

LUDGERSHALL TOWN COUNCIL



FINANCE AND POLICY COMMITTEE

Notice is hereby given that the meeting of the above committee will be held on Tuesday 22nd February 2022 at 7-pm at the Church Hall, School House Drive.

All members of the Committee are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the meeting as set out hereunder.

Dated this 16th day of February 2022

Signed: *Karen Allingham*

Clerk of Ludgershall Town Council

AGENDA

THIS MEETING WILL BE RECORDED

1. Apologies for absence
2. Declaration of Interest (Members are bound by the provision of the Code of Conduct adopted by Ludgershall Town Council and are required to declare their interest in any matter in which they have a personal interest or a pecuniary interest).
3. Minutes of the last meeting held 25th January 2022 to be ratified – see agenda pack.
4. Finance *a) Statement to end month 10*, will be sent with agenda pack, *b) Clerk's report on longer term savings* – in agenda pack
5. Bills for urgent payments – in agenda pack
6. Committee Reports – minutes since last meeting in agenda pack
7. Civic events *a) Separate cash as recommended by Internal Auditor* – agree how much
b) Mobile payment machine – info in agenda pack
8. Grant Request –
9. Terms of Reference changes for Allotments, Civic Events, Planning & Finance
10. Review of Policies – *a) New Civic Protocol* – comments from committee in agenda pack
b) New Training Policy for Staff & Cllrs – in agenda pack
c) New Policy on Dog Fouling – office to research prior to meeting emptying of bins by Wiltshire Council.
d) Update on new Code of Conduct

Under the Public Bodies (Admission to Meetings) Act 1960 the following agenda items will be closed to the public due to its confidential nature.

11. Staffing *a) Salaries* (see agenda pack) *b) Training* (see agenda pack)
12. Agenda Points to be discussed for next month.

Date of next meeting 29th March 2022