LUDGERSHALL TOWN COUNCIL



Minutes of Ludgershall Town Council Annual meeting held in the Scout Hall, Chapel Lane, Ludgershall on Wednesday 10th May 2017 at 7-00pm.

Present:	Cllr M Giles in the Chair	Cllr AKJ Pickernell Vice Chair	
	Cllr J Langley	Cllr B Cordery	
	Cllr V Dixon	Cllr O White	
	Cllr J Hollis	Cllr J White	
	Cllr C Giles	Cllr M Williams	
	Cllr B Dance	Cllr CA Allan	
	Cllr CD Allan	Cllr N Allingham	
Representative:	Cllr C Williams – Wiltshire council	WO1 RSM R Hines – 26 Engr	
	Mr Tim Mansell (Lovells)	Mr Neil Hicklin (Lovells)	
Public:	2 members of the public		

	<u>Agenda Item</u>	Action
	Cllr O White stepped down as Chairman of Ludgershall Town Council and	
	thanked everyone for their support. Cllr AKJ Pickernell thanked Cllr O	
	White for all that he has done for LTC and the Town over the period he	
	has served as Chair, all agreed.	
	Election of Chairman – Clerk asked for nominations. Cllr B Cordery	
	proposed Cllr M Giles for Chair. Cllr J Hollis Seconded. All Cllrs agreed.	
1/17-18	1. Resolution – to continue as Mayor or to change back to Chairman	
	<u>only</u> – All agreed to continue as Mayor.	
2/17-18	2. <u>Apologies</u> were received and accepted from Cllr D Downie (work).	
3/17-18	3. <u>Declaration of Interests</u> – Cllr O White declared an interest in point 18	
	under bills for payment.	
4/17-18	4. Declaration of Acceptance forms/Register of Interest Forms –	
	Declaration of Acceptance of office forms were received for signature by	
	all Councillors. Those Councillors returning to office are to check the	
	printed Register of Interest provided and sign the confirmation of	
	information form if all correct. It is a legal duty of all Councillors that this	
	form is kept up to date. New Councillors, must fill in the Register of	All Cllrs
	interest form, it is a legal duty to complete and return to the clerk for	
	submission within 28 days, failure to do so will result in a Councillors	
	position being terminated. All new Councillors have also been given the	
	existing LTC Code of conduct/standing orders & financial regulations for	

	there to now so All policies will be reviewed showth within the	
	them to peruse. All policies will be reviewed shortly within the	
- /4 - 40	appropriate committees.	
5/17-18	5. <u>Election of Vice-Chairman</u> – Clerk asked for nominations. Cllr M Giles	
	proposed Cllr AKJ Pickernell for Vice-chairman. Cllr O White seconded.	
C /47 40	All Clirs agreed.	
6/17-18	6. <u>Casual Vacancies Co-option</u> – Cllr M Giles stated that LTC has one seat	
	and that one resident has put himself up for the casual vacancy. Mr CD	
	Allan read out a statement about why he would make a good Councillor.	
	He shared that he had been in the past very involved in events that have	
	happened around Ludgershall, and wishes to be a part of it again. Cllr M	
	Giles asked if the vote wanted to be taken by a Show of hands or ballot.	
	Decided on a show of hands, 7 Councillors voted for and 3 voted against	
	with 3 abstentions. Mr Allan was congratulated and was asked to have a	
	seat at the table. Clerk handed Cllr CD Allan the pack with all the relevant	
	documents and the Acceptance Form for signature.	
7/17-18	7. Formation of Committees/nominations to existing committees – Cllr	
	M Giles asked if everyone would be happy to stay in their existing	
	committees. All Agreed. New Councillors picked which committees they	
	wished to be in. Cllr CA Allan and Cllr CD Allan will join Recreation,	
	Leisure & Environment. Cllr B Dance and Cllr N Allingham will join	
	Allotments, Cemetery & Carpark, along with Cllr O White.	
	Cllr C Giles left the meeting.	
8/17-18	8. <u>Review of representation with external bodies and reporting of</u> – Cllr	
	M Giles asked if everyone was happy with which outside committees	
	they were representing LTC on. Cllr M Williams has to stand down from	
	the Memorial Hall committee due to work commitments, Cllr B Cordery	
0/47 40	will take his place.	
9/17-18	9. <u>General Public – Questions</u> – None	
10/17-18	10. <u>Chairman's Report –</u> Cllr O White attended Social media training with	
	the admin assistant. ABC meeting, TCAP, TCAB, Coffee morning at	
	Bartlett House, Tidworth area board community awards and Alderman	
	Ken Beards Funeral. Cllr M Giles stated that Cllr O White's speech at the funeral was well received.	
11/17 10		
11/17-18	11. Presentation from Lovell's ref MOD House Build - Mr Tim Mansell	
	and Mr Neil Hicklin introduced themselves from Lovells. They couldn't give much of an update as the work has not begun, Aspire Defenses are	
	dealing with the sanitization of the site. They are planning to start	
	building the 242 Houses from September 2017 and completing by	
	December 2019. They were asked by Cllr M Giles regarding the planning	
	application showing a fence that goes around the whole site. This is not	
	the case, the fences are just for the gardens of the houses. They will give	
	us an update nearer the time.	
12/17 10		
12/17-18	12. <u>26 Engineers Regiment – Report by WO1 RSM R Hines</u> – Cllr AKJ	

