

LUDGERSHALL TOWN COUNCIL



Minutes of the Civic Events committee held on 13th September 2018 in the Town Council Office, 22 High Street, Ludgershall at 7:00pm.

Present:	Cllr CA Allan in the Chair	Cllr J Langley
	Cllr M Giles	Cllr V Dixon
	Cllr AKJ Pickernell	Cllr B Dance
	Cllr C Giles	
Representatives:	WO1 Bull 26 Engr Regt	

	<u>Agenda Item</u>	<u>Action</u>
38/18-19	1. Apologies – Cllr B Cordery - family, Cllr CD Allan - work, accepted.	
39/18-19	2. Declaration of Interest – none.	
40/18-19	3. Minutes - of previous meeting have been circulated and ratified at Full Town Council, there were no comments.	
41/18-19	4. Scarecrow competition – Cllr CA Allan has started making advertising poster with a WW1 theme. Discussion of hiring Memorial Hall with concerns of bad weather agreed by committee- date to be confirmed. Cllr CA Allan suggested registering the scarecrows the week before – at Town Council Office, Gardeners Butchers & the Barbers. Participants can buy booklets at £1.50 on the day and go on a trail of the Scarecrows there will also be a quiz competition for adults and children. WO1 Bull suggested a word hunt for the trail where each scarecrow gives a letter leading to spelling out a word. Ideas of a child’s prize and adult’s prize were also discussed. There was a query whether this would be open to Perham Down residence, this would be too difficult to run simultaneously, however residents can join in with the Ludgershall one, and this will be looked at in the future.	Cllr CA Allan
42/18-19	Remembrance Sunday – Chris from BFBS has been contacted regarding the relay of service from church to memorial, price to be confirmed. Cllr M Giles suggested holding a Remembrance Sunday meeting rectifying points and clarifying the day’s timings. WO1 discussed how to march troops from cenotaph to Centenary Garden for the opening during the parade. Cllr CA Allan has 10 x poppies that will go up on lamp posts 1st November. Clerk confirmed Alex Bostock will be Remembrance Day photographer.	Clerk/Admin
43/18-19	6. Christmas- a) Lights - Application has been sent for the	

	<p>displaying of Christmas lights, awaiting confirmation. New Lights for Memorial Hall coming soon. Festive Lighting have been asked to quote for trees in car park and large fir tree by memorial hall. Quotes have been requested from 3 companies to put up and take down lights, Cllr M Giles suggested Founds Electricians, Cllr CA Allan/Clerk to investigate.</p> <p>b) Christmas Gifts – Cllr CA Allan and Cllr B Dance investigated how many Christmas gifts left over from last year of which there are 5. Cost of gifts to be around £5, budgeted for 70 gifts, totaling around £350 but 25 more gifts need to be bought. Additional cost of £125 to be added to original budget totaling at £475 for total of gifts.</p> <p>C) Christmas Fayre in General –Provisionally there is a number of 17/18 stall holders planned for Christmas Fayre, it was suggested by Cllr CA Allan that the face painter holds a business stall in order to pay 10% of money made to LTC. Clerk to action. Cllr CA Allan presented idea of inflatable Santa’s Grotto to go outside the side of memorial hall on day of fayre, £100 to hire, Committee agreed this was a brilliant idea. There will be 3 small fairground stalls (roundabouts) on carpark. Castle Down Radio has been emailed regarding attending this event, Clerk to confirm. Cllr CA Allan is liaising with school for Children’s choir and organising the possibility of an adult’s choir. The Council will be running the following; grotto, sweet cart, tombola, raffle, bar, food and refreshments.</p> <p>d) Raffle – clerk to ask for a donation from new Boot Camp using the Rec.</p>	<p>Clerk/Admin</p> <p>Clerk/Admin</p> <p>Clerk/Admin Cllr CA Allan</p> <p>Clerk/Admin</p>
44/18-19	<p>7. Budgeting for 2019/20 – Cllr M Giles asked if WO1 Bull new if 26 Engr Regt will be exercising their freedom to parade through the town in 2019. Yes, Commanding Officer to confirm date which WO1 Bull will report to LTC. An additional budget cost for road closure around £650 and for the event £1500, will be put forward to Finance, there could also be another Freedom in 2019, which will be discussed at Finance & Policy. Apart from these additions it was agreed by the committee for the budget of 2018/19 to stay the same for 2019/20.</p>	<p>WO1 Bull</p>
45/18-19	<p>8. Community Arts – the speaker did not confirm attendance.</p>	
46/18-19	<p>9. Agenda points for next meeting - Possibility of 5k/10k run starting/finishing at summer fete 2019.</p>	

There being no further business to discuss the meeting closed at 8.02pm.

Next meeting will be held on 11th October 2018 at 7pm, in the Town Council Office.

Signed.....Date.....