

## LUDGERSHALL TOWN COUNCIL



**Minutes of the Civic Events committee held on Thursday 14th June 2018 in the Town Council Office, 22 High Street, Ludgershall at 19:00pm.**

<b>Present:</b>	Cllr CA Allan in the Chair	Cllr J Langley
	Cllr M Giles	Cllr B Dance
	Cllr V Dixon	Cllr C Giles
	Cllr AKJ Pickernell	Cllr CD Allan
<b>Absent:</b>	Cllr B Cordery	
<b>Representative:</b>	WO2 (QMSI) A Bracey 26 Engr Regt	Mr J Sparrow Castledown FM

	<u>Agenda Item</u>	<u>Action</u>
<b>9/18-19</b>	<b>1. Apologies</b> – none.	
<b>10/18-19</b>	<b>2. Declaration of Interest</b> – none.	
<b>11/18-19</b>	<b>3. Minutes</b> - of previous meeting have been circulated and ratified at Full Town Council.	
<b>12/18-19</b>	<b>4. Summer Fete – round up</b> – overall a well-run event with a couple of frustrations. The bar was not attractive, programme could be distributed differently and both the Coconut Stall & Quality Junk will not be continued, therefore freeing up helpers for better stalls. Two separate forms will be drawn up for the next event so that businesses will be asked for specific policies and confirmation of stall holders prior to the event will be agreed. Parking will be looked into for next year. 26 Engs stalls and volunteers were great and also helped some stall holders set up. Castledown FM feedback, they were live from the fete 1.30 till 3.30. It was the best fete in a long time. And perhaps they could sell the programmes next time. With a donation of £1.43 from Cllr CA Allan the fete made a profit of £900.00. The intention is to use some of this money on equipment to improve the events that LTC put on. LTC hired equipment this year and the company who LTC hired from are selling a lot. Cllrs M Giles & CA Allan will take photos and bring to committee for decision.	
<b>13/18-19</b>	<b>5. Ludgershall Beer Race</b> – all sorted, position will be corner of Meade Road and Andover Road. Cllrs CA Allan, M Giles & N Allingham and the Clerk will be in attendance on the day.	
<b>14/18-19</b>	<b>6. St James Flower Festival</b> – no volunteers were available for this event.	

15/18-19	<b>7. <u>Ludgershall in Bloom</u></b> – Cllr CA Allan has in hand.	
16/18-19	<b>8. <u>Gurkhas Cultural Hour</u></b> – they have asked for help with a venue so they can run this event for Ludgershall residents. The memorial hall will cost £30 for 2 hours. Committee agreed to fund this part of the event. Need date and then Clerk to contact Memorial Hall.	Clerk
17/18-19	<b>9. <u>Family Learning Festival</u></b> – Ludgershall will be hosting an event at the Fire Station on 2nd November 2018, the Committee agreed that LTC will provide a small budget for refreshments.	
18/18-19	<b>10. <u>Remembrance Sunday</u></b> – i) <b>Road Closure</b> – is in hand, Clerk has informed Management Company and the quote is £615.12 plus VAT, this includes an extra 15 mins Andover Road closure for the dedication of the Memorial Garden. 26 Engrs will provide extra security. ii) <b>Radio Link</b> – Cllr CA Allan is still working on this providing a link from the church is proving very difficult. iii) <b>Perspex Soldier/Lamppost poppies</b> – ongoing. iv) <b>Wreaths</b> – RBL have already produced, Clerk to liaise with local RBL and order 2 wreaths, 1 from the Town, paid by Chair's Fund and the second one paid for by the Cllrs, as usual. Also discussed was; 26 will source buglers and will check to see if any WW1 memorabilia could be available for the exhibition that will be held in the Memorial Hall.	Cllr CA Allan  Clerk
19/18-19	<b>11. <u>Christmas</u></b> – i) <b>Santa Sleigh</b> – discuss at a later meeting. ii) <b>Christmas Lights/Trees</b> – The Christmas Tree cannot be put in to the new Resin floor without causing damage, a suggestion has been to put in the Memorial Hall Garden. The large tree that is there at the moment is to be cut down, therefore leaving space for the annual Christmas tree and uncovering the flag pole. There was a lengthy discussion, Clerk to put on next FTC agenda and also to get an update from the LGWCG at the next FTC meeting. iii) <b>Christmas Fayre</b> – Clerk to get forms ready.	Clerk
20/18-19	<b>12. <u>Agenda Points to be discussed for next meeting</u></b> – <ul style="list-style-type: none"> <li>• Cllr CA Allan asked the committee if the Scarecrow competition could come back to this committee, committee agreed, will be put on next month's agenda.</li> <li>• Cllr M Giles said after the Fete and packing up there is a need for another container. Put on Finance &amp; Policy Agenda.</li> </ul>	Clerk

There being no further business to discuss the meeting closed at 7.54pm.

Next meeting will be held on 12th July 2018 at 7pm, in the Town Council Office.

Signed.....Date.....