

# LUDGERSHALL TOWN COUNCIL



## Minutes of the Civic Events committee held on 10<sup>th</sup> January 2019 in the Town Council Office, 22 High Street, Ludgershall at 7:00pm.

<b>Present:</b>	Cllr B Dance in the Chair	Cllr CD Allan
	Cllr M Giles	Cllr V Dixon
	Cllr C Giles	Cllr J Langley
	Cllr AKJ Pickernell	
<b>Representatives:</b>	WO1 Bull of 26 Engrs Regt	

	<u>Agenda Item</u>	<u>Action</u>
<b>76/18-19</b>	<b>1. Apologies</b> – Cllr B Cordery away & Cllr CA Allan ill, the committee resolved to accept these apologies and record under the LGA 1972 Section 99 and Sch 12 para 40.	
<b>77/18-19</b>	<b>2. Declaration of Interest</b> – Cllrs B Dance & CD Allan declared an interest on Point 5.	
<b>78/18-19</b>	<b>3. Minutes of previous meeting – dated 13/12/18</b> – nothing to discuss.	
<b>79/18-19</b>	<b>4. Christmas – i) Lights</b> – the committee discussed if LTC could put more lights up around the town. Cllr AJK Pickernell asked if LTC could put up lights along the canopy of the office area and connecting shops. Clerk will look in to costs. <b>ii) Best dressed window results</b> – Gardner’s the butchers won and the plaque is out for engraving. The Clerk asked for Cllr CA Allan to come to office, when better, to sign the raffle off.	Clerk  Cllr CA Allan
<b>80/18-19</b>	<b>5. Maurice Betteridge Freedom of the Town 2019</b> – Venue is booked, caterers are booked, invites out and most RSVP’s back. Discussions on extras, orange juice and cava for toast calculated on numbers coming, costs will be ready for Finance meeting. Cllr C Giles proposed, Cllr B Dance seconded that the Clerk should sort a medal that can be given to any Freedom of the Town recipients. Scrolls received, Clerk will take to be framed. Cllr AKJ Pickernell said costs of the scrolls and medals should come from Democratic Costs and not Civic Events, committee agreed. Clerk will ensure correct, also the costs for this event will be held over till next year’s budget because the budget for this event is in 2019/2020’s budget.	Clerk
<b>81/18-19</b>	<b>6. Forms for events</b> – Clerk has produced 2 forms one for stall	

	holders and one for Commercial Third Parties. Times will need to be agreed with Cllr CA Allan.	Clerk & Cllr CA Allan
<b>82/18-19</b>	<b>7. Banners</b> – committee requested 2 banners for each of the summer and Christmas events with no dates but with a pocket or velcro to reuse. Clerk to source.	Clerk
<b>83/18-19</b>	<b>8. Easter Disco</b> – Venue booked, DJ booked – deposits paid. Items for raffle and tea, coffee & cake will need to be bought. Costs to be agreed at next meeting.	
<b>84/18-19</b>	<b>9. Summer fete</b> – there are 7 stall holders booked already and 3 Commercial ones. Clerk to book toilets 1 normal 1 disabled to be put in Jubilee Gardens as usual. Parking was discussed, the right hand side going in from the gate could be used, suggestion to ask Wellington Academy cadets to be marshals, with free refreshments.	Clerk
<b>85/18-19</b>	<b>10. 26 Engr Regt Freedom of the Town 2019</b> – LTC should have a letter by the end of the month to request the march, probably end of July 2019.	
<b>86/18-19</b>	<b>11. Remembrance Sunday – Kits for sound system</b> – committee discussed what to use in 2019, Cllr AKJ Pickernell to report back next meeting regarding wireless systems.	Cllr AKJ Pickernell
<b>87/18-19</b>	<b>12. Discuss how to get support from FTC at LTC events</b> – the committee have been disappointed with the lack of support from some Cllrs. What they would like is that all Cllrs support the events in whatever way they can, i.e. selling raffle tickets, donations for tables or just turning up to the event and joining in.	All Cllrs
<b>88/18-19</b>	<b>13. Agenda Points for next meeting</b> – circus/funfair to be discussed at RLE meeting.	

There being no further business to discuss the meeting closed at 7.40pm.

Signed.....Date.....