

LUDGERSHALL TOWN COUNCIL



Minutes of the Civic Events committee held on 11th April 2019 in the Town Council Office, 22 High Street, Ludgershall at 7:00pm.

Present:	Cllr C A Allan in the Chair	Cllr B Dance
	Cllr M Giles	Cllr V Dixon
	Cllr C Giles	Cllr J Langley
	Cllr B Cordery	
Representatives:	WO1 Leighton Bull of 26 Engineer Regt	
Absent:	Cllr AKJ Pickernell	

	<u>Agenda Item</u>	<u>Action</u>
116/18-19	1. Apologies – Cllr CD Allan working, the committee resolved to accept these apologies and record under the LGA 1972 Section 99 and Sch 12 para 40.	
117/18-19	2. Declaration of Interest – none	
118/18-19	3. Minutes of previous meeting – dated 14/3/19 – no points raised, minutes ratified at the previous Full Town Council meeting.	
119/18-19	4. Easter Disco – Cllr CA Allan advised that everything is ready to go for the event but would be grateful for donations of cakes to serve to the parent helpers. Several members of the Committee agreed to get baking.	
120/18-19	5. Summer Fete – tables – Cllr CA Allan advised that LTC we need to get a quote to purchase 20 tables that will be stored in the new container and will be the Council's for any future events. The Committee would like the same tables as the Scout Hall have recently purchased and it was suggested that Admin speak to Peter Unwin to find out the details. The tables have already been agreed through the F&P Committee. The Council do not need to purchase any chairs. Summer Fete – Money to be allocated/will be required for the Summer Fete and again needs to go through the F&P Committee: Tombola- £100 , burgers - £150 (50p each x 300), Hot-dogs from Aldi – 8 in a jar for £1.25, 12 jars = £15 , bread rolls – on offer at 2 for £1 = £39 , onions - £3 , sauces - £3 , cheese slices - £15 , 300 napkins - £2.50 , Pimms £10 per bottle x 10 bottles = £100 , lemonade bottles x 20 = £20 , fruit - £10 , lager – 3 x cases for £20 x 2 cases = £40 , bitter – 18 cans for £15 x 2 = £30 , cider – not sure on exact price but will get bottles and allocate £40 . All drinks will be charged at the event at £1.50 each. £5 needs to be allocated for sweets and we need to source plastic cups. Total to be requested for the event through F&P for food and drink etc = £572.50 . In relation to the raffle, Cllr CA Allan has emailed local businesses for prizes and donations.	Admin Clerk

	as soon as this has been done the office will be notified so the sleepers can be ordered. Once the sleepers are in, the office can order the container and then get the fence done either side of the container.	Cllr CA Allan
126/18-19	11. Banners – Cllr CA Allan passed to the Admin Assistant an invoice for £84.00 that needs to be paid for the banners. These were shown to the Committee and it was agreed they look really good. The dates will be attached so they can be changed as needed. It was proposed by Cllr J Langley that we actually need to obtain 2 more banners for the Summer Fete which was seconded by Cllr C Giles and all were in favour. The cost of another 2 banners at £84.00 to go through the F&P Committee.	Clerk
128/18-19	12. Sleigh – It was agreed by the Committee that the Sleigh is in need of some tlc/fixing/general repairs. Cllr M Giles will organize this through Mens Shed and they may in fact make a new one. WO1 Bull also advised that a REME Regiment is moving into the Garrison in July and he will send us some contacts there as they may be able to assist.	Cllr M Giles WO1 Bull
129/18-19	13. Volunteers week – Admin advised the Committee that NALC are keen to celebrate the contribution of volunteers, especially local Councillors, who all give their time for free. The week is 1 st – 7 th June 2019 and NALC would like us to let them know what we have planned for the event so they can share it. The Committee advised that as the Summer Fete is being held on 8 th June we could send some photos of the day to NALC to share.	Clerk/Admin
130/18-19	14. Beer Race – The Clerk had suggested that the Council has a ‘stop’ at the Beer Race being run by the Sports and Social Club on 26 th May 2019. Cllr CA Allan advised that she has spoken to someone from the Club about the event and it has been agreed that the Clerk and Cllr N Allingham will be assisting at the stop at the bottom of Mead Road.	Clerk/Cllr N Allingham
131/18-19	15. Agenda Points for next meeting – Checking crockery for the Summer Fete stall, Ludgershall in Bloom.	

There being no further business to discuss the meeting closed at 8.03pm. The next meeting date is to be confirmed.

Signed.....Date.....