

LUDGERSHALL TOWN COUNCIL



Minutes of the Civic Events committee held on 8th November 2018 in the Town Council Office, 22 High Street, Ludgershall at 7:00pm.

Present:	Cllr CA Allan in the Chair	Cllr J Langley
	Cllr M Giles	Cllr V Dixon
	Cllr AKJ Pickernell	Cllr B Dance
	Cllr C Giles	
Representatives:	WO1 Bull 26 Engr Regt	John Sparrow – Castledown FM
Absent:	Cllr B Cordery	

	<u>Agenda Item</u>	<u>Action</u>
56/18-19	1. Apologies – Cllr CD Allan - work, accepted.	
57/18-19	2. Declaration of Interest – none.	
58/18-19	3. Minutes - of previous meeting have been circulated and will be ratified at Full Town Council meeting 13 th November 2018 as this meeting was held after October FTC meeting.	
59/18-19	4. Family Learning Festival – Ludgershall Fire Station – round up – Cllr AKJ Pickernell suggested holding the festival during school term time so as schools can schedule time out of timetable in order for more children to attend.	
60/18-19	5. Scarecrow Competition – round up – Cllr CA Allan read the winners of the scarecrow competition, 1 st place commercial was voted by participants as Drivers Relief, 1 st place resident was voted for Mr B Dance in Linden Close and winner of the trail was the Sparrow family. It was discussed that there was another event happening in Ludgershall on the same day as the competition so more research into other events would be of benefit for future years. Cllr CA Allan proposed idea of holding the competition in the Rec next year in helping out of town participants who are not familiar with the area. Committee agreed this would be a good idea for the future. Cllr CA Allan requested that next year more Cllrs commit to helping with the organisation of such events.	
61/18-19	6. Remembrance Sunday – Admin informed committee that Cllr D Downie has volunteered to open the rec on 11 th November for 26 Engr Regt’s families to park their vehicles. Wreathes are being held in the council office, admin to write the cards to be inserted into wreathes. WO1 Bull informed committee that 150 troops will be attending the parade including soldiers standing in the audience in uniform with	Admin

	<p>their families. There will be two soldiers as ushers in the church handing out Order of Services, they are to be in situ by 0930hours. Commanding Officer will be doing the reading as Padre Stokes is ill and unable to attend parade. The church have sourced a bugler as has 26 Engr Regt, Cllr M Giles said it will be of great impact to have two playing Last Post and Reveille, committee agreed. After the Act of Remembrance, troops will march to the Memorial Hall for reception. WO1 Bull informed committee that The Centenary Garden will be guarded by two soldiers and the service for the opening of the garden will take place once troops have marched off. It was requested that the Memorial Hall is to be opened at 0900hours in order for military stalls to be set up. Cllr CA Allan to inform Cllr CD Allan. Local businesses are providing food and refreshments. WO1 Bull confirmed troops will leave Ludgershall by 1300hrs.</p>	Cllr CA Allan/Cllr CD Allan
62/18-19	<p>7. <u>Santa Sleigh</u> – Admin has printed flyers for Ludgershall and Perham Down Santa visit. Santa will be visiting Perham Down on 27th November from 5.30pm and Ludgershall on 29th November at 5.35pm starting from Simmonds Road. Admin to email flyers to WO1 Bull for Perham Down distribution.</p>	Admin
63/18-19	<p>8. <u>Christmas</u></p> <ul style="list-style-type: none"> • Raffle – Prizes have been bought by Cllrs CA Allan and V Dixon, all Cllrs have been asked to sell tickets, admin to sell tickets from office. • Lights – Christmas Lights will be put up 26th November, organised by Cllr CA Allan, John McConnell to be invited to switch the lights on at Christmas Fayre, all agreed. • Stalls Update – Cllr CA Allan updated the committee on 6 stall application forms entered thus far with payment. • LTC Stalls - LTC volunteers still needed for the tombola, raffle, food and refreshment stalls. Cllr CA Allan will ask for Cllr volunteers at FTC meeting next week. WO1 Bull to provide tent as access to Santa’s grotto, to be set up on 1st Dec at 0900hrs. Cllr CA Allan gave quotes for food and cutlery totaling £59.85 suggested for consumers to be charged £3 per head, committee agreed. It was proposed by Cllr V Dixon that as there is to be FTC meeting next week and relevant minutes will then be ratified, the finances for this cost could then be agreed and relevant monies distributed. As the November F+P meeting gives little or no time to purchase food items before the Christmas Fayre committee agreed this would be satisfactory. 	<p>All cllrs/Admin</p> <p>Cllr CA Allan</p> <p>Cllr CA Allan WO1 Bull</p> <p>Clerk</p>
64/18-19	<p>9. <u>Easter</u> – Cllr CA Allan informed committee the disco for the Easter event has been booked for Saturday 20th April 2019.</p>	
65/18-19	<p>10. <u>Secret Spitfires proposed film night</u> – John Sparrow told</p>	

	<p>the committee the cost for the hire of the film would be £90 or 35% of takings. Committee agreed they would support the event and this event will be sold by Castle Down Radio, John confirmed any profit made will be donated to Ludgershall Link. Cllr V Dixon suggested volunteers from Ludgershall Link could provide refreshments, as Cllr AKJ Pickernell is associated with this charity he will make this contact. Date for event was proposed to be Fri 25th January 2019, charging £4 per ticket. Committee agreed this is a fantastic idea and hope it to be a great success. Cllr C Giles to provide John Sparrow with Memorial hall booking form. It was asked if there is a possibility of finding someone with a connection to WW2 Spitfires to open the evening, Bartlett House was suggested by WO1 Bull.</p>	<p>Cllr AKJ Pickernell Cllr C Giles</p>
66/18-19	11. <u>Agenda points for next meeting</u> - none	

There being no further business to discuss the meeting closed at 8.05pm.

Signed.....Date.....