

LUDGERSHALL TOWN COUNCIL



Minutes of the Civic Events committee held on 14th February 2019 in the Town Council Office, 22 High Street, Ludgershall at 7:00pm.

Present:	Cllr C A Allan in the Chair	Cllr B Dance
	Cllr M Giles	Cllr V Dixon
	Cllr C Giles	Cllr J Langley
	Cllr AKJ Pickernell	
Representatives:	Sgt Parker of 26 Engineer Regt	

	<u>Agenda Item</u>	<u>Action</u>
89/18-19	1. Apologies – Cllr B_Cordery away & Cllr CD Allan working, the committee resolved to accept these apologies and record under the LGA 1972 Section 99 and Sch 12 para 40.	
90/18-19	2. Declaration of Interest – none	
91/18-19	3. Minutes of previous meeting – dated 10/1/19: Christmas lights – The Committee discussed that lights cannot be attached to any wooden posts/Telegraph poles in the street. The Committee would like icicle lights for the outside of the office along the canopy – Admin to source. Cllr CA Allan and Cllr B Dance advised that the Memorial Hall lights are being reorganised this year and those that remain functional will be re-used. Tree lighting is expensive, so the Committee will continue to look into this.	Admin
92/18-19	4. Maurice Betteridge Freedom of the Town 2019 – Cllr M Giles advised that Maurice wanted to formally thank the Committee and the Council for the honour bestowed upon him. He was overwhelmed by the support he received and the number of attendees despite the bad weather. It was a fabulous day he said he will never forget. We believe there are photos available and Cllr CA Allan will email the contact details of the freelance photographer who attended to the Clerk so copies can be obtained.	Cllr CA Allan
93/18-19	5. Banners – Clerk advised this is being looked into and she and Admin are in liaison with colleagues at Tidworth. Cllr CA Allan advised to check Google for a website that advertises banners at £9.99.	Clerk
94/18-19	6. Forms for events – Clerk has produced 2 forms - one for stall	

	holders and one for Commercial Third Parties. Times were agreed and added to the form. Admin to update official documents and send to list of contacts provided by Cllr CA Allan.	Admin
95/18-19	7. Easter Disco – Cllr CA Allan advised that there are no Easter Eggs on offer (2 for 1, 3 for 2 etc) as yet, but she will get them when they are on offer. The event is April 19 th 2019 and the hall is booked from 12pm – 5pm. The disco deposit has been paid, the Hall deposit has been paid. £30 budget for Easter prizes for raffle agreed. Castle Primary to be asked by Cllr CA Allan to do the posters for the event and LTC to provide cakes and drinks for parents.	Cllr CA Allan Cllr CA Allan
96/18-19	8. Summer Fete – 8th June 2019 – 11/12 stalls so far to include Gardening Club, Menshed, Ice Cream Man, Cake Stall. Clerk is to sort the Face Painter. Committee agreed to ask for the Petting Zoo to come back this year as it was popular (Slithers & Wiggles) and Cllr CA Allan will arrange this. Sgt Parker confirmed that 26 Engineer Regiment have agreed to provide another assault course and Army vehicles. The Arena so far has Kickboxing, Rock Choir (Committee agreed to ask them again even though there is a fee payable), Show-Off Dance, Ben and his band. The LTC stalls with numbers of helpers per stall are: Smash the China (2), Tombola (3), BBQ (4), Bar (2), Dog Show (2 plus judge) and Raffle (2). The Pick a Bag stall is not being run this year. 1 x TENS licence needed (Clerk to obtain). 2 x Toilets including 1 disabled o be placed in the Jubilee Gardens as usual (Clerk/Admin to book). Castledown FM will be in attendance and Bouncy Castles (multiple inflatables) have been booked. Clerk to arrange that the grass on the Rec is NOT cut for 2 weeks prior to the event. The Friday Club have agreed to run the tea/coffee stall. There will be availability for people to have a Car Boot Sale at £10 per vehicle. There will also be a Fire Appliance which the Chair will arrange.	Clerk Cllr CA Allan Clerk Admin Clerk Clerk Cllr CA Allan
97/18-19	9. 26 Engr Regt Freedom of the Town 2019 – Sgt Parker confirmed there will be up to 250 soldiers parading at the event on 7 th September 2019. LTC to arrange road closures etc. 26 will host and do all the catering and provide tablecloths, crockery etc and LTC will pay for the cost of the food only. Cllr AKJ Pickernell requested that we get a price/quote from 26 Engineers for this and Sgt Parker confirmed he will ask WO1 Bull for this along with a list of invitees from the Regiment.	Clerk WO1 Bull
98/18-19	10. Remembrance Sunday – Kits for sound system – committee discussed what to use in 2019, Cllr AKJ Pickernell to report back next meeting regarding wireless systems. The Committee also	Cllr AKJ Pickernell Sgt

	requested that a Bugler is arranged as soon as possible to ensure one will be available on the day.	Parker/WO1 Bull
99/18-19	11. item removed from agenda	
100/18-19	<u>Agenda Points for next meeting</u> – second container	Clerk/Admin

There being no further business to discuss the meeting closed at 7.49pm. The next meeting will be held on **Thursday 14th March 2019**.

Signed.....Date.....