

## LUDGERSHALL TOWN COUNCIL



<b>Minutes of the Civic Events committee held on Wednesday 22nd November 2017 in the Town Council Office, 22 High Street, Ludgershall at 19:00pm.</b>		
<b>Present:</b>	Cllr CA Allan in the Chair	Cllr J Langley
	Cllr M Giles	Cllr B Dance
	Cllr J White	Cllr O White
<b>Representative:</b>	N/A	

	<u>Agenda Item</u>	<u>Action</u>
54/17-18	<b>1. Apologies</b> were received from Cllr V Dixon (at another meeting), accepted.	
55/17-18	<b>2. Minutes</b> of previous meeting have been circulated and ratified at Full Town Council.	
56/17-18	<b>3. Remembrance Sunday</b> – Feedback at next meeting.	Clerk
57/17-18	<p><b>4. Christmas</b></p> <p><b>i) Santa's Sleigh Rounds – 28th November 2017</b> – all ready, sweets to buy.</p> <p><b>ii) Christmas Fayre &amp; Lights Switch on – 2nd December 2017</b>                      Tree for Rose Garden being delivered 27th November - lights up by 28th November - Banners and posters up, raffle books distributed. Some prizes received, more Raffle prizes to buy. The running order of the day – 1.30 start Santa Arrives– 2-2.30pm the Rock Choir – 2.30 till 3pm school choir – music filled in by Castledown FM – 4.15pm Lights Switch On (Santa/Mayor)– 4.30pm raffle. 26 Engrs arriving at 10.30-11am with three 12x12ft tents with ballast for the day to be put up in the carpark for outside stalls (The Crown, BBQ &amp; Chestnuts). Stalls arriving from 11am, Cllrs and volunteers arriving from 10.30am. Council Stalls as follows: Santa and Elves, Cllr B Dance, Cllr J Langley &amp; Miss M Carter – Bottle Tombola, Cllrs J &amp; O White &amp; Mr J Allan – Grand Raffle, Cllrs C Giles &amp; J Hollis - BBQ, Pete &amp; Cllrs CD Allan, N Allingham &amp; B Cordery – Gift Bag Stall, Cllr V Dixon &amp; Mr A Dixon – Chestnuts, Cllr M Giles – Lucky Dip, Mrs K Allingham – Refreshments, Mrs Dance &amp; friends. Cllrs CA Allan, V Dixon and the Clerk are to complete the purchases for the fete, for a few raffle prizes, tombola, lucky dip, Santa gifts etc. Wrapping of gifts will be November 29 at 1pm in the Memorial Hall. Setting up Santa's</p>	<p>Cllr CA Allan &amp; Clerk</p> <p>All volunteers &amp; Cllrs</p> <p>Cllrs CA Allan, V Dixon &amp; Clerk</p>

	Grotto and the Tree Friday 1st Dec. <b>iii) <u>Best Dressed Christmas Window</u></b> – will be mid December Cllr CA Allan to ask Claire Maxim if she will judge.	Cllr CA Allan
<b>58/17-18</b>	<b>5. <u>Promotional Items</u></b> – next agenda.	Clerk
<b>59/17-18</b>	<b>6. <u>Dates for next year's events</u></b> – next agenda.	Clerk
<b>60/17-18</b>	<b>7. <u>Agenda Points to be discussed for next meeting</u></b> – none.	

*There being no further business to discuss the meeting closed.*

Signed.....Date.....