

# LUDGERSHALL TOWN COUNCIL



**Minutes of the Civic Events committee held on 10<sup>th</sup> October 2019 in the Town Council Office, 22 High Street, Ludgershall at 7:00pm.**

<b>Present:</b>	Cllr C A Allan in the Chair	Cllr V Dixon
	Cllr B Cordery	Cllr B Dance
	Cllr M Giles	Cllr J Langley
	Cllr C Giles	
<b>Representatives:</b>	WO1 Marc Elliott of 26 Engineer Regiment	
	<b><u>Agenda Item</u></b>	<b><u>Action</u></b>
049/19-20	<b>1. Apologies</b> - Cllr CD Allan, the Committee resolved to accept these apologies and record under the LGA 1972 Section 99 and Sch 12 para 40.	
050/19-20	<b>2. Declaration of Interest</b> – none	
051/19-20	<b>3. Minutes of previous meeting</b> - dated 12 <sup>th</sup> September 2019, Cllr CA Allan confirmed the minutes were ratified at the Full Town Council meeting on Tuesday, no further comments made.	
052/19-20	<b>4. Freedom Parade – photos</b> - The photos taken on the day by the official photographer have been sent to LTC on a disc. Cllr CA Allan has had a look at them already. Admin advised that the photos taken by Cllr N Allingham have been put onto a memory stick and sent to the photographer by Recorded Delivery and we await the finalised version to choose for the book. Cllr M Giles took the disc away to have a look at. WO1 Marc Elliott confirmed that the official photographer has also been sent the photos taken by the Regiment on the day.	
053/19-20	<b>5. Remembrance Sunday - update</b> – Cllr CA Allan has spoken to Reverend T Laundon of St James’ Church. LTC need to clarify how many seats are available for 26 Engineer Regiment in the Church (around 10 would be good) and to advise that the Padre -Carl Stokes is not available on the day to attend the service. Michael Meade will run operations on the day and all is in hand. After the wreath laying ceremony 26 Engineer Regiment will march off and turn right into St James’ Street and fall out by the Church. Michael Meade will announce on the day that refreshments will be available in the Memorial Hall after the event. Cllr CA Allan advised that she has an appointment next week with Mark Fell regarding taking official photographs on the day. The sound system has been booked and the catering was agreed at Full Town Council on Tuesday.	Admin          Cllr CA Allan
054/19-20	<b>6. Christmas – a) Lights update</b> – Admin advised that approval has been received from Wiltshire Council and Sparkx have been instructed to put up the Christmas lights. Cllr CA Allan asked that her mobile number is passed onto them so they can notify her	Admin   Admin

	<p>when this has been done (usually very late at night). Cllr CA Allan also advised that she has spoken to all the shop owners/tenants along the High Street and they have agreed to put lights up inside their windows. The new Tea Room will be doing their own special Christmas window display. <b>b) Fayre update</b> – Cllr CA Allan advised that 8 banners have been ordered with pockets (as previously agreed). They will be put up around the town and further afield. (towards Andover, Tidworth and Marlborough). Presents have started to be purchased for the children. The event is being advertised on Spire FM, The Breeze and Bulford (BFBS). Admin and Cllr CA Allan ran through the list of stalls being held and LTC stalls. Cllr M Giles and Cllr B Cordery will be doing Roast Chestnuts. WO1 Elliott offered the assistance of 26 Engineer regiment on the day. <b>c) Santa visits including request from Wellington Academy</b> – The Santa visits will be taking place on 25<sup>th</sup>, 26<sup>th</sup> and 28<sup>th</sup> November at Perham Down, Granby Gardens and Empress Way, and the rest of Ludgershall respectively. The Committee will meet at 5.30pm on those days. Wellington Academy have requested that Santa visits their Christmas Fayre on 21<sup>st</sup> November 2019 between 5 – 7pm. The Committee agreed this would be fine and they will meet at 4.30pm on the day to get ready. Cllr M Giles advised that the sleigh will need some remedial work before the Christmas season. Admin to notify Wellington Academy of the decision.</p>	Admin
<b>055/19-20</b>	<p><b>7. VE Day 8 May 2020 - initial discussion</b> – The Committee asked Admin to obtain quotes for road closure on the High Street from 8.30am – 6.30pm. There is going to be a hog roast outside the Butchers, The Crown have advised that they would like to have a lorry with bands again, the Queens Head are keen to be involved and Mary’s Vintage Tea Rooms will be offering teas and coffees etc. The idea is to have lots of Community involvement, LTC will put out tables and chairs etc. and maybe hold a raffle. WO1 Marc Elliott advised that 26 Engineer Regiment can assist with providing tents for the day in case of bad weather.</p>	Admin
<b>056/19-20</b>	<p><b>9. Agenda Points for next meeting - none</b></p>	

There being no further business to discuss the meeting closed at 7.44pm. The next meeting date is 14<sup>th</sup> November 2019 at 7pm.

Signed.....Date.....