	Pickernell presented a certificate to WO1 RSM R Hines from the Tidworth	
	Community awards, to thank him for all his hard work in the community.	
	WO1 RSM R Hines stated he was proud to be a part of Ludgershall and	
	really pleased with the relationship between 26 Engrs and Ludgershall	
	that has built up over the years. 26 Engrs are currently heavily deployed	
	and very busy. WO1 RSM R Hines asked about a decision for the Summer	
	fete and suggested that we hold a Ludgershall and Perham military fete	
	to coincide with the freedom parade held on the 14 th October. He stated	
	that 26 Engr will be providing military vehicles for the parade which will	
	then park on the REC for the public to view, 26 Engr will also provide	
	tents and enough soldiers to help out on the day. Cllr V Dixon asked what	
	would happen with the council run stalls while the Clirs are involved with	
	the parade and meal after. WO1 RSM R Hines said that it would be down	
	to the soldiers and residents of Ludgershall and Perham Down if they	
	6	
	could volunteer to help out. Councillors agreed to have the fete in	
	October, but will also still hold minimum stalls at Wellington academy on	
	the 15 th July 2017. WO1 RSM R Hines along with other soldiers will be	
	commencing in a charity bike ride to the French Regiment in Besancon	
	who they are affiliated with and suggested that maybe Ludgershall could	
	be affiliated with Besancon as well and if LTC could provide something to	
	give to the Mayor over there. Cllr M Giles said that this is something that	
	LTC can look at. 26 Engr attended a coffee morning at Bartlett House and	
	will continue to do so on the 1 st Wednesday of every month. Cllr O White	
	stated that Bartlett House speak very highly of 26 Engrs. WO1 Bull will be	
	WO1 RSM R Hine's replacement and will hopefully be attending his first	
	FTC in September 2017. WO1 R Hines presented the Council with a	
	framed photograph of the Remembrance day parade last year. He stated	
	that it was gifted from Mark Fell photography in Ludgershall and from 26	
	Engrs.	
13/17-18	13. Wiltshire Council – Report by Cllr C. Williams – Cllr C Williams stated	
	that Drummond Park has now been taken over by Homes Community	
	Agency, it has not been sold to any big developments. It is more for social	
	and affordable homes. The concrete blocks and wooden posts have been	
	installed to stop fly tipping and to secure the site. The bin issue that Cllr J	
	Hollis raised, is still ongoing. Cllr C Williams raised it with Tidworth Area	
	Board but it is a low priority issue, even though Cllr J Hollis stated that	
	Wiltshire Council received the insurance money for the incident. Cllr C	
	Williams thanked everyone for their support in being re-elected as the	
	Unitary Councillor for Ludgershall and Perham Down.	
14/17-18	14. <u>Police Report</u> – Apologies from Maria Downham. Clerk read out the	
	Community Policing newsletter. Off road motor bikes/vehicles across	
	Salisbury Plain – Regular patrols are still being conducted by available	
	sources, the police are working very closely with the Military and RMP.	
	Fines and tickets have already been given to 3 people. 58 actions/patrols	

