

LUDGERSHALL TOWN COUNCIL



FINANCE AND POLICY COMMITTEE

Notice is hereby given that a meeting of the above committee will be held on Tuesday 31st August 2021 at 7-pm at the Church Rooms, School House Drive.

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 24th day of August 2021

Signed: *Karen Allingham*

Clerk of Ludgershall Town Council

This meeting will be held at the Church Hall according to the latest Government Covid Safety Guidelines. There will be 4 places for members of the public to attend. If members of the public wish to attend they should notify the Town Clerk of this by noon on the Friday prior to the meeting. No members of the public will be allowed to attend if all the allocated seats are taken. All those public in attendance at the meeting will be required to wear a face mask unless exempt or when talking. If anyone has any signs of Covid-19 please do not attend, your temperature will be taken at the entrance.

AGENDA

1. Apologies for absence
2. Declaration of Interest (Members are bound by the provision of the Code of Conduct adopted by Ludgershall Town Council and are required to declare their interest in any matter in which they have a personal interest or a pecuniary interest).
3. Minutes of the last meeting held 27th July 2021 to be ratified – see agenda pack.
4. Finance *a) Statement to end month 4*, will be sent with agenda pack, *b) Clerk's report on longer term savings* – in agenda pack
5. Bills for urgent payments – in agenda pack
6. Committee Reports – no meetings have been held during August, if any committee wishes to discuss any finance or policies issues that have arisen since the last meeting, then do at this point.
7. Grant Request – Castledown FM - in agenda pack
8. Fencing for Memorial Hall – quote in agenda pack
9. Review of Policies – none this month
Under the Public Bodies (Admission to Meetings) Act 1960 the following agenda items will be closed to the public due to its confidential nature.
10. Staffing *a) Salaries* (see agenda pack) *b) Training* (see agenda pack) *c) Office* – (see agenda pack)
11. Agenda Points to be discussed for next month.

Date of next meeting 26th October 2021