

LUDGERSHALL TOWN COUNCIL



Minutes of the Civic Events committee held on 11th July 2019 in the Town Council Office, 22 High Street, Ludgershall at 7:00pm.

Present:	Cllr C A Allan in the Chair	Cllr V Dixon
	Cllr C Giles	Cllr J Langley
	Cllr B Cordery	Cllr M Giles
	Cllr B Dance	
Representatives:	WO1 Elliott of 26 Engineer Regt	

	<u>Agenda Item</u>	<u>Action</u>
023/19-20	1. <u>Apologies</u> - Cllr CD Allan working, the Committee resolved to accept these apologies and record under the LGA 1972 Section 99 and Sch 12 para 40.	
024/19-20	2. <u>Declaration of Interest</u> – none	
025/19-20	3. <u>Minutes of previous meeting</u> – dated 13/6/19, these were ratified at the Full Town Council meeting last week – no further comments from the Committee.	
026/19-20	4. <u>Summer Fete – new date and venue</u> – Cllr CA Allan confirmed that the new event will be incorporating the Scarecrow Festival, Ludgershall in Bloom and the Summer Fete and will be held on Saturday 3 rd August 2019 at the Memorial Hall. Posters have been done and are being put up and delivered. The banners will also be put back up with the new date clearly visible. Update on Stallholders - lots of people have been contacted about having a stall and they will be allocated on a first come, first served basis. The Committee discussed whether or not to have the popular “smash the china” stall and it was agreed this will be decided nearer to the event once the weather forecast is known. The bar will be located inside making use of the facilities, the BBQ will be outside on the patio. The Memorial Hall tables will be used inside for the stallholders (there are 30 available). The Council will also be holding stalls – Tombola and Raffle along with the BBQ and bar. The Committee also considered having skittles set up in the corner of the Car Park and a final decision will be taken on this nearer to the time (again it will be weather dependent). The Rock Choir are attending and due to the mobility requirements of one singer there will be some singers on the stage and others on the floor in front of the stage. They are performing from 12pm - 12.45pm. Jonathan from the Youth Club is also confirmed as attending and will be walking on stilts etc. Scarecrows – Cllr CA Allan advised that she has contacted the local shop owners to ask them to make a	

	scarecrow for the event. Ludgershall in Bloom – The judging is in progress and the winners will be announced at the Fete. Finally, WO1 Elliott confirmed that the soldiers from 26 Engineer Regiment will be on annual leave so sadly they cannot attend this event.	
027/19-20	5. Gazebo – Cllr CA Allan advised the Committee that she has been approached by the organiser of the Collingbourne Beerfest to have the old, broken Marquee in return for a donation. The Committee agreed to this request. The Committee then considered whether the new Marquee should be the same size as before or whether to have two smaller ones. The Committee decided it would be best to have the same size as before and to make sure there are ground bars and pegs purchased at the same time. Clerk to order with instruction from Cllr CA Allan.	Clerk/Cllr CA Allan
028/19-20	6. Freedom Parade – Cllr M Giles confirmed that Men’s Shed has received the request from LTC to build 2 planters and this is underway. Admin asked WO1 Elliott to provide the invite list from 26 Regiment as soon as possible so this can be collated and the invites sent out. WO1 Elliott also advised that he will be bringing down some other WO1’s in the morning for a walk through of the route etc. Admin confirmed that the road closure is in hand. LTC requested from 26 Engr Regt for the event the dias, white rope, 2 x flagpoles and flags. WO1 Elliott will arrange for these items to be provided and added that he will check if the Regiment’s standard bearers will be attending the Freedom Parade as in previous years. He also confirmed that they are all really looking forward to it. Cllr CA Allan advised that posters will be put up before the event and that she has contacted ITV and Spire FM re coverage of the event. South Today will also be contacted and 26 Engineer Regiment will send photographers on the day.	
029/19-20	7. Remembrance Sunday – all preparations in hand – no further update at this time.	
030/19-20	8. Budget for Christmas Presents – Cllr CA Allan advised the Committee that as there are lots of sales on it is worth looking at getting Christmas presents now. The Committee agreed to £6 per present and 120 presents needed making a total of £720. The Santa visits will run over 3 nights and this year will incorporate the new Corunna Estate, Granby Gardens and Empress Way Estate during the week leading up to the Christmas Fair.	
031/19-20	8. Agenda Points for next meeting – none	

There being no further business to discuss the meeting closed at 7.28pm. The next meeting date is **8th August 2019** at 7pm.

Signed.....Date.....