	have taken place since 24 th March 2017. There were a further 3	
	burglaries in the Ludgershall area, an arrest has been made and	
	investigations are ongoing. Home owners who have installed Pet doors	
	could be more vulnerable to burglaries, so be careful what can be seen	
	from them. In Ludgershall there have been 3 ASB not involving youths, 3	
	dwelling burglaries, 1 none dwelling burglary, 2 drug offences, males to	
	be interviewed, 4 criminal damage and 1 RTC.	
	Cllr C Williams left the meeting.	
15/17-18	15. Minutes of the previous meeting – Under point 9, the minutes	
	needed to be corrected to change Cllr C Williams to Cllr M Williams. Cllr O	
	White proposed, Cllr M Giles seconded with this change, carried.	
16/17-18	16. Correspondence	
-	a) Electoral Expenses Form – Clerk stated that the forms are in all	
	the Councillor packs, it is a requirement that you sign and send	Clerk
	back even if zero – please do so and return to Clerk and she will	
	forward.	
	b) Dates for Full Town Council for 2017/2018 – LTC had to have this	
	Town Council meeting on a Wednesday, because of the elections,	
	LTC would not have had the required legal time to get the	
	agendas out in time. The FTC meetings will revert to the	
	2nd Tuesday of the month for 2017/2018.	
	c) All newsletters and reports are available to view in the office	
17/17-18		
1//1/-18	17. <u>Committee Reports</u>	
	<i>Finance & Policy Committee held 03/05/17</i> – Minutes have been circulated. Under point 3 changes have been made to the previous	Clerk
		CIEFK
	minutes 30/03/17 & removal of 'as an official complaint' is to be done.	
	Cllr M Giles proposed, Cllr J Langley seconded with these changes, carried.	
	Allotment, Cemetery & Car Park Committee held 25/04/17- Minutes	Clark
	have been circulated. Cllr AJ Pickernell proposed, Cllr J White seconded,	Clerk
	carried.	
	Recreation, Leisure & Environment held 24/04/17 – Minutes have been	
	circulated, under point 7 f should read Levell court instead of Lovell	
	Court, and Cllr J White should be changed to Cllr J Hollis. Cllr J Hollis	
	proposed, Cllr B Cordery seconded with this change, carried.	
	Planning held 25/4/17 – Minutes have been circulated. Cllr AJ Pickernell	
	proposed, Cllr M Williams seconded, carried.	
	Planning held 11/4/17 - Minutes have been circulated. Cllr M Giles	
	proposed, Cllr J Hollis seconded, carried.	
	<i>Civic Events Committee held 02/05/17</i> – Minutes have been circulated.	
	Cllr M Giles proposed, Cllr J Langley seconded, carried.	
18/17-18	18. <u>Bills for Payment</u> – These have been circulated. Cllr M Giles	
	proposed, Cllr V Dixon seconded, carried.	
19/17-18	19. Resolution to adopt the Annual Governance Statement 2016/17 in	

the Annual Return with External Auditors Clerk asked that the adoption of Section 1 The Annual Governance Statement be approved. Clir AJ Pickernell proposed, Clir B Cordery seconded, carried. Clerk and Clir M Giles signed the return.20/17-1820. Resolution to adopt the Accounting Statement 2016/17 in the Annual Return - Under this point Clerk asked for 2 resolutions the first is for the adoption of the year end accounts to be approved. Clir B Cordery proposed, Clir J Hollis seconded, carried. The second is for the adoption of Section 2 Accounting Statement 2016/2017 to be approved. Clir J Langley proposed, Clir C Allan seconded. Clerk and Clir M Giles signed the statement.21/17-1821. Review and confirmation of Insurance cover in respect of all insurable risks - The Councils insurance renewal £ 2712.63 has been received there is no increase in premium but an increase in Insurance premium tax at the finance meeting 3rd May it was agreed to put forward to FTC to renew. All Agreed. Clerk to renew.22/17-1822. Summer Fete decision on Venue – All agreed to have a Ludgershall and Perham Down military fete as per point 12 above.23/17-1823. Defibrillator update - Quote for installation £375.45 + VAT, Clerk has applied for area board grant to cover costs, decision will not be till July. LTC discussed at Finance and Policy that as the cost was under £400.00 we should raise it to FTC, to agree to get the defibrillator installed. All agreed, clerk to raise works order.24/17-1824. 1st Quarterly litter pick – 9th June 10am till 12noon – This will be the first litter pick.25/17-1825. Any Other Business – For information only – Clir B Dance asked what the procedure was for reporting motorcyclists behind Wood Park. Clir M Giles said to take pictures if you can, get the regi			
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report to 101 immediately.			
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There being no further business to discuss the meeting closed at 8.17pm, the next meeting will be 13th June 2017, 7pm at the Scout Hall, Chapel Lane, Ludgershall.

Signed.....Date.....