at 19-00pm		
Present:	Cllr J Langley in the chair	Cllr B Dance
	Cllr O White	Cllr V Dixon
	Cllr N Allingham	Cllr A Pickernell
Representative:	Mrs S Pollard (Garden Club)	
Public:	1 member of the public	

	<u>Agenda Item</u>	<u>Action</u>
58/17-18	1. <u>Apologies</u> – Cllr M Giles at another meeting, Cllr C Giles ill & Cllr B Cordery unknown, thought to be ill, accepted. Mrs H Walking from Garden Club was unable to attend and sent Mrs S Pollard in her stead.	
59/17-18	2. <u>Declaration of Interest</u> – (Members are bound by the provision of the Code of Conduct adopted by Ludgershall Town Council and are required to declare their interest in any matter in which they have a personal interest or a pecuniary interest). None.	
60/17-18	3. <u>Minutes</u> - of the previous meeting had been approved at 12th November 2017 Full Town Council. Clerk has spoken with the War Memorial Trust and LTC's case worker. Contractors will vary on how close they will go with the pressure hoses and the Trust prefer to err on the side of caution. They do not encourage use of 'biocide' which may have been used on previous cleans. There is a finite number of times stone can be cleaned. The most important part for them is the legibility of the names on the monument and any repointing that may be needed. They are happy and advised to pay the bill and claim the 75% grant from them. Clerk to action. Cllr B Dance has unblocked the Gents toilet.	
61/17-18	4. <u>Allotments</u> - a) Rules Amendment –Clerk has updated the rules to include the new deposit system. Committee happy, new rules to be handed out to allotment holders on payment of rent. b) Renewal Letter – Garden Club confirmed time and place for renewal evening, discussion referring to Garden Club request for ½ the cost of hire of the hall that night. Committee felt that as the Clerk will only be there for at the most 1 hour this was not necessary. Clerk to get letters ready, Cllrs to help distribute.	Clerk & Cllrs Clerk

	<p><u>Bell Street</u> – a) Monthly report – Cllr V Dixon and the Clerk updated the committee re plot holder’s letters that had been sent and discussed with the committee which plot holders need further correspondence or new cases where rules have been contravened. All were happy with action taken. Clerk to send the 3 letters agreed upon. b) Trees down side of track – Update – Quotes were received however they have provided them on differing information, Clerk to ask Tree Technique to quote with the reduction in height and refer back to committee. c) Missing plot numbers – received. d) Clearance of end of Bell Street – no further action. e) Fence at Bell Street – update - Clerk awaiting quote to repair. f) Gates to be locked/Water turned off – Cllr B Dance will turn off water and put locking mechanism on. Reports that SEB have been using the allotment as access to a back of house and have damaged the driveway area. Clerk to write to SEB – LTC understands that SEB need this access but would ask them to reinstate the driveway to a reasonable level. Clerk to get a new padlock for the bollard by the gate. g) Request for Chicken Coup – Clerk to reply to plot holder and refer to the new rules about overall structures on plot and ask them to ensure this does not occur. h) – Rats – Plot holder had reported that he had a rats nest on his plot and did not know what action to take. Clerk to contact plot holder and refer to Wiltshire Council pest control. Garden Club will put a message in the club magazine on what can be done.</p> <p><u>Dewey’s Lane</u> – a) Monthly report – The committee discussed, 4 letters will be going out to plot holders who have contravened the rules, Clerk to action. The electric fence has gone.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr B Dance</p> <p>Clerk</p>
62/17-18	<p><u>5. Jubilee Garden</u> – a) Anti-Social behaviour problems – Update as the Jubilee Gardens have been shut there has been none reported by the caretaker. b) Fence stretching/straightening - Clerk awaiting Quote for works.</p>	<p>Clerk</p>
63/17-18	<p><u>6. Rose Garden</u> – Cllr O White suggested that LTC add to their precept a budget for the refurb that the Great War Commemoration Group are planning. The costs could be higher than what the committee has. The committee discussed and did not consider the town should pay for this.</p>	<p>Clerk</p>
64/17-18	<p><u>7. Car Park/Toilets</u> – a) Signs – ongoing. b) Charging for use of the Car Park – the committee discussed different options at length, lots of ideas, nothing decided. Agreed it is a difficult situation to decide upon. Clerk to put on February 2018 Agenda. c) Electrical problems with lighting in Toilets – Clerk has tried 2 local electricians but has had no luck, Clerk to appoint AJK to sort all the issues. d) Hot tap needs replacing in cleaners cupboard – Cleaner has reported that the water squirts out all over when turned on. Cllr B Dance will take a look. e) Combat Stress Clothing bank – a request has come in to place a clothing bank in the car park. Cllrs discussed and as much as they would like to help from previous experience it does not work. Clerk to reply no.</p>	<p>Clerk</p> <p>Clerk</p> <p>Cllr B Dance</p> <p>Clerk</p>
65/17-18	<p><u>8. Cemetery</u> - a) Trees lining entrance road – ongoing. b) Laurel Hedge Cutting - Completed. c) Broken Bollard – Clerk to get quotes for 2 new</p>	<p>Clerk</p>

	taller bollards.	Clerk
66/17-18	9. War Memorial - a) Ludgershall Cross – English Heritage are allowing LTC to carefully clean the area around the base of the cross but stress that the brick plinth and the cross itself should be left alone. Volunteers needed. Clerk to ask The Queens Head if they would like to join the clean. b) Racks for wreaths – after Remembrance Sunday it was noted that at least 2 more racks are required, Clerk has sourced the original fabricator used and will contact to order more.	Clerk Clerk
67/17-18	11. <u>Agenda points to be discussed for next month</u> (For information only) - sponsorship of planters.	Clerk

There being no further business to discuss the meeting closed at 8.25pm. The date of next meeting will be Tuesday 18th December 2017.

Signed.....Date.....