

LUDGERSHALL TOWN COUNCIL



Minutes of the Civic Events committee held on 13th February 2020 in the Town Council Office, 22 High Street, Ludgershall at 7:00pm.

Present:	Cllr C A Allan in the Chair	Cllr V Dixon
	Cllr J Langley	Cllr C Giles
	Cllr B Dance	Cllr M Giles
Absent:	Cllr B Cordery	
	<u>Agenda Item</u>	<u>Action</u>
082/19-20	1. Apologies - Cllr CD Allan, the Committee resolved to accept these apologies and record under the LGA 1972 Section 99 and Sch 12 para 40.	
083/19-20	2. Declaration of Interest – none.	
084/19-20	3. Minutes of previous meeting - dated 9 th January 2020, no points were raised for discussion. These were ratified at FTC on 14 th January 2020.	
085/19-20	4. Photo books for Freedom Parade – Admin advised that these need to be completed. The names of the attendees need to be added, the finish finalised and payment made. It can be done online – it has already been set up by the photographer. Cllr CA Allan will come to the office to finish and the office will provide the attendee list.	Cllr CA Allan/Admin
086/19-20	5. Good Friday – Easter Disco – This has been booked with the Hall. Admin advised the deposit from 2019 is still waiting to be returned; Cllr B Dance asked for bank details so this can be done. Admin to provide. The booking forms will be collected from the office by Cllr C Giles and Admin will arrange payment for 2020 bookings if this hasn't been made yet. i) Eggs - Cllr CA Allan is waiting for offers on Easter Eggs – will spend approximately £25 on these (for the raffle). ii) Cakes – Committee to make cakes for the event – these are free to children along with a soft drink and for sale for a donation to adults along with Tea/Coffee.	Admin/Cllr CA Allan/Cllr C Giles
087/19-20	6. Summer Fete – This is confirmed for 6 th June 2020 from 12 - 4pm on the Recreation Ground. Admin has sent emails to all previous stallholders to invite them to attend. The Committee agreed that the requests from BS&I Solicitors and Wiltshire Crimestoppers are fine, Admin to send out booking forms. The Clerk still needs to order the replacement marquee (this will be done soon). Temporary fencing needs to be ordered – 4 x 50m rolls and posts. Admin to source availability and prices for next meeting. Cllr CA Allan confirmed that the Army will be setting up an assault course and bringing vehicles and tents. The Nepalese Community have been invited to attend also. An ice-cream van is being sourced. John Sparrow has agreed to attend. LTC stalls will be: BBQ (Cllr C Giles, Cllr CA Allan & Cllr B Dance), Bar (Cllr CD Allan	Clerk Admin

	<p>& Cllr J McConnell), Pick a bag (Cllr V Dixon), Smash The China (Cllr J Langley & another volunteer), Raffle – Admin, Tombola (Cllr AKJ Pickernell and volunteer), Wheel of Fortune (children) – Cllr B Cordery & volunteer, Wheel of Fortune (adults) – Cllr M Giles + volunteer), Dog Show (Cllr N Allingham + Clerk). The events in the arena include the Rock Choir, Dave the Kickboxer, Tidworth Bootcamp, the Army and Decibels and Whistles. It was also suggested that there could be a children’s Fancy Dress Competition and old school Sports Day events such as the egg and spoon race, three-legged race etc. The plant sellers will be coming, the Circus man is in talks regarding roundabouts etc. There will be 6 or 7 bouncy castles. Cllr CA Allan to ask a local resident about doing Donkey Rides. She is also in discussion with a Petting Zoo. Toilets need to be ordered – Admin to order there (2 x toilets (one of which has disabled access). It was also agreed that there should be stocks (the Army will be asked to man this stall) Men’s Shed will make a pillory. Budgets: Tombola - £125, drink bags - £60. Raffle – 1st prize - £100. Need to order tickets and get the Lottery Licence (Admin). LTC also need to start asking for prize donations – office to liaise with Cllr CA Allan. Dog Show – the office has all the prizes from last year – office to check all in date still. Bar – lager, beer, cider, wine and Pimms to be offered. The Memorial Hall will do soft drinks and teas/coffees. A larger sign is needed and the extra section for the existing posters – to be ordered in conjunction with the office. All matters need to be sorted by the beginning of May 2020.</p>	<p>Admin</p> <p>Admin</p> <p>Office/Cllr CA Allan Office</p>
088/19-20	<u>7. Agenda Points for next meeting</u> – layout of the Fete on the Rec.	

There being no further business to discuss the meeting closed at 7.40pm. The next meeting date is 12th March 2020 at 7pm.

Signed..... Date.....