

LUDGERSHALL TOWN COUNCIL



Minutes of the Civic Events committee held on 11th October 2018 in the Town Council Office, 22 High Street, Ludgershall at 7:00pm.

Present:	Cllr CA Allan in the Chair	Cllr J Langley
	Cllr M Giles	Cllr V Dixon (arrived late)
	Cllr AKJ Pickernell	Cllr B Dance
	Cllr C Giles	Cllr B Cordery
Representatives:	Mr D McClaren 26 Engr Regt	John Sparrow – Castledown FM
Others:	Miss M Carter	

	<u>Agenda Item</u>	<u>Action</u>
47/18-19	1. Apologies – Cllr CD Allan - work, accepted.	
48/18-19	2. Declaration of Interest – none.	
49/18-19	3. Minutes - of previous meeting have been circulated and ratified at Full Town Council 13th September 2018, there were no comments.	
50/18-19	4. Scarecrow competition – All in hand Cllr CA Allan asked for 4 more stakes for advertising, Cllr M Giles will provide. Cllr CA Allan reminded all that she would like questions sent to her for the trail – subject WW1 with multi choice of 4 answers.	All Cllrs
51/18-19	Remembrance Sunday – Sound System quote was accepted at FTC all info on costs to be sent to Clerk. Cllr M Giles and WO1 L Bull will be doing a run through Mr D McClaren will get clarification from WO1 L Bull for dates. 26 Engr Regt are working on a static display and a TV display with WW1 videos and what 26 Engr Regt do present day, for the exhibition on 10th & 11th November. Cllrs discussed parking for VIPS, Youth Centre has offered their parking if available. Soldiers and families will be able to use the Rec for parking on the day. Road closure is all confirmed with Wiltshire Council, clerk will have already and coordinate on the day. Clerk asked about the commemoration trees, LTC need to confirm a date and time to organize the event. Committee discussed and chose to wait till after the weekend and ceremonial planting will be on Thurs 15th November at 2pm in the Cemetery. 26Engr Regt will send their youngest soldier here with other representatives, Lovell will be invited and LTC Cllrs. Clerk will contact family member (from War Memorial) to update with this info.	Clerk
52/18-19	6. Christmas- a) Lights – After Cllr CA Allan’s investigating it	

	<p>was agreed too expensive and prohibitive this year, committee will look at next year. Quotes for putting up and taking down Memorial Hall and street light Christmas lights have been received, Cllr CA Allan asked the committee which they wanted, committee discussed and chose the company they used last year which was also the cheapest, Sparks at £2520 plus VAT.</p> <p>b) Christmas Fayre – School choir confirmed Rock choir requested around £50. Jonathon Jester will be performing a few circus items with Youth center. Cllr CA Allan asked 26 engrers if they could supply a tent which can be used like a tunnel to Santa, once decorated with lights, tinsel etc. Fees/forms for stalls coming in. Raffle tickets in hand Cllr CA Allan will agree costs with F&P. Hall only needed for the day not the night before, so cost £75 as per form.</p> <p>c) Santa Sleigh – confirmed chocolates bought Santa & 2 elves ready, sleigh will be looked at next week. John Sparrow to lend sound system to Cllr B Dance for his car.</p>	Cllr CA Allan
53/18-19	<p>7. Dates for 2019 –</p> <ul style="list-style-type: none"> • Easter Disco Saturday 20th April 2019, 2pm – 4pm • Summer Fete Saturday 8th June 2019 • 26 Engrs Freedom of the Town suggested July 2019 	
54/18-19	<p>8. Summer Fete 2019 –</p> <ul style="list-style-type: none"> • 5/10km run – Committee discussed there was worries about parking, suggestion would be to start run from Business Park where the fun runners can park and leave car and finish line in Rec. They will need their own marshals. Parking for the stall holders and disabled parking suggested to use right hand side where 26 Engr Regt were this year and move 26 down. If LTC need marshals perhaps ask youth club or cadets at Wellington Academy. 	
55/18-19	<p>9. Agenda points for next meeting –</p> <ul style="list-style-type: none"> • John Sparrow has found a film regarding the secret spitfires charge for film £136 – 90 min film. Could provide free, or charge for cost recoup. The committee muted wine and cheese (Wellington Academy re catering exams). Hall holds 120. Discuss next meeting. 	

There being no further business to discuss the meeting closed at 7.54pm.

Next meeting will be held on 8th November 2018 at 7pm, in the Town Council Office.

Signed.....Date.....