

LUDGERSHALL TOWN COUNCIL



On 4 April 2020, the government introduced The Local Authorities and Police and Crime Panels (Coronavirus) (Flexibility of Local Authority and Police and Crime Panel Meetings) (England and Wales) Regulations 2020 which allows local councils to meet remotely. These regulations apply to meetings held before 7 May 2021.

FINANCE AND POLICY COMMITTEE

Notice is hereby given that a meeting of the above committee will be held on

Tuesday 4th May 2021 at 7-00pm

This meeting will be held online using Microsoft Teams. The press and members of the public are welcome to join the meeting by following this link:

Microsoft Teams meeting

Join on your computer or mobile app

[Click here to join the meeting](#)

Or call in (audio only)

[+44 20 3855 6208,,459354264#](#) United Kingdom, London

Phone Conference ID: 459 354 264#

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Please check with your network providers as charges may be applied.

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 28th day of April 2021

Signed: *Karen Allingham*

Clerk of Ludgershall Town Council

AGENDA

- 1. Apologies for absence**
- 2. Declaration of Interest (Members are bound by the provision of the Code of Conduct adopted by Ludgershall Town Council and are required to declare their interest in any matter in which they have a personal interest or a pecuniary interest).**
- 3. Minutes of the last meeting held 31st March 2021 ratified at FTC 13th April 2021– see agenda pack.**
- 4. Finance a) Statement to end month 12 & year end, in agenda pack - discuss, b) Clerk's report on longer term savings – in agenda pack – discuss**
- 5. Committee Reports – in agenda pack to discuss any finance or policies issues that have arisen within the committee meetings.**
- 6. Urgent Bills for payment - presented at meeting.**

7. **Interim Internal Audit** – had been completed and discussed through emails but never brought to committee for minuting, please find in the agenda pack, the 3 recommendations and action plan, for minuting and forwarding on for whole council.
8. **Play area Contract** – in agenda pack
9. **Review of Policies – a) Code of Conduct, b) Standing Orders, c) Financial Regulations** – all in agenda pack – no changes at this time, to review and forward to May FTC. Code of conduct will be looked at again in June F&P.
10. **Review of how membership is decided for committees** – in agenda pack
11. **Confirmation of Terms of reference for Finance & Policy & Staffing to go forward to FTC** – in agenda pack
12. **Visit Wiltshire membership and renewal costs** – in agenda pack
Under the Public Bodies (Admission to Meetings) Act 1960 the following agenda items will be closed to the public due to its confidential nature.
13. **Staffing a) Salaries** (see agenda pack) **b) Training** (see agenda pack) **c) Office** –
14. **Agenda Points to be discussed for next month.**

Date of next meeting 31st May 